

December 16, 2004

MINUTES  
ILLINOIS CIVIL SERVICE COMMISSION  
DECEMBER 16, 2004

I. OPENING OF MEETING AT 9:12 A.M. AT 160 NORTH LASALLE STREET, SUITE S-901, CHICAGO, ILLINOIS

II. PRESENT

Chris Kolker, Chairman; George E. Richards, Raymond W. Ewell, Barbara J. Peterson and Betty Bukraba, Commissioners; Daniel Stralka and Andrew Barris of the Commission staff; and Dawn DeFraties, Central Management Services.

III. APPROVAL OF MINUTES OF REGULAR MEETING HELD NOVEMBER 18, 2004

**IT WAS MOVED BY COMMISSIONER PETERSON, SECONDED BY COMMISSIONER EWELL AND THE MOTION UNANIMOUSLY ADOPTED TO APPROVE THE MINUTES OF THE REGULAR MEETING HELD NOVEMBER 18, 2004.**

IV. EXEMPTIONS UNDER SECTION 4d(3) OF THE PERSONNEL CODE

A. Report on Exempt Positions

<u>Agency</u>	<u>Total Employees</u>	<u>Number of Exempt Positions</u>
Aging .....	154.....	5
Agriculture .....	493.....	18
Arts Council.....	21.....	1
Banks and Real Estate.....	1.....	0
Capitol Development Board .....	16.....	0
Central Management Services .....	1284.....	112
Children and Family Services.....	3457.....	42
Civil Service Commission .....	5.....	0
Commerce & Econ. Opportunity .....	483.....	60
Commerce Commission.....	58.....	0
Corrections.....	14,255.....	115
Criminal Justice Authority .....	77.....	5
Deaf and Hard of Hearing Comm. ....	7.....	1
Developmental Disabilities Council .....	8.....	1
Elections Board.....	56.....	1
Emergency Management Agency .....	110.....	2
Employment Security.....	1946.....	25
Environmental Protect. Agency .....	1136.....	15
Fin. & Prof. Regulation.....	845.....	35
Guardianship and Advocacy .....	109.....	6
Historic Preservation Agency .....	211.....	7
Human Rights Commission .....	11.....	2
Human Rights Department .....	131.....	7
Human Services .....	15,426.....	61
Industrial Commission .....	169.....	7
Investment Board.....	3.....	1
Labor.....	78.....	7
Labor Relations Board Educational .....	16.....	2
Labor Relations Board Local.....	1.....	0
Labor Relations Board State .....	18.....	2
Law Enforce. Trng. & Standard Bd. ....	24.....	1
Medical District Comm.....	2.....	0
Military Affairs .....	145.....	3
Natural Resources .....	1592.....	28
Pollution Control Board.....	25.....	3
Prisoner Review Board .....	23.....	0
Property Tax Appeal Board .....	21.....	2
Public Aid .....	2261.....	23
Public Health.....	1133.....	28
Revenue .....	2131.....	57
State Fire Marshal.....	137.....	7
State Police .....	1520.....	6
State Police Merit Board.....	5.....	1
State Retirement System.....	83.....	1
Transportation.....	3067.....	1
Veterans Affairs.....	1191.....	2
TOTALS .....	53,945.....	703

IV. EXEMPTIONS UNDER SECTION 4d(3) OF THE PERSONNEL CODE (continued)

B. Governing Rule - Jurisdiction B Exemptions

- a) Before a position shall qualify for exemption from Jurisdiction B under Section 4d(3) of the Personnel Code, the position shall be directly responsible to:
  - 1. The Governor, or
  - 2. A departmental director or assistant director appointed by the Governor, or
  - 3. A board or commission appointed by the Governor, or
  - 4. The head of an agency created by Executive Order, or the director or assistant director of an agency carrying out statutory powers, whose offices are created by the Governor subject to legislative veto under Article V, Section 11, of the Constitution of 1970, which agency head, director, or assistant director may themselves be subject to exemption under Section 4d(3), or
  - 5. In an agency having a statutory assistant director, a deputy director exercising full line authority under the director for all operating entities of the agency, provided the statutory role of assistant director is vacant or is assigned clearly distinct and separate duties from the deputy director and as a colleague to him, or
  - 6. A line position organizationally located between the director and/or assistant director and a subordinate statutorily exempt position(s), provided the position proposed for exemption has line authority over the statutory exempt position(s), or
  - 7. The elected head of an independent agency in the executive, legislative, or judicial branch of government.
  
- b) If a position meets the above criterion, it must, in addition, be responsible for one or more of the following before it shall be approved as exempt:
  - 1. Directs programs defined by statute and/or departmental, board, or commission policy or possess significant authority when acting in the capacity of a director of programs to bind the agency.
  - 2. Makes decisions in exercising principal responsibility for the determination or execution of policy which fix objectives or state the principles to control action toward operating objectives of one or more divisions, such decisions being subject to review or reversal only by the director, assistant director, board or commission.
  - 3. Participates in the planning and programming of departmental, board, or commission activities, integrating the plans and projections of related divisions, and the scheduling of projected work programs of those agencies.
  - 4. Makes decisions in exercising principal responsibility for the determination or execution of policy which fix objectives or state the principles to control action toward operating objectives of one or more divisions, such decisions being subject to review or reversal only by the director, assistant director, board or commission.
  - 5. Participates in the planning and programming of departmental, board, or commission activities, integrating the plans and projections of related divisions, and the scheduling of projected work programs of those agencies.

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IV. EXEMPTIONS UNDER SECTION 4d(3) OF THE PERSONNEL CODE (continued)

- Assistant Executive Director Andrew Barris reported that Items C, D, E and H would be continued until the January meeting because the commission staff had questions regarding the policy-making responsibilities and the potential for overlap.
- Assistant Executive Director Andrew Barris reported that Items F, G, I and J met the requirements of Rule 11.
- Assistant Executive Director Andrew Barris reported that CMS' recommendation against exemption for Item K was due to the position's lack of authority in making or implementing policy regarding the Grants Program.

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IV. EXEMPTIONS UNDER SECTION 4d(3) OF THE PERSONNEL CODE (continued)

**IT WAS MOVED BY COMMISSIONER RICHARDS, SECONDED BY COMMISSIONER PETERSON AND THE MOTION UNANIMOUSLY ADOPTED TO CONTINUE, DENY OR APPROVE THE REQUESTS FOR 4D(3) EXEMPTION FOR THE FOLLOWING POSITIONS IN ACCORDANCE WITH STAFF RECOMMENDATION.**

C. Requests for 4d(3) Exemption Continued by the Commission

**The following 4d(3) requests for exemption were continued at the December 16, 2004 meeting until the January 20, 2005 meeting:**

Agency: Central Management Services  
Position Title: Senior Public Service Administrator  
Position Number: 40070-37-60-340-01-01  
Bureau/Division: Bureau of Property Management/Transactions & Property  
Incumbent: Vacant  
Supervisor: Manager of Transactions and Property Administration  
Location: Cook County

Agency: Central Management Services  
Position Title: Senior Public Service Administrator  
Position Number: 40070-37-60-330-01-02  
Bureau/Division: Bureau of Property Management/Transactions & Property  
Incumbent: Vacant  
Supervisor: Manager of Transactions and Property Administration  
Location: Sangamon County

Agency: Central Management Services  
Position Title: Senior Public Service Administrator  
Position Number: 40070-37-60-310-01-02  
Bureau/Division: Bureau Of Property Management/Transactions and  
Property Administration  
Incumbent: Vacant  
Supervisor: Manager of Transactions and Property Administration  
Location: Cook County

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IV. EXEMPTIONS UNDER SECTION 4d(3) OF THE PERSONNEL CODE (continued)

Agency: Department of Financial and Professional Regulation  
Position Title: Senior Public Service Administrator  
Position Number: 40070-13-10-305-00-01  
Division: Chicago Commercial Bank Supervision Division  
Incumbent: Richard Brunskill  
Supervisor: SPSA 40070-13-10-300-00-01  
Location: Cook County

D. Requests for 4d(3) Exemption Denied by the Commission

**The following 4d(3) request for exemption was denied at the December 16, 2004 meeting:**

Agency: Department of Human Services  
Position Title: Public Service Administrator  
Position Number: 37015-10-00-800-10-01  
Division: Office of Grants Administration  
Incumbent: Vacant  
Supervisor: Director of the Office of Grants Administration  
Location: Cook County

E. Requests for 4d(3) Exemption Approved by the Commission

**The following 4d(3) requests for exemption were approved at the December 16, 2004 meeting:**

Agency: Central Management Services  
Position Title: Senior Public Service Administrator  
Position Number: 40070-37-00-000-10-02  
Bureau/Division: Chief Operating Officer's Office  
Incumbent: Vacant  
Supervisor: Chief Operating Officer  
Location: Sangamon County

Agency: Department of Corrections  
Position Title: Senior Public Service Administrator  
Position Number: 40070-29-11-300-00-01  
Division: Finance and Administration/Information Services  
Incumbent: Vacant  
Supervisor: Deputy Director of Finance and Administration  
Location: Sangamon County

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IV. EXEMPTIONS UNDER SECTION 4d(3) OF THE PERSONNEL CODE (continued)

Agency: Illinois Historic Preservation Agency  
Position Title: Senior Public Service Administrator  
Position Number: 40070-48-00-100-00-01  
Division: Director's Office  
Incumbent: Vacant  
Supervisor: Director  
Location: Sangamon County

Agency: Department On Aging  
Position Title: Public Service Administrator  
Position Number: 37015-47-00-000-00-02  
Division: Executive Office  
Incumbent: Vacant  
Supervisor: Director  
Location: Sangamon County

**IT WAS MOVED BY COMMISSIONER EWELL, SECONDED BY COMMISSIONER PETERSON AND THE MOTION UNANIMOUSLY ADOPTED TO HOLD AN EXECUTIVE SESSION TO CONSIDER APPEALS OF DISMISSAL FILED WITH THE COMMISSION.**

V. RECONVENE MEETING

Upon due and proper notice the regular meeting of the Illinois Civil Service Commission was reconvened at 160 North LaSalle Street, Suite S-901, Chicago, Illinois at 9:59 a.m.

PRESENT

Chris Kolker, Chairman; George E. Richards, Raymond W. Ewell, Barbara J. Peterson and Betty Bukraba, Commissioners; and Daniel Stralka and Andrew Barris of the Commission staff.

VI. NON-MERIT APPOINTMENT REPORT

The Personnel Code permits non-merit appointments for a limited period of time, i.e., emergency appointments shall not exceed 60 days and shall not be renewed, and positions shall not be filled on a temporary or provisional basis for more than six months out of any twelve-month period. Consecutive non-merit appointments are not violative of the Code, however, they do present a possible evasion of merit principles and should be monitored. Set forth below is the number of consecutive non-merit appointments made by each department. These statistics are from the Department of Central Management Services consecutive non-merit report as of December 31, 2004.

	<u>11/30/04</u>	<u>12/31/04</u>
Central Management Services	9	8
Children & Family Services	1	1
Comm. & Econ. Opportunity	3	3
Historic Preservation	2	0
Human Services	3	3
Natural Resources	11	20
Public Aid	3	3
Public Health	2	2
State Retirement Systems	1	1
Transportation	3	3
Totals	38	44

VII. PUBLICLY ANNOUNCED DECISIONS RESULTING FROM APPEAL

• **DISCHARGE**

**DA-98-04**

Respondent	James D. Kline	Appeal Date	6/04/04
Agency	Human Services	Decision Date	12/03/04
Type of Appeal	Discharge	ALJ	Daniel Stralka
Charge	Abuse Of Time.	Recommended Decision On Remand	Charges Proven; Discharge Recommended.

IT WAS MOVED BY COMMISSIONER PETERSON, SECONDED BY COMMISSIONER RICHARDS AND BY ROLL CALL VOTE THE MOTION UNANIMOUSLY ADOPTED TO AFFIRM THE RECOMMENDED DECISION OF THE ADMINISTRATIVE LAW JUDGE THAT THE RESPONDENT, JAMES D. KLINE, BE DISCHARGED FROM HIS POSITION AS MENTAL HEALTH TECHNICIAN II WITH THE ILLINOIS DEPARTMENT OF HUMAN SERVICES.

• **DISCHARGE**

**DA-60-04**

Respondent	Alvin Bond	Appeal Date	4/16/04
Agency	DOT	Decision Date	12/03/04
Type of Appeal	Discharge	ALJ	Daniel Stralka
Charge	Abuse of Time.	Recommended Decision On Remand	Charges Partially Proven; Discharge Recommended.

IT WAS MOVED BY COMMISSIONER PETERSON, SECONDED BY COMMISSIONER BUKRABA AND BY ROLL CALL VOTE THE MOTION ADOPTED 3-2 TO REJECT THE AMINISTRATIVE LAW JUDGE'S RECOMMENDED DECISION AND REMAND IT TO THE ADMINISTRATIVE LAW JUDGE FOR THE PURPOSE OF FURTHER PROCEEDINGS AND THE TAKING OF ADDITIONAL EVIDENCE.

VII. PUBLICLY ANNOUNCED DECISIONS RESULTING FROM APPEAL (continued)

• **DISCHARGE**

**DA-82-04**

Respondent	Raymond Douglas	Appeal Date	2/23/04
Agency	CMS	Decision Date	12/07/04
Type of Appeal	Discharge	ALJ	Andrew Barris
Charge	Information Technology Violation; Misuse Of State Property; Conduct Unbecoming.	Recommended Decision	Charges Partially Proven; Discharge Recommended.

**IT WAS MOVED BY COMMISSIONER RICHARDS, SECONDED BY COMMISSIONER BUKRABA AND BY ROLL CALL VOTE THE MOTION UNANIMOUSLY ADOPTED TO AFFIRM THE RECOMMENDED DECISION OF THE ADMINISTRATIVE LAW JUDGE THAT THE RESPONDENT, RAYMOND DOUGLAS, BE DISCHARGED FROM HIS POSITION AS MINORITY OUTREACH COORDINATOR WITH THE ILLINOIS DEPARTMENT OF CENTRAL MANAGEMENT SERVICES.**

• **DISCHARGE**

**DA-15-05**

Respondent	Patricia Sprehe	Appeal Date	8/09/04
Agency	DCFS	Decision Date	12/08/04
Type of Appeal	Discharge	ALJ	Daniel Stralka
Charge	Falsification Of Records; Negligent Performance Of Duties; Violation Of Dept. Policy.	Recommended Decision	Charges Partially Proven; 90 Day Suspension In Lieu Of Discharge Recommended.

**IT WAS MOVED BY COMMISSIONER PETERSON, SECONDED BY COMMISSIONER BUKRABA AND BY ROLL CALL VOTE THE MOTION UNANIMOUSLY ADOPTED TO AFFIRM THE RECOMMENDED DECISION THAT THE APPEAL OF THE RESPONDENT BE UPHELD AND SUBSTITUTE A 90-DAY SUSPENSION IN LIEU OF THE DISCHARGE OF THE RESPONDENT, PATRICIA SPREHE.**

VII. PUBLICLY ANNOUNCED DECISIONS RESULTING FROM APPEAL (continued)

• **DISMISSAL**

**DA-13-05**

Respondent	Qadriyyah Shabazz	Appeal Date	8/05/04
Agency	Professional Regulation	Decision Date	12/03/04
Type of Appeal	Discharge	ALJ	Daniel Stralka
Charge	Disorderly Conduct (Fighting) On State Property.	Recommended Decision	Failure To Appear; Dismissal Of Appeal.

**IT WAS MOVED BY COMMISSIONER EWELL AND SECONDED BY COMMISSIONER PETERSON AND BY ROLL CALL VOTE THE MOTION UNANIMOUSLY ADOPTED TO AFFIRM THE RECOMMENDED DECISION THAT THE APPEAL OF THE RESPONDENT, QADRIYYAH SHABAZZ, BE DISMISSED.**

• **DISMISSAL**

**S-03-04**

Respondent	Sharon White	Appeal Date	7/14/03
Agency	DCFS	Decision Date	12/03/04
Type of Appeal	Suspension	ALJ	Daniel Stralka
Charge	Conduct Unbecoming A DCFS Employee.	Recommended Decision	Failure To Appear; Dismissal Of Appeal.

**IT WAS MOVED BY COMMISSIONER EWELL AND SECONDED BY COMMISSIONER RICHARDS AND BY ROLL CALL VOTE THE MOTION UNANIMOUSLY ADOPTED TO AFFIRM THE RECOMMENDED DECISION THAT THE APPEAL OF THE RESPONDENT, SHARON WHITE, BE DISMISSED.**

VIII. APPEALS TERMINATED WITHOUT DECISION

- **DISMISSAL**

**DA-90-03**

Respondent	Mark Hilliard	Appeal Date	4/07/03
Agency	IDPH	Decision Date	11/30/04
Type of Appeal	Discharge	ALJ	Daniel Stralka
Charge	Behavior Unbecoming A State Employee; Falsification Of Documents.	Recommended Decision	Settlement & Release Agreement 11/30/04; Appeal Dismissed.

**IT WAS MOVED BY COMMISSIONER RICHARDS, SECONDED BY COMMISSIONER PETERSON AND BY ROLL CALL VOTE THE MOTION UNANIMOUSLY ADOPTED TO AFFIRM THE RECOMMENDED DECISION THAT THE APPEAL OF THE RESPONDENT, MARK HILLIARD, BE DISMISSED.**

- **DISMISSAL**

**DA-95-03**

Respondent	Desiree Harris	Appeal Date	4/04/03
Agency	DCEO	Decision Date	11/30/04
Type of Appeal	Discharge	ALJ	Daniel Stralka
Charge	Behavior Unbecoming A State Employee; Falsification Of Documents.	Recommended Decision	Settlement & Release Agreement 11/22/04; Appeal Dismissed.

**IT WAS MOVED BY COMMISSIONER EWELL, SECONDED BY COMMISSIONER RICHARDS AND BY ROLL CALL VOTE THE MOTION UNANIMOUSLY ADOPTED TO AFFIRM THE RECOMMENDED DECISION THAT THE APPEAL OF THE RESPONDENT, DESIREE HARRIS, BE DISMISSED.**

VIII. APPEALS TERMINATED WITHOUT DECISION (continued)

- **DISMISSAL**

**DA-101-04**

Respondent	Rita D. Turner	Appeal Date	6/17/04
Agency	DCFS	Decision Date	12/01/04
Type of Appeal	Discharge	ALJ	Daniel Stralka
Charge	Conduct Unbecoming; Falsification; Misuse of State Equipment.	Recommended Decision	Stipulation/Settlement Agreement Reached 11/22/04; Appeal Dismissed.

**IT WAS MOVED BY COMMISSIONER RICHARDS, SECONDED BY COMMISSIONER EWELL AND BY ROLL CALL VOTE THE MOTION UNANIMOUSLY ADOPTED TO AFFIRM THE RECOMMENDED DECISION THAT THE APPEAL OF THE RESPONDENT, RITA D. TURNER, BE DISMISSED.**

- **DISMISSAL**

**DA-27-05**

Respondent	Diane Phillips	Appeal Date	11/8/04
Agency	DHS	Decision Date	12/2/04
Type of Appeal	Discharge	ALJ	Daniel Stralka
Charge	9 Counts Of Misconduct.	Recommended Decision	Stipulation/Settlement Agreement Reached 12/2/04; Appeal Dismissed.

**IT WAS MOVED BY COMMISSIONER PETERSON, SECONDED BY COMMISSIONER RICHARDS AND BY ROLL CALL VOTE THE MOTION UNANIMOUSLY ADOPTED TO AFFIRM THE RECOMMENDED DECISION THAT THE APPEAL OF THE RESPONDENT, DIANE PHILLIPS, BE DISMISSED.**

IX. AMENDMENTS IN CLASS SPECIFICATIONS

A. **The following class title was submitted for revision by the Director of Central Management Services:**

<u>Current Position Title</u>	<u>Proposed Position Title</u>
Veterans Service Officer	No Change in Title

Recommendations for Class Specifications

Assistant Executive Director Andrew Barris addressed the Commission regarding the proposed revision to the Veterans Service Officer classification. Barris stated that the revision would provide an additional time of hostilities (“September 11, 2004-Indeterminate”) for which an applicant may be eligible to qualify for the class. The Commission expressed concern over the effect of an indefinite time frame on veterans who had previously served in the Armed Forces prior to September 11, 2004. The Commission contacted John Logsdon at CMS regarding the classification revision and the history behind the revision. Logsdon explained that those that served during a time of hostility were eligible for the position of Veterans Service Officer. Logsdon explained that this was the first time that a “time of hostility” was being added to a class specification prior to the conclusion of a conflict. In the past, a “time of hostility” had always been added after the conflict was deemed “over”. Logsdon explained that all of the other “times of hostility” had specific dates for the beginning and end of the conflict. Due to the ambiguous nature of the dates set for the time of hostility and the uncertainty of the effect on veterans who had served prior to September 11, 2004, the Commission was not in favor of the revision. However, the Commission indicated that it would be receptive to working with Central Management Services on establishing a specific date to designate the conclusion of the War on Terrorism and discussed possible ways to accomplish the goal of the revision without designating an "indeterminate" time frame.

**IT WAS MOVED BY COMMISSIONER RICHARDS AND SECONDED BY COMMISSIONER EWELL AND THE MOTION UNANIMOUSLY ADOPTED TO DISAPPROVE THE REVISION OF THE CLASS SPECIFICATIONS FOR THE FOLLOWING CLASS WITH AN EXPLANATION AND SUGGESTION TO THE DIRECTOR OF CENTRAL MANAGEMENT SERVICES.**

Veterans Service Officer

IX. AMENDMENTS IN CLASS SPECIFICATIONS (continued)

**B. The following class title was submitted for revision by the Director of Central Management Services:**

<u>Current Position Title</u>	<u>Proposed Position Title</u>
Information Systems Planner (abolish)	Information Systems Analyst 1 (revised)

Recommendation for Commission Action

The class specifications for the above classes, submitted by the Director of Central Management Services, were found satisfactory.

**IT WAS MOVED BY COMMISSIONER EWELL AND SECONDED BY COMMISSIONER BUKRABA AND THE MOTION UNANIMOUSLY ADOPTED TO APPROVE THE REVISIONS TO THE CLASS SPECIFICATIONS FOR THE FOLLOWING CLASSES, TO BE EFFECTIVE DECEMBER 1, 2004.**

<u>Information Systems Planner</u> (abolish)	<u>Information Systems Analyst 1</u> (revised)
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**C. The following class titles were submitted for abolishment/revision by the Director of Central Management Services:**

Telecommunications Systems Technician 1 - Revised

Telecommunications Systems Technician 2 - Revised

Administrative Assistant 1 - Revised

Telecommunications Systems Analyst - Revised

Communications Systems Specialist - Revised

Telecommunications Specialist - New Class Title

Information Technology/Communications Systems Specialist 1  
New Class Title

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IX. AMENDMENTS IN CLASS SPECIFICATIONS (continued)

Information Technology/Communications Systems Specialist 2  
New Class Title

Network Control Center Technician Trainee - Abolish

Network Control Center Technician 1- Abolish

Network Control Center Technician 2 - Abolish

Telecommunications Systems Consultant - Abolish

Network Control Center Specialist - Abolish

Recommendations for Commission Action

Assistant Executive Director Andrew Barris addressed the Commission regarding the revisions in Section C of the Amendments in Class Specifications. Barris explained that due to a commonality of duties, the proposed revision consolidated ten titles into three titles: Telecommunications Specialist, Information Technology/Communications Specialist 1, Information Technology/Communications Specialist 2.

**IT WAS MOVED BY COMMISSIONER BUKRABA, SECONDED BY COMMISSIONER RICHARDS AND THE MOTION UANIMOUSLY ADOPTED TO APPROVE THE CLASS SPECIFICATIONS FOR THE FOLLOWING CLASSES, TO BE EFFECTIVE DECEMBER 1, 2004.**

Telecommunications Systems Technician 1 - Revised

Telecommunications Systems Technician 2 - Revised

Administrative Assistant 1 - Revised

Telecommunications Systems Analyst - Revised

Communications Systems Specialist - Revised

Telecommunications Specialist - New Class Title

Information Technology/Communications Systems Specialist 1  
New Class Title

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IX. AMENDMENTS IN CLASS SPECIFICATIONS (continued)

Information Technology/Communications Systems Specialist 2  
New Class Title

Network Control Center Technician Trainee - Abolish

Network Control Center Technician 1- Abolish

Network Control Center Technician 2 - Abolish

Telecommunications Systems Consultant - Abolish

Network Control Center Specialist - Abolish

**IT WAS MOVED BY COMMISSIONER RICHARDS, SECONDED BY COMMISSIONER PETERSON AND THE MOTION UNANIMOUSLY ADOPTED TO DISAPPROVE ANY CLASS SPECIFICATIONS RECEIVED BY THE COMMISSION STAFF NOT CONTAINED IN THIS REPORT TO ALLOW ADEQUATE STUDY.**

X. STAFF REPORT

- Executive Director Daniel Stralka reported that the Civil Service Commission submitted its FY06 proposed budget to the Office of Management and Budget, the first agency to do so. Two budgets were submitted: one at \$384,100 and a second at the request of the Office of Management and Budget at \$372,500. This latter submission represented a 5% reduction from the FY05 appropriation. In response to Commissioner Peterson's inquiry, the initial submission included funds to cover a potential move of the Springfield office.

XI. ANNOUNCEMENT OF NEXT MEETING

Announcement of the next regular meeting to be held on Thursday, January 20, 2005 at 9:00 a.m. in the Commission's Chicago Office.

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XII. MOTION TO ADJOURN

**IT WAS MOVED BY COMMISSIONER EWELL, SECONDED BY COMMISSIONER PETERSON AND THE MOTION UNANIMOUSLY ADOPTED TO ADJOURN THE MEETING AT 10:50 A.M.**