

ILLINOIS DEPARTMENT OF CENTRAL MANAGEMENT SERVICES
CLASS SPECIFICATION

SOCIAL WORKER INTERN

POSITION CODE: 41430
Effective: 7-19-95

DISTINGUISHING FEATURES OF WORK:

Under direct supervision, for a period not to exceed one year, participates in a comprehensive facility and school approved training program which includes short term, closely supervised training exercises designed to assist in the development of professional skills and techniques in interviewing and social assessment formulations; receives training while assisting in the development of individual treatment and habilitation plans; receives training and participates in the development and maintenance of the medical record/case management documentation process.

ILLUSTRATIVE EXAMPLES OF WORK:

1. Assists in the development of a psycho-social assessment, formulation and treatment plan with attention to developmental history, social, vocational and/or academic functioning, personal dynamics, family interaction and dynamics, medical and psychiatric history, and individual and social strengths and weaknesses.
2. Utilizes the social work process in the provision of individual, group and family psychotherapy.
3. Receives training in assisting in the development of an appropriate transitional/discharge plan, and assuring adequacy of linkage and coordination necessary for the implementation of the discharge plan.
4. Attends departmental and professional meetings to acquire a broader knowledge of the social work field.
5. Performs other duties as required or assigned which are reasonably within the scope of the duties enumerated above.

DESIRABLE REQUIREMENTS:

Education and Experience

Requires satisfactory completion of one year of graduate training at an accredited school of social work.

Knowledges, Skills and Abilities

Requires elementary knowledge of the social work process, human dynamics, growth and development, and psycho-social functioning.

Requires sensitivity to interracial and inter-cultural issues and ability to work with and gain confidence of persons with mental illness or developmental disabilities.