

ILLINOIS DEPARTMENT OF CENTRAL MANAGEMENT SERVICES
CLASS SPECIFICATION

PHYSICIAN

POSITION CODE: 32200
Effective: 7-1-87

DISTINGUISHING FEATURES OF WORK:

Under direction, as an Illinois licensed Physician, applies medical knowledge and skills in one or more of the following nonadministrative roles: as a primary Physician, provides general medical examinations, diagnostic and treatment services; or, participates in medical research and training; or provides medical advice and consultation to agency and program administrative personnel; may occasionally apply specialized medical skills and training. Medical positions whose duties are predominately supervisory or whose principal duties are managerial in nature as defined by the collective bargaining law, are not included in this class.

ILLUSTRATIVE EXAMPLES OF WORK:

1. As a primary Physician, conducts physical examinations, ordering and interpreting laboratory tests or other diagnostic procedures; makes rounds evaluating patient progress and checking reports and charts; recommends patients for admission, transfer or release; writes medical histories and reports; provides medical treatment of illness and injury, prescribing medication and therapy; provides medical leadership over nursing and other disciplines in conjunction with the provision of medical services on a program.
2. Coordinates medical research, or medical program review and evaluation, participating as an active medical research team member. Prepares evaluations and reports.
3. Participates in the development of medical, nursing and direct care personnel through the presentation of classroom lectures and/or coordination of facility in-service training.
4. Provides for the medical management of a small clinic or medical service delivery program at a facility; coordinates and oversees clinic activities, providing for immunizations, diagnostic screening, outpatient follow-up, clinic records and reports.
5. Provides medical consultative, or program and policy advisory services to other Physicians, facility or departmental administrators; participates in medical committees, unit meetings, case evaluations; may function as a medically trained staff assistant to a major program administrator.

PHYSICIAN (Continued)

6. Additionally may provide specialized skills and expertise as a medical specialist less than 80% of the work time, (which falls below the Physician Specialist class criterion for use of specialty).
7. May serve as officer of the day, being on call for medical advice or emergency medical assistance so as to provide full medical coverage across work shifts at a facility.
8. Provides for medical case management, arranging for contractual medical services through private hospitals and medical specialists as required.
9. Performs other duties as required or assigned which are reasonably within the scope of the duties enumerated above.

DESIRABLE REQUIREMENTS:

Education and Experience

Requires an Illinois license to practice medicine.

Knowledges, Skills and Abilities

Requires working knowledge of the basic principles and practices of general medicine and surgery, including the diagnosis and treatment of diseases and injuries.

Requires working knowledge of recent developments in the field of general medicine.

Requires ability to medically treat illness and injury and perform routine medical diagnoses.

Requires ability to evaluate the quality of medical care and treatment, and coordinate medical services with other professional disciplines and supportive personnel.

Requires ability to establish rapport with the patients.

Requires ability to provide technical medical leadership and direction over other medical service delivery personnel, and establish effective working relationships.

Requires ability to prepare detailed and accurate medical records and reports.