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**TEST INFORMATION GUIDE**

This test information guide provides a summary of concepts that are tested on the multiple choice examination for the **Fingerprint Technician Trainee** position title. This information can be reviewed in combination with the class specification and examination announcement to assist you in preparing for the examination.

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**I. READING COMPREHENSION (10 Questions)**

The ability to accurately read and understand information is an important part of this job. The questions in this exam section test your ability to read and comprehend information by presenting passages to read and asking questions that require the interpretation of the information presented in the passage.

**II. BASIC MATHEMATICS (10 Questions)**

Employees in this job must be able to reason numerically through computations involving addition, subtraction and multiplication. The questions in this section of the exam test your numeric reasoning skills. Test question topics include:

- Computations involving the addition and subtraction of whole numbers;
- Calculations involving the addition of a string of whole numbers;
- Computations involving the multiplication of whole numbers.

**III. FINGERPRINT COMPARISON (12 Questions)**

The position requires employees to visually compare a set of fingerprints in order to determine if certain pairs represent a match. Each of the test questions in this section present a set of four fingerprints. By examining each set of fingerprints, you are asked to determine which two prints in each set represent an identical match.

**IV. FINGERPRINT CENTERING (6 Questions)**

In addition to comparing fingerprints to determine which set of prints are identical, employees in this job must also be able to identify which area of the fingerprint represents the center point. In each of the test questions in this section, a single fingerprint is displayed and four different areas of the fingerprint are marked. You are required to identify which one of the four areas represents the center point of the fingerprint.

**V. FOLLOWING WRITTEN INSTRUCTIONS (14 Questions)**

Employees in this job are often provided with written instructions to be used to accomplish job tasks. In order to accurately and efficiently complete these assigned tasks, an employee must be able to read and comprehend written instructions. This section of the exam presents two sets of written instructions to test your ability to read and apply written instructions at a level typically encountered on the job.

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**VI. CODING****(14 Questions)**

A critical part of this job involves the learning the identification and classification of fingerprint patterns utilizing the Henry System, National Crime Information Center (NCIC), and Automated Fingerprint Identification System (AFIS) classification techniques. In order to successfully learn and accomplish this task, the employee must possess skill in identifying codes associated with various types of data. This last section of the exam presents two coding exercises to test your skill in this critical area.