

**Business Enterprise Program Council for Minorities,
Females and Persons with Disabilities Meeting Notes**

MONTHLY COUNCIL MEETING MINUTES

100 W. Randolph
Room 9-040
Chicago, IL 60601

401 S. Spring St.
Room 500 ½
Springfield, IL 62706

Monday, July 27, 2015- 1:30 PM

COUNCIL MEMBERS IN ATTENDANCE

Kim McCullough, Charisse Witherspoon, Denise Barreto, Jesse Martinez, Beth Doria, Fred Coleman, Larry Ivory, Samantha Hufnagel (Phone), Karen Eng, Rodney Lewis (Phone) Edward McKinnie (Phone)

COUNCIL MEMBERS NOT IN ATTENDANCE

Kacy Bassett, Susan Shaw, Lynne Marie Turner, Hedy Ratner, Perry Nakachi, Corinne Pierog

COUNCIL CHAIR

Tom Tyrrell, Chairman

COUNCIL SECRETARY

Paul H. Cerpa

CMS STAFF IN ATTENDANCE

Elias Ricks Ngwayah II, Ben Jones, Leslie Taylor, Jeanetta Cardine, Mike Basil, Carlos Gutierrez, Irma Lopez

OTHERS IN ATTENDANCE

John Cieslik, Art Moore, Michelle Schober, Deanna Rossetto, Ben Bagby, Mark Hardy, Angela O'Banion

**PUBLIC NOTICE
STATE OF ILLINOIS**

***Business Enterprise Council for Minorities, Females, and Persons with
Disabilities***

100 W. Randolph
Room 2-025
Chicago, IL 60601

401 S. Spring St.
Room 500 1/2
Springfield, IL 62706

AGENDA

July 27, 2015
1:30 p.m. – 3:30 p.m.

- I. Welcome
- II. Call to Order
- III. Roll Call
- IV. Approval of Minutes of Council Meetings held on April 27, 2015, May 26, 2015 and June 22, 2015.
- V. Chair's Report
- VI. Posted Business
- VII. Committee Updates
 - Procurement Committee
 - Business Development Committee
 - Capital Access and Banking Committee
 - Certification Committee
 - Policy, Rules and Enforcement Committee
- VIII. Old Business
- IX. New Business
- X. Public/Vendor's Testimony
- XI. Adjournment
 - Next Council Mtg. – August 24, 2015

Please note: In case you need to connect to the meeting via teleconference, please use the following number and access code:

Teleconference Number
Access Number

888-494-4032
2587213722

- **Welcome**
 - Acting Chairlady Kim McCullough welcomes all.

- **Call to Order**
 - Acting Chairlady Kim McCullough called the meeting to order at 1:30pm. She asked Secretary Cerpa to conduct the roll call.

- **Roll Call**
 - Roll call conducted. Quorum was not established.

- **Approval of Minutes**
 - Due to the lack of quorum the approval of minutes is postponed until quorum is established.

- **Chair's Report**
 - None

- **Posted Business**
 - None

- **Committee Updates**
 - a. Procurement Committee**
 - None

 - b. Business Development Committee**

Chairman Lewis said there is no report at this time

 - c. Capitol Access and Banking Committee**
 - Chairman Coleman thanked CMS and Secretary Cerpa for working with the Capital Access and Banking Committee to get Advantage Illinois link on the CMS webpage, further noting this is important information for our BEP vendors to have access to for future capital needs.

 - d. Certification Committees**

None

 - e. Policy, Rules and Enforcement**

None

- **Old Business**

- None

- **New Business**

Member Barreto said she has been on the council for several months and in talking to other members she feels most members do not know their roles and responsibilities that are required of them. Therefore she proposed a BEP Council Retreat for strategic planning that can be held off site in order for the members to get to know what is expected from them as members of the council.

Member Coleman said he agrees with member Barreto proposal for this retreat because he had noticed that there are times that the Council had made progress and there are times that things aren't happening. He said in order to get the council energized and give members a sense of direction, he and member Barreto have brainstormed and have come up with the idea that a half-day retreat outside of the facility would be in the best interest of the Council. Member Coleman revealed that the University of Illinois had agreed to be the host for this event.

Member Doria supports the proposal for a strategic planning session. She wants new members to know how important it is to work on this council and not just feel it is something to stick on their resume. She said at times it has been frustrating for those members that show up at every meeting and there is no quorum. She said if one is going to accept the position of being on the Council, they should be present and should participate.

Member Eng wants to know what the difference is between having it on site versus off site. Acting Chairlady McCullough said she does not believe the "where" is important as to having alignment amongst Council members.

Member Ivory echoed his support for the idea of a strategic planning. Member Martinez also lends his support and talked about the Council having real life impact on the community.

Motion on the floor for a strategic planning retreat for BEP Council members were unanimously approved by the council however it will not be counted because there was no quorum.

BEP Deputy General Counsel Ben Jones reminded the members that if they had not taken the Council training electronically, they should do so. If anyone needs help finding the training, they should contact him.

Member Doria asked that the Council send out a link to the training to the members. Mr. Counsel said he would.

Member Ivory announced to the Council that the Illinois Black Chamber of Commerce will be hosting its 10th Annual Convention in Peoria on August 12-13, 2015. He said there will be Hollywood stars and heads of agencies and corporations there. He urged members to attend.

Acting Chairlady McCullough asked member Ivory to send her the flyer for the program electronically so that she can forward it to all Council members,

Member Witherspoon once again stressed the need to have successful testimonials on our website. Acting Chairlady McCullough said that she liked the idea and will work to having it done.

- **Public/Vendor's Testimony**

Angela O'Banion from Level -1 Global Solutions wanted to know more about a Pilot program she was participating in at BEP. Compliance Coordinator Leslie Taylor explained and clarified the program to Ms. O'Banion.

- **Adjournment**

- Chairman McCullough called for Adjournment
- Member Martinez casts for a motion (moved) for Adjournment
- Member Doria seconded the motion to Adjourn.
- Meeting was Adjourned as of 3:06pm
- Next Council Meeting will take place on Monday September 28, 2015