

ILLINOIS DEPARTMENT OF CENTRAL MANAGEMENT SERVICES
CLASS SPECIFICATION

STAFF PHARMACIST

POSITION CODE: 41787
Effective: 7-1-14

DISTINGUISHING FEATURES OF WORK:

Under general supervision, performs experienced professional pharmacist duties in a state treatment facility pharmacy by interpreting prescriptions, compounding and dispensing pharmaceuticals and supplies and preparing records and reports; monitoring drug storage and recipient medication profile, and advising other health professionals on the selection and possible effects of drugs; provides guidance and professional leadership to pharmacy technicians and other support staff in the performance of routine and nonjudgmental duties in the pharmacy.

ILLUSTRATIVE EXAMPLES OF WORK:

1. Compounds and dispenses pharmaceuticals from unit doses or individual recipient prescriptions, interpreting the physician's medication orders; prepares admixtures of parenteral products as necessary, employing laminar flow hood; labels all drug containers with name, strength, expiration date and manufacturer's lot number; dispenses limited supplies of alcohol, narcotics, and other controlled substances in a proof-of-use system.
2. Monitors the drug regimen of individual recipients through the use of individual medication profiles; regularly inspects the adequacy of all medication storage areas throughout the facility; advises nurses and aides on the dispensing and storing of medication supplies; advises physicians and nurses in the selection and use of medication supplies and possible adverse effects.
3. Provides guidance and professional leadership to Pharmacy Technicians and other support staff in the performance of technical functions in the facility pharmacy; monitors the routine compounding of simple prescriptions, loading of unit dose cassettes, and filling of recipient unit and medication station supply requisitions, preparation of stock control and inventory records, receiving reports, clerical stock keeping and housekeeping functions of lower level non-pharmacist staff.

STAFF PHARMACIST (Continued)

4. Assists in maintaining a current pharmacy library of professional journals, reference books and supply catalogs; keeps abreast of advances in the profession; serves as staff of the Unit Dose Center Manufacturing Quality Assurance team as outlined in the Good Manufacturing Practices Act.
5. Regularly participates in various facility committee and interdisciplinary group planning activities by offering advice and suggestions as a pharmacist resource specialist; may participate in drug research, drug utilization review, infection and communicable disease committee, safety committee, recipient care incident review, and others as appointed.
6. Receives continuing training in the fundamentals, purposes, procedures and practices relating to the practice of clinical pharmacy and its interaction with other health care disciplines; as assigned, participates with other care staff in the development of recipient treatment/habilitation plans.
7. Performs other duties as required or assigned which are reasonably within the scope of the duties enumerated above.

DESIRABLE REQUIREMENTS:

Education and Experience

Requires current license as a registered pharmacist in the State of Illinois.

Knowledges, Skills and Abilities

Requires thorough knowledge of the principles and practices of professional pharmacy.

Requires ability to prepare pharmaceutical compounds and complex prescriptions.

Requires ability to establish and maintain effective working relationships with care personnel, employees, and recipients.

Requires ability to provide leadership and guidance, and monitor the activities of nonprofessional pharmacy personnel.

Requires ability to maintain accurate records and prepare reports of pharmaceuticals purchased, dispensed and stored.

Requires ability to provide expertise in the principles and practices of professional pharmacy to other care staff.