State of Illinois
Bruce Rauner, Governor
Department of Agriculture
Raymond Poe, Director
Illinois State Fair
Kevin Gordon, Manager

Vendor / Exhibitor Information Booklet

Illinois Department of Agriculture

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WELCOME

Since 1853, the Illinois State Fair (ISF) has become one of the most anticipated events in the state by providing an ever-changing kaleidoscope of high quality, family-style entertainment. With a strong dedication to the best Fair experience possible, the staff associated with planning and executing the Illinois State Fair strives to exceed the highest expectations of all Fair guests. One of the ways this is done is by building strong business relationships with quality Vendors/Exhibitors. As a contracted Vendor/Exhibitor, you are now part of that team because we believe you share this same philosophy. We look forward to working with you as we continue our strong heritage of education, entertainment and economic development. Welcome to the Illinois State Fair!

This manual is designed to arm Vendors/Exhibitors with the information necessary to ensure a smooth, positive and successful experience at the Illinois State Fair. The information outlined in the following pages is made a part of each Vendor/Exhibitor Contract by reference. It is the responsibility of each Vendor/Exhibitor to be familiar with these policies, procedures and rules. (*ISF reserves the right to add, delete, interpret or amend rules and regulations contained herein as it deems necessary.*)

CONTACT NUMBERS

Space Rental Office 217/785-1980
Space Rental Office FAX Line 217/782-8362
State Fair Administrative Offices (General Information) 217/782-6661
Buildings & Grounds 217/782-0789
Golf Car Rental 217/524-6658
Illinois Dept. of Public Health 217/785-2439
Illinois State Police Headquarters – State Fairgrounds 217/524-9857
Illinois State Fair Security 217/725-0120
Fire, Medical and All Other Emergencies 911

ILLINOIS STATE FAIR STAFF

Kevin Gordon.....Manager, Illinois State Fair
Shawn Mayernick .....Assistant Manager, Illinois State Fair
Dennis Morris .....Manager, Special Events/Free Entertainment
Tammy Payne .....Manager, Credentials
Lori Kirby .....Manager, Space Rental
Pam Harmon ..... Manager, Competitive Events
Kim Hart..... Manager, Grandstand

ILLINOIS STATE FAIR

LOCATION: Illinois State Fairgrounds
801 E. Sangamon Avenue
Springfield, IL 62702

MAILING ADDRESS: P.O. Box 19427, Springfield, IL 62794-9427

TELEPHONE: 217/785–1980 ---- Space Rental Office
217/782–6661 ---- Illinois State Fair

FAX: 217/782–8362

INTERNET ADDRESS: www.illinoisstatefair.info

OFFICE LOCATION:

Space Rental Office:	Emmerson Building – North Wing
Manager's Office:	Emmerson Building – Main Entrance

OFFICE HOURS:

Space Rental Office:	8:00 am – 6:00 pm

SHOW HOURS:

Gates:			7:00 am – Midnight
Commercial Buildings:			9:00 am – 9:00 pm
Illinois Building:			9:00 am – 5:00 pm
Carnival:	Thursday	8/11	5:00 pm - 11:00 pm
	Friday	8/12	Noon - 11:30 pm
	Saturday	8/13	11:00 am - 11:45 pm
	Sun	8/14	Noon - 11:00 pm
	Mon-Thur	8/15-18	Noon - 11:00 pm
	Friday	8/19	Noon - 11:30 pm
	Saturday	8/20	11:00 am - 11:45 pm
	Sunday	8/21	Noon - 10:00 pm

GENERAL ADMISSION:

Adult (13-59): Friday Aug 12-Saturday Aug 20	$10.00
Thursday Aug 11 & Sunday Aug 21	$5.00
Child (0-12):	Free
Senior (60 and over): Friday Aug 12-Saturday Aug 20	$3.00
Thursday Aug 11 & Sunday Aug 21	$2.00
Adult (13-59) Coupon Passbook (11 admissions):	$60.00
Parking (per day): Fridays & Saturdays	$10.00
Parking (per day): all other days	$5.00
Exhibitor's Auto Sticker:	$40.00

SPECIAL ADMISSION DAYS:

Sunday, August 14th – Veterans' Day
Veterans and their families are admitted free of charge with proper identification

Monday, August 15th – Senior Day
Seniors, ages 60 and older, are admitted free of charge.

DISCOUNT ADMISSION FOR VENDORS / EXHIBITORS:
*****Admission and parking are NOT a part of the Vendor/Exhibitor contract*****

Vendor/Exhibitor discount admission books and parking permits are available in the Space Rental Office after July 1st.

$60.00 – Book of 11 undated coupons, which may be used any day during Fair.
$40.00 – Parking permit in designated lot for duration of Fair.

PLEASE NOTE: Parking is very limited on the grounds. It can be very difficult to find parking in your designated area after 10:00 am.

ADDITIONAL / OPTIONAL EXPENSES:

Campgrounds	Golf Car Permit	Supply Unit Permit
Electricity	Public Health Permit	Telephone Service
Garbage Pickup	Sales Tax	

Further information about each of the above is included in this booklet.

GENERAL ADMISSION TICKETS:
The general public may purchase booklets of 11 admission tickets by mail until July 1, 2016 and then at the Grandstand Ticket Office. The tickets may be used any day during the Fair. Visit our website at www.illinoisstatefair.info for admission fees or call (217)782-6661.

CARNIVAL:

Preview Night:	Thursday, August 11 "Deuce Day" - All rides $2.00 Mega Pass - Valid	5:00 pm – 11:00 pm

Mega Pass:
Unlimited carnival rides, good at both Main Carnival Midway and Adventure Village for duration of the Fair. Available for purchase at ISF Credentials Office, Emmerson Building, main entrance with VISA, MasterCard or cash. Phone: (217)782–0775.
January 1 – July 31 - $70.00; August 1 – August 21 - $90.00.

Pay-One-Price Promotions:

Friday	August 12	Noon - 6:00 pm
Monday - Thursday	August 15-18	Noon – 11:00 pm
Friday	August 19	Noon - 6:00 pm
Sunday	August 21	Noon - 10:00 pm

$30.00 per day – To be purchased at Carnival Ticket Booth

SERVICE INFORMATION

BANKING SERVICES:

Currency Exchange (10 days of the Fair) 8:00 am – 6:00 pm
Located in the Emmerson Building – Main Entrance

ATM machines are available on the grounds during the Fair. Personal checks will not be cashed on the fairgrounds.

DELIVERIES / PARCELS:

All deliveries must be made when you are on the grounds to receive shipment. IL State Fair will not accept C.O.D. parcels, nor store or be responsible for any shipment. Parcels should be addressed as follows **ONLY during the fair.**

Individual's Name
Booth Number / Location
Company / Organization Name
Illinois State Fair
801 E. Sangamon Avenue
Springfield, IL 62702

AFTER THE FAIR it is your responsibility to change your address back to your original address.

SERVICE PROVIDERS:

Contact the Space Rental Office regarding a detailed list of service providers for decorating, golf carts, ice, tents, soft drink and food.

EMERGENCY NUMBERS:

First Aid Station is located in the Emmerson Building Annex, North end.
For emergencies call: IL State Police Headquarters – 217/524–9857

Local hospitals:

Memorial Medical Center 217/788–3000, 800 N. Rutledge
St. John's Hospital 217/544–6464, 800 E. Carpenter

Building / Grounds Office: 217/782–0789
(Carpenters, electricians, grounds crew/maintenance, plumbing, fairgrounds security)

HOTEL / MOTEL INFORMATION:

Springfield Convention & Visitors Bureau
109 N. 7th St., Springfield, IL 62701
217/789–2360 or 800/545–7300
TTY 800/546–0884
www.visit-springfieldillinois.com

LOST AND FOUND / LOST CHILD:

Contact the State Police Headquarters located on Grandstand Ave. Phone: 217/524-9857

TOW LOT / IMPOUNDED VEHICLES:

Located on the southwest side of grounds, west of Dept. of Agriculture Administration Bldg. All impounded vehicles are subject to a towing fee.

U.S. POST OFFICE:
The U.S. Postal Service will be located at the west end of the Exposition Building. The Post Office will be open daily during the Fair, 9:00 am – 5:00 pm (closed Noon - 1 pm for lunch). The following services will be available: Full Service Post Office; Certified, Express, Priority and Registered Mail; General Delivery Pick Up; Money Orders; Philatelic Products; Postage and Special Fair Cancellations. Vendors/Exhibitors who expect to receive mail at the Fair should use the following address:

Individual's Name
Booth Number / Location
Company / Organization Name
General Delivery
Illinois State Fairgrounds
Springfield, IL 62702

For more information call: During State Fair – 217/785-2677
During Non-Fair – 217/788–7290

VENDOR/EXHIBITOR INFORMATION

AMERICANS WITH DISABILITIES ACT:
Please be advised that by signing the Vendor/Exhibitor contract your signature signifies that it is your responsibility to assure the IL State Fair Management that your activities during the Fair complies with the federal act. Please remember that under ADA a surcharge on any service provided to cover the expenses of making your booth accessible may not be imposed. If you have any questions, please seek advice from a lawyer.

BUILDING / GROUNDS OFFICE: 217/782–0789
Carpenters, electricians, grounds crew / maintenance, plumbing, fairgrounds security.

CAMPGROUNDS:
For all information concerning the Illinois State Fair campgrounds, please go to our website at www.illinoisstatefair.info, click on the Camping tab and follow the instructions given on those pages.

The fairgrounds **TRAM** does make timely runs throughout the fairgrounds each day of the Fair.

CLEANUP:
The Illinois State Fair takes pride in the cleanliness of the Fairgrounds. It is your responsibility to keep the areas around your stand clean at all times and to provide suitable trash receptacles. Before leaving the fairgrounds, your area is to be cleaned, holes filled, the entire area free of refuse. All garbage refuse should be put in garbage containers or set alongside barrels for garbage pickup. All food vendors please note that payment for garbage will be paid directly to the Disposal Company during the Fair. Any food vendors using grease must use the closest grease barrel to their stand. Absolutely no grease is to be dumped in the sewers.

COMMUNICATION COMMITTEE: Will not meet for 2016

ELECTRICAL SERVICE:
The Space Rental Office will initiate electrical Work Orders when electric fees are paid in full and when display is ready for connection. Any electrical power problems should be reported to the Electric Shop located on the east side of the fairgrounds or by calling 217/782-0791.

PLEASE NOTE: ALL VENDORS / EXHIBITORS ARE REQUIRED TO SUPPLY ALL OF THEIR OWN ELECTRICAL MATERIAL (POWER CORDS, POWER STRIPS, ETC.) TO THE POWER SOURCE. WIRE NEEDS TO BE RUBBER CORD ONLY – NO ROMEX ALLOWED. VENDORS / EXHIBITORS ARE RESPONSIBLE FOR ANY DAMAGE TO UNDERGROUND UTILITIES IF HIT BY TENT STAKES, ETC. OUTSIDE VENDORS / EXHIBITORS MAY NOT DISCONNECT THEMSELVES.

See page 10 for additional electrical requirements.

GOLF CAR POLICIES AND RULES:
Golf car usage for the 2016 IL State Fair will be greatly reduced with limited access for **EVERYONE**.

A limited number of golf car rentals will be available through the ISF Credential's Office, with Rental Forms available beginning May 16th.

Starting at 10 am **EVERY DAY**, there will be no golf cars allowed on the interior of the fairgrounds (except emergency vehicles). Please make appropriate plans to utilize pull carts, wagons, etc after 10 am!

Call 217/782-0775 to have the golf car form sent electronically or email agr.fairinfo@illinois.gov. You will need to let the Credential's Office know if you are renting or bringing your own.

The fairgrounds **TRAM** does make timely runs throughout the fairgrounds each day of the Fair.

INSURANCE:
Vendor/Exhibitor shall obtain public liability insurance insuring Vendor/Exhibitor in the minimum amounts of $250,000.00 per person, $500,000.00 per occurrence, and $50,000.00 property damage against claims arising out of or in connection with the vendor/exhibits/rentals which are the subject of the Agreement. Vendor/Exhibitor shall supply said public liability insurance policy in a form of a Certificate of Insurance or other form satisfactory to the Department on or before **July 1**. In addition, Vendor/Exhibitor certifies that it has **workmen's compensation insurance** in an amount required by law and will provide proof of such.

JOB SERVICE ASSISTANCE:
The Department of Employment Security will again provide recruitment assistance. If you would like their help or have any questions, please call their office at 217-782-3846 Ext. 381. You may also visit their web site at www.illinoisskillsmatch.com.

PARADE / PREVIEW DAY:
The Twilight Parade will be on Thursday, August 11th. Vendors/Exhibitors located outside may open on Thursday any time after noon. Vendors/Exhibitors located in the South end of the Grandstand are allowed to be open after 3:00 pm, but must be closed by 9:00 pm. **The Exposition Building will be closed to the public on Preview Night.**

OPENING DAY:
The first official day of the Fair will be Friday, August 12, 2016. All inside Vendors/Exhibitors must be in operation by 9:00 am and outside Vendors/Exhibitors by 10:00 am.

PUBLIC HEALTH:
In our efforts to ensure a safe and healthy Illinois State Fair all food vendors are required to attend a public health meeting. Any food vendor who fails to attend a meeting will not be allowed to open Thursday, August 11th. Public Health personnel will complete a mandatory initial inspection of each concession. The Public Health meetings will be held in the Emmerson Building (Health Department office – 2nd Floor) according to the following schedule: Tuesday, August 9th the meeting will be at 2:00 p.m. Wednesday, August 10th and Thursday, August 11th the meetings will be at 10:00 am and 2:00 pm. The last Public Health meeting will be Friday, August 12th at 10:00 am. Public Health personnel will be located in their office throughout the duration of the fair during the hours of 8:00 am to 4:30 pm.

RELEASE PROCEDURES:
All Vendors/Exhibitors must remain open and in operation until after the start of the last scheduled grandstand event at 8:00 p.m. on Sunday, August 21, 2016. In order to leave the grounds, you must present your final sales tax payment receipt and your electrical disconnect release at the gate.

SALES TAX:
If you make retail sales at the Illinois State Fair (Sangamon County), you **must report** and **pay** Illinois Sales Tax on these sales. Each vendor contract location must be reported and paid separately. DO NOT LUMP SUM YOUR LOCATIONS.

The IL Department of Revenue, Sales Tax Division, will be collecting, through the mail, all Illinois Sales Tax for retail sales made during the Illinois State Fair. The IL Department of Revenue will contact each vendor during the Fair to provide the reporting document, coupon and applicable envelope to be used in reporting the sales tax. **It is imperative that the document, coupon and corresponding sales be reported and paid by August 31, 2016. Failure to do so will jeopardize your participation in 2017 Illinois State Fair and future Illinois events.**

SIGNS / GENERAL APPEARANCE:
All Vendors/Exhibitors spaces should be attractive, colorful, and professionally run. As you set up your display, please keep the following points in mind:

- Trailers must have professional vinyl skirting. Fringe banners, product banners or posters are not acceptable.
- Trailers should have removable hitches or professional skirting to conceal the hitch.
- LP gas tanks and soft drink canisters must have hoses long enough so that the canisters can be stored in the back of the stand and concealed with professional tent screening or attractive fencing.
- All signs must be attractive and professionally painted. Professional signs should indicate the name of the business/organization as well as menu and prices. Signs displayed perpendicular to the trailer or hung from an awning must have a minimum clearance of seven (7) feet. Banners and signs must be properly displayed and not sagging or drooping.
- Display area should be clear of trash and empty boxes.
- Display area must be open and manned at all times.
- Tables should be professionally skirted and items should be neatly displayed.
- Inside Vendors/Exhibitors shall not exceed 8 feet in height on back wall. Booth sidewalls or wings from the center of booth to the aisle shall not exceed 3 feet in height.

- The theme of the booth should be easily recognizable and professional in its appearance. It should not have a flea market appearance. Banners and signs must be properly displayed and not sagging or drooping. Display area must be inside the designated space and not extend into the aisles or other Vendor/Exhibitor areas.

TELEPHONE SERVICE INFORMATION:
The Illinois Department of Agriculture (IDOA) can meet your telephone service needs. IDOA offers service provided solely through the State Fairgrounds system or you may contact AT&T.

If telephone service is requested through IDOA or AT&T, the TELEPHONE SERVICE REQUEST form must be completed. (If requesting through AT&T, you must also contact AT&T directly at 1-800-228-2020.) Written requests must be returned with IDOA full payment to the Space Rental Office by July 1st. If you have any questions, please contact the Space Rental Office at 217-785-1980 or the Telecommunications Coordinator at 217-785-5701.

Service through the Illinois Department of Agriculture ONLY

One-time installation charge per line including:
access, hookup, service charge, time and materials $225.00

PLUS Free repair service
PLUS any charges for long distance.

Service will require use of own telephone instrument (telephone, fax machine, etc.) If you are programming a credit card machine to a toll free number, you must include 9 as the first number for dial out access.

Service through AT&T

One-time access charge by IDOA per line to take to demarc $225.00

PLUS hookup and service charge quoted by AT&T
PLUS repair service charges as applicable by AT&T
PLUS any charges for long distance by carrier of your choice

Service will require use of own telephone instrument (telephone, fax machine, etc.)

ELECTRIC REQUIREMENTS
As you set up your display, please keep the following points in mind:

- All outside Vendors/Exhibitors: Main feeder cable from panel or disconnect to state fair power supply must be S.O. or S.J.O. rubber covered cable and supplied (at Vendor or Exhibitor expense) to the power source. No splices in the feeder cable allowed and we require a 4-wire cord for 240-volt single phase.
- All electrical boxes, tombstones and power pedestals shall be kept clear of trailers and temporary structures a minimum of 3 feet. Do not build around or attach anything to our tombstone or power pedestals!
- Current can be furnished at 120-240 volts single phase, 60 cycles, A.C. at all the secondary load centers and most of the buildings.
- Maximum load in wattage must be specified on contract application.
- Please check with the Space Rental Office or the electrical foreman for any load over 60 amperes or any special electrical requirements.
- All wiring and installation of electrical apparatus must be done at the expense of the Vendor or Exhibitor under the supervision of the electrical foreman.

- All trailers and trucks with electrical hookups must have a cord with a ground wire in it. No ground rods. Rubber cord with ground wire only to plug into our grounded system.
- All permanent and temporary wiring shall be under the jurisdiction of the electrical foreman. We recommend having a licensed electrical contractor install your wiring.
- All temporary wiring must be installed as follows - Externally operable fusible safety type switches or circuit breakers of correct capacity must be used for mains, where fuses are used fusetrons are recommended. Ground rod shall be driven at each service and connected to switch box for safety; also all appliances or equipment must be grounded in approved manner. A polarized system is recommended and over current protection be used in the ungrounded conductors.
- A connected load of 15 amperes is allowed for each circuit of No. 14 wire or 20 amperes when No. 12 wire is used.
- For loads greater than the above, reference should be made to the National Electrical Code (2004) or referred to the electrical foreman.
- All wiring shall be sized in accordance with the NEC (National Electrical Code). If there is a question about this please see the electrical foreman.
- Wire or cable in temporary structures, tents or in the open may be code grade for temporary installations.
- Wire for permanent exterior installation shall be weatherproof wire.
- Wires laid underground temporarily shall be U.S.E. cable (Underground Service Cable).
- No items shall be attached to or hung from electrical wiring.
- All sockets used in temporary structures, tents or in the open shall be of insulating material.
- All extension cords or pendant wires in temporary structures, tents or in the open shall be rubber covered cords with 3 wire cords and plug ends. Lightweight, 2 wire. “Household” type extension cords are not allowed.
- No wiring shall be laid on the ground, or on the floor, or any permanent structure, tent or booth.
- Electric wiring shall not be fastened to nor draped over fencing. Where installations require wiring to be placed on or over fencing the wiring must first be secured to a nonconducting surface such as a 1” x 2” board.

ELECTRIC REQUIREMENTS - ENFORCEMENT

The foregoing rules are issued under authority of “An Act in relation to the investigation and prevention of fire and dangerous conditions in and near buildings and other structure,” approved June 15, 1909, as amended, and “An Act to regulate the storage, transportation, sale and use of gasoline and volatile oils,” approved June 28, 1919, as amended, and “An Act to regulate the storage, transportation, sale and use of liquefied petroleum gases,” approved July 11, 1955 as amended. Penalties provided by the respective acts will be enforced by inspectors from the Illinois State Fire Marshal office, who will be on the grounds to enforce the rules and require general compliance with fire-safe practices.

OFFICE OF THE ILLINOIS STATE FIRE MARSHAL
FIRE PREVENTION RULES - STOVES

City Gas and Electric - stoves operated by city and gas or electricity shall be used in all permanent or temporary buildings or structures owned by the State of Illinois, and at all other places in the Fairgrounds where these service areas are available.

Bottle Gas - In places where city gas or electricity is not available, stoves operated by bottled gas (butane or propane) may be used subject to the following:

Containers shall bear I.C.C. markings.

An individual installation shall be limited to six (6) containers, four (4) for current use and two (2) in reserve. No filling of containers shall be permitted within the Fairgrounds. Empty containers shall be replaced with full containers supplied by the distributor. Empty containers shall be removed forthwith from the Fairgrounds by the distributor or provided with P.O. L. plug and cap.

Containers and first stage regulating equipment shall be located outside of buildings. The discharge from safety reliefs shall be located not less than 3-feet horizontally away from any building opening. Discharge from any safety relief device shall not terminate in any building, nor beneath any building. All L.P. Gas, where used in any buildings, shall be restricted to the provisions of NFPA standard #58 (1983), Sections 3-4.6, 3-4.7 and 3-4.8 all L.P. Gas appliances shall be equipped with 100% shut-off control at burners. All L.P. Gas containers shall be equipped with excess flow check valves.

Pressure regulators and safety relief devices should be rigidly attached to the cylinder valves, cylinders, supporting standards, or otherwise rigidly secured and shall be so installed that tampering by unauthorized persons and the elements will not affect their operation.

Tubing shall be installed so that it shall be free from damage by traffic or otherwise. The entire installation shall conform to the Standard of the National Fire Protection Association, on Liquefied Petroleum Gases (NFPA Pamphlet No. 58) Edition of 1983 and each installation shall be subject to approval by the State Fire Marshal.

Liquefied Petroleum Gas Containers used for Crop Drying Equipment exhibits and other related equipment (burning liquid propane rather than vapor) may be filled on the Fairgrounds. Filling operating shall be made only between 2:00 a.m. and 6:00 a.m. Containers used for these exhibits shall not exceed 500 gallons water capacity. The entire installation shall conform to the standards of the National Fire Protection Association on Liquefied Petroleum Gases (NFPA Pamphlet No. 58 Edition of 1983) (NFPA Pamphlet No. 54 Edition of 1980) and the Rules and Regulations of the Office of the State Fire Marshal, Division of Fire Prevention pertaining thereto.

No installation shall be made until the Fire Marshal has approved the location. Other Types of Stove -- Any proposal to use stoves employing other kinds of fuel shall be subject to specific permission from the State Fire Marshal but no gravity feed stoves or appliances using gasoline, kerosene or other flammable liquid shall be permitted any place in the Fairgrounds.

Protection of Combustible Material -- All stoves shall be installed so as to adequately protect combustible materials from ignition.

FIRE PREVENTION - MISCELLANEOUS REQUIREMENTS

Flammable Liquids - Storage of gasoline, kerosene or other flammable liquids in quantity shall be forbidden throughout the Fairgrounds. Storage shall be in approved safety containers meeting A.S.T.M. Standard # D 3435-80 gasoline containers shall be red, kerosene containers shall be blue (5-gallons only for gasoline and 10-gallons only for kerosene) and shall be in a safe place, properly protected or guarded from tampering outside of any building, structure or tent. Storage and use of flammable liquids shall conform to the Rules on gasoline and Volatile Oils, Office of the State Fire Marshal, Division of Fire Prevention. Containers shall be filled only in daylight, well away from any source of ignition, and always outside of any building, structure and tent and a safe distance there from.

On vacating premises, Vendors/Exhibitors shall not leave any filled, partly filled or empty container which has been used for gasoline, kerosene, or other flammable liquid and will be held responsible for any accident or injury which may result from violation of this provision.

Tents to be Flameproof - Tents and awnings shall be made of fabric which has been treated effectively by an approved process to render it flameproof even under exposure to weather. This shall apply also to cloth canopies enclosures and trim used outside of buildings.

Decorations and Trim to be Flameproof - Paper or cloth used on the inside of buildings, structures and tents, for decoration trim, or suspended or shown in such a manner that it can easily ignite and propagate fire, shall be treated according to NFPA 701, 1977 edition, for flame resistance. Material not complying with this provision will be ordered removed.

Storage of Combustible Goods - The storage or display of combustible goods or materials in dangerous and excessive amounts are prohibited.

Housekeeping - Each Vendor/Exhibitor shall be responsible for the tidiness and housekeeping in and around his exhibit or booth. All Vendors/Exhibitors shall have an approved type fire extinguisher of not less than a 2A-10B-C rating.

All Fire Lanes shall be posted and kept free of vehicles and storage.

The Grandstand and Coliseum shall be posted as to number of occupants permitted.

No accumulation of packing boxes, excelsior or other combustible packing material, waste paper, rags, unused decorations or other combustible waste will be permitted.

A covered metal or fire rated container shall be provided for current waste material. Contents shall be disposed of safely at least daily.

Oily rags and waste shall be kept in a separate covered metal container, or disposed of safely immediately after use. They are subject to spontaneous ignition.

Only safety or “book” matches shall be used rather than the more dangerous “strike anywhere” matches.

Booths, railing, displays, etc., shall not block or interfere with aisles, stairs, entrances, or exits.

No Smoking in ANY BUILDINGS – Smoking shall not be permitted in any barn, stable or in any building or in any area where “No Smoking” signs have been posted. In the State of Illinois smoking is allowed only outdoors and fifteen (15) feet from any entrance/exit.

FIRE PREVENTION - TOY BALLOONS

No toy balloon shall be filled or charged with hydrogen or any other flammable gas and the sale, transportation, storage, or possession of any such toy balloon is prohibited within or without the Fairgrounds.

Any gas cylinder used for any purpose shall be securely fastened in an upright position, to prevent falling and damage to either the cylinder or the valves.

FIRE PREVENTION - ENFORCEMENT

The foregoing rules are issued under authority of “An Act in relation to the investigation and prevention of fire and dangerous conditions in and near buildings and other structure,” approved June 15, 1909, as amended, and “An Act to regulate the storage, transportation, sale and use of gasoline and volatile oils,” approved June 28, 1919, as amended, and “An Act to regulate the storage, transportation, sale and use of liquefied petroleum gases,” approved July 11, 1955 as amended. Penalties provided by the respective acts will be enforced by inspectors from the Illinois State Fire Marshal Office, who will be on the grounds to enforce the rules and require general compliance with fire-safe practices.

CAMPING INFORMATION

ILLINOIS STATE FAIRGROUNDS
Camping during the Illinois State Fair; $40.00 per night for campers and motor homes; $15.00 per night for tents without a car; $20.00 per night for tents with a car.
RESERVATIONS FOR VENDORS AND Exhibitors ONLY!
Contact Credentials Office at 217/524-6658.

APL Campgrounds (across from fairgrounds)
1001 Taintor Road, Springfield, IL
$35 per night
Phone: 217/622-3999

DOUBLE J CAMPGROUND AND RV PARK
9683 Palm Road, Chatham, IL
I-55, exit 88
$43 per night
Pull-through sites with hookups
Phone: 271/483-9998
website: www.doublejcampground.com

KOA KAMPGROUNDS OF AMERICA, INC.
4320 KOA Road, Rochester, IL
Two miles from East Lake Shore Drive
$35-$40 per night
85 sites with hookups
Phone: 217/498-7002

LINCOLN'S NEW SALEM CAMPGROUND
15588 History Lane, Petersburg, IL
22 miles from Springfield on Rt. 97
$20 per night
200 sites
Phone: 217/632-4993

RIVERSIDE PARK CAMPGROUNDS
4105 Sandhill Rd., Springfield, IL
2-3 miles North of the fairgrounds on Business Rt. 55
$20 - $30 per night
87 sites with hookups
Phone: 217/753-0630

SANCHRIS LAKE STATE PARK
9898 Cascade Rd., Rochester, IL
Approximately 15 minutes from Springfield
$20 per night
Phone: 217/498-9208
Reservation on-line only @ www.reserveamerica.com

NOTE: All prices are subject to change.

FOR ADDITIONAL INFORMATION CONTACT:
Department of Natural Resources, Camping Information - 217/782-6752,
(Mon - Fri) 8:00 am - 5:00 pm