

ILLINOIS DEPARTMENT OF CENTRAL MANAGEMENT  
CLASS SPECIFICATION

REHABILITATION/MOBILITY INSTRUCTOR TRAINEE

POSITION CODE: 38167  
Effective: 12-1-95

DISTINGUISHING FEATURES OF WORK:

Under direct supervision of a qualified professional, participates in an agency-sponsored training program of six (6) to twelve (12) months duration; completes work assignments designed to develop knowledge, understanding and practical skills consonant with the instruction and counseling of persons who are blind, visually impaired or deaf/blind; assumes increasing responsibility for a case load of customers in an assigned area.

ILLUSTRATIVE EXAMPLES OF WORK:

1. Participates actively in an orientation, in-service and on-the-job training program designed to give a cross section familiarity and intimate knowledge of agency programs, policies, procedures and practices; becomes familiar with current philosophy and programs; becomes knowledgeable of state and federal rules and regulations, instruction techniques, and services available through the department.
2. Provides instruction to customers in their homes, residential setting or public setting in personal and home management skills, mobility, leisure time activities, communication skills (Braille, keyboarding, handwriting) and personal living skills.
3. Completes assignments of increasing difficulty to gain experience and develop working skills; assists in a program of case finding; initial interview, aptitude and interest exams; consults with supervisory personnel on unique problems; makes recommendations for needed improvement.
4. Observes work activities of a designated Rehabilitation/Mobility Instructor; observes intake procedures, counseling and instructional techniques.
5. Attends and participates in staff meetings, conferences, workshops, institutes, formal training and other activities which will provide meaningful learning experiences in the field of counseling and instruction.

## REHABILITATION/MOBILITY INSTRUCTOR TRAINEE (Continued)

6. Performs other duties as required or assigned which are reasonably within the scope of duties enumerated above.

### DESIRABLE REQUIREMENTS:

#### Education and Experience

Requires either:

- (1) a master's degree with major coursework in rehabilitation, rehabilitation counseling, rehabilitation teaching, guidance and counseling, orientation and mobility, education or a closely related field.

**OR**

- (2) a bachelor's degree in the above areas plus two (2) years of supervised experience in instruction of persons who are blind, visually impaired or deaf/blind.

#### Knowledges, Skills and Abilities

Requires ability to develop sequential instructional plans.

Requires ability to instruct persons who are blind, visually impaired or deaf/ blind in skills of independence.

May require the ability to learn Braille and the teaching of reading and writing of Braille.

Requires ability to understand the emotional, environmental and psychological problems confronting individuals with visual impairments/blindness.

Requires skill in establishing a trusting relationship with customers, family members and public and private agencies.

Requires ability to learn to prepare and maintain accurate and complete written or oral reports and casenote documentation.

Requires ability to learn analysis of case histories and application of basic principles of vocational guidance and instruction.

Requires ability to follow oral and written instructions.

Requires ability to provide services in the customer's home or group setting as well as in the built environment.