
TEST INFORMATION GUIDE

This test information guide provides a summary of concepts that are tested on the multiple-choice examination for the **Race Track Maintainer I** job. This information can be reviewed in combination with the class specification and examination announcement to assist you in preparing for the examination.

I. WRITTEN INSTRUCTIONS (10 Questions)

Employees in this job often receive written instructions to accomplish race track maintenance tasks. The ability to follow written instructions is important to successful job performance. This section is designed to test your ability to read written instructions and correctly answer questions related to each set of instructions. Written instruction passages include:

- Equipment operating instructions;
- Mapping instructions;
- Storeroom ordering instructions.

II. EQUIPMENT OPERATION (14 Questions)

Employees in this job must be able to identify and operate various pieces of earth moving and track maintenance equipment. Test question topics include:

- Safe use of trucks and towing of trailers loaded with equipment;
- Use of blade graders, front loaders and tractors;
- Operating diesel equipment;
- Setting earthmoving blades accurately and “blading” techniques;
- Use of track conditioners.

III. EQUIPMENT MAINTENANCE & REPAIR (10 Questions)

Employees in this job must be able to operate various pieces of earth moving and track maintenance equipment, perform maintenance work on this equipment and identify the cause of various equipment failures that may occur when performing race track maintenance work. Test question topics include:

- Routine equipment maintenance (lubrication; care of hydraulics; etc.);
- Troubleshooting equipment malfunctions;
- Minor equipment repairs.

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IV. SAFETY PRACTICES

(16 Questions)

Employees in this job must maintain a clean and hazard-free working environment. Employees in this job use heavy equipment that can cause injury if improperly operated. Test question topics include:

- Identification of fire safety hazards;
- Safe operation of heavy and vehicular equipment;
- Safety precautions;
- Vehicular accident prevention.

V. INTERPERSONAL COMMUNICATION

(10 Questions)

Courteous and respectful communication among employees and with the public promotes productivity and a pleasant work environment. Thus, employees in this job must be able to interact in a positive and constructive manner with other employees and the general public. Test question topics include:

- Public interaction techniques;
- Successful handling of complaints;
- Establishing effective working relationships with co-workers;
- Subordinate - supervisor relations.