

ILLINOIS DEPARTMENT OF CENTRAL MANAGEMENT SERVICES
CLASS SPECIFICATION

PHYSICIAN ASSISTANT

POSITION CODE: 32210
Effective: 12-1-02

DISTINGUISHING FEATURES OF WORK:

Under direct supervision of an Illinois licensed physician either engaged in full-time clinical practice of medicine in direct patient care or designated as the alternate supervising physician, performs medical procedures and tasks usually performed within the normal scope of the supervising physician's practice; conducts physical and screening examinations for primary care of patients, performs medical treatments and procedures, makes patient rounds when the facility rules permit a non-physician's participation, records patient progress notes and accurately and appropriately transcribes and carries out specified orders, assists supervising physician in operative procedures and in the compiling and recording of detailed narrative case summaries by augmenting data gathering for patient history files and reviewing patient records.

The Physician Assistant can independently conduct appropriate examinations and recommend proper diagnosis and treatment for the final approval of the supervising physician where the supervising physician is fully responsible for the Physician Assistant's activities. Physician Assistants may not work in the field of optometry.

ILLUSTRATIVE EXAMPLES OF WORK:

1. Performs routine physical and screening examinations for primary care of patients, within the scope of the supervising physician's practice and according to written guidelines and procedures provided by the hiring agent; screens for abnormalities and initiates a problem list as necessary; recommends diagnostic plans for patients including recommending pharmaceuticals; records and presents data in a meaningful manner to support the supervising physician in reaching decisions and implementing care plans for patients.
2. Initiates routine laboratory tests and related diagnostic studies as considered appropriate by the supervising physician, such as blood and urinalysis; reviews patient medical histories and performs follow-up inquiries for incomplete or questionable histories; consults directly with patients to obtain additional information or contacts outside physicians for past medical histories; offers suggestions in determining the health care plan for a patient.

PHYSICIAN ASSISTANT (CONTINUED)

3. Assists the supervising physician on patient rounds by updating and recording patient's progress notes and specified orders at the direction of the supervising physician; assists in recording detailed narrative medical case summaries; in the absence of the supervising physician, examines and reviews patient progress and continues therapeutic procedures as prescribed by the supervising physician.
4. Performs routine therapeutic procedures such as injections, immunizations, casting and splinting, dressing of wounds and suture removal; initiates appropriate evaluation and emergency management for emergency situations such as cardio-pulmonary resuscitation, respiratory distress, burns and external hemorrhaging.
5. Performs other duties as required or assigned which are reasonably within the scope of the duties enumerated above.

DESIRABLE REQUIREMENTS:

Education and Experience

Requires a valid license to practice as a Physician Assistant in Illinois.

Candidates who are graduates of at least a bachelor's degree program are preferred.

Knowledges, Skills and Abilities

Requires working knowledge of a variety of medical terminology, methods and procedures within the specialty of the supervising physician necessary for the successful performance of delegated tasks.

Requires ability to communicate interpretations of physical examinations and recommendations for treatment plans in a clear and concise manner both orally and in writing.

Requires ability to gain confidence and cooperation of patients and to initiate primary care for patients when necessary.

Requires ability to maintain effective working relationships with facility personnel and the general public.