

ILLINOIS DEPARTMENT OF CENTRAL MANAGEMENT SERVICES
CLASS SPECIFICATION

RADIOLOGIC TECHNOLOGIST CHIEF

POSITION CODE: 37505
Effective: 11-16-86

DISTINGUISHING FEATURES OF WORK:

Under general direction, supervises a subordinate staff of Radiologic Technologists; directs and controls administrative procedures in x-ray maintenance; performs the more complex x-ray procedures upon the prescription of a Physician.

ILLUSTRATIVE EXAMPLES OF WORK:

1. Supervises lower level Radiologic Technologists; writes x-ray department procedures.
2. Inspects developed x-rays in order to maintain x-ray quality.
3. Coordinates activities of the department such as x-ray scheduling and maintenance; orders x-ray equipment and supplies from outside agencies and vendors.
4. Assists radiologist with fluoroscopy; performs the full range of x-ray procedures to maintain personal proficiency.
5. Schedules and attends staff meetings with radiologists and subordinates; orders x-ray equipment and supplies from outside agencies and vendors; prepares budget recommendations for x-ray department.
6. Performs other duties as required or assigned which are reasonably within the scope of the duties enumerated above.

DESIRABLE REQUIREMENTS:

Education and Experience

Requires knowledge, skill and mental development equivalent to the completion of four years of high school.

Requires satisfactory completion of a formal two year radiologic technology training program in an American Medical Association approved school.

RADIOLOGIC TECHNOLOGIST CHIEF (Continued)

Requires licensure by the Illinois Department of Nuclear Safety.
Requires two years experience in the licensed operation of x-ray equipment.

Knowledges, Skills and Abilities

Requires extensive knowledge of radiologic technology and techniques, occupational hazards and safety measures, and the operation and care of equipment.

Requires elementary knowledge of program management skills sufficient to assess the effectiveness of an x-ray department.

Requires working knowledge of anatomy, skeletal system and medical terminology sufficient to position patients for prescribed x-rays.

Requires the ability to supervise and train lower level radiologists in radiologic technology.

Requires the ability to prepare reports, maintain departmental file systems and represent the department to others unfamiliar with radiological services and technology.