



SAVE THE DATE

Indirect Cost Rate “How To” Webinar

- **Cost Policy Statements**
- **Applying the De Minimis Rate and the Negotiated Indirect Cost Rate**

November 16, 2017 1:30 – 3:30 pm

November 17, 2017 9:00 – 11:00 am

November 21, 2017 9:00 – 11:00 am

A registration link for this webinar will be provided separately

Target Audience

Grantees, state agency program staff and state agency fiscal staff

Training Objectives

Increase your understanding of:

- 1) Cost Policy Statements and how the Cost Policy Statement drives the allocation of expenses
- 2) How to apply the de minimis rate and the negotiated indirect cost rate

Agenda

- Cost Policy Statement 101
 - What is a Cost Policy Statement and when is it needed?
 - What must be included in a Cost Policy Statement? - Sample Cost Policy Statement
 - How is the Cost Policy Statement used by grantees?
 - How do state agencies use the Cost Policy Statement?
- A de minimis rate or negotiated indirect cost rate was established. Now what?
 - Understanding the base of the negotiated rate or the de minimis rate
 - Using the established base correctly
 - Key steps for grantees applying the rate
 - Key steps for state agencies to verify that the rate was correctly applied

For scheduling convenience, this webinar is offered 3 times.