

ILLINOIS DEPARTMENT OF CENTRAL MANAGEMENT SERVICES  
CLASS SPECIFICATION

PAINTER

POSITION CODE: 30800  
Effective: 10-1-2013

DISTINGUISHING FEATURES OF WORK:

Under general supervision, performs journey level tasks in the painting, decorating and refinishing of building interiors and exteriors and other structures, equipment and furnishings; may instruct or supervise unskilled workers and/or inmates.

ILLUSTRATIVE EXAMPLES OF WORK:

1. Prepares interior or exterior walls, metal surfaces, floors, ceilings, and other surfaces and equipment for painting; removes fixtures/objects from walls, removes excess paint; washes walls, repairs cracks, patches holes, prepares and applies patching plaster; sands surfaces; applies sizing materials; glazes windows.
2. Lifts and erects ladders or scaffolding; lifts and moves step stools.
3. Applies paint, shellac, varnish, enamel, stain or other protectives to prepared surfaces, using brush, spray, roller, cloth or other means.
4. Mixes paints, varnishes, and enamels in order to produce desired color (shade, contrast and matching color).
5. Receives work orders; reads building blueprints, sketches and schematics; estimates amount of time for jobs and amount of paint and other materials to be used; selects or requests tools, materials and supplies; prioritizes assignments; documents time for completing jobs and notifies Painter Foreman or supervisor when job is completed; completes and provides routine reports regarding time worked and materials used to supervisor.
6. Maintains and keeps inventory of painting supplies; estimates amount of paint to be ordered; orders paint supplies, equipment and materials with approval from Painter Foreman or supervisor.
7. Moves furniture, office equipment, and other objects and applies protective covers.
8. Cleans and maintains equipment and ensures the proper use, repair, and storage of materials, tools, and equipment.
9. May instruct or supervise unskilled workers or inmates.
10. Performs other duties as required or assigned which are reasonably within the scope of the duties enumerated above.

## PAINTER (Continued)

### DESIRABLE REQUIREMENTS:

#### Education and Experience

Requires knowledge, skill and mental development equivalent to completion of four years of high school.

Requires successful completion of a recognized painter apprenticeship program and two years of full-time journey level painter experience; or six years of full-time journey level painter experience.

#### Knowledges, Skills and Abilities

Requires working knowledge of the tools, materials, methods and standard practices of the trade.

Requires ability to make simple mathematical computations in estimating area of surfaces to be painted.

Requires ability to estimate time, labor, and materials necessary to complete work orders.

Requires ability to work from heights (on ladders, scaffold, and platforms), stand for long periods, and move heavy equipment, materials, structures and furniture up to 50 pounds independently, and up to 75-100 pounds with assistance.

Requires ability to instruct and direct unskilled workers and/or inmates.

Requires ability to blend paints and match colors.

Requires ability to interpret work from verbal or written specifications.

Requires ability to read and interpret blueprints, simple sketches, and drawings.

Requires ability to maintain records related to the work.

Requires skill in the use of the tools of the trade such as paint brushes, paint rollers, paint sprayers, paint pans, razor scraper, putty knife, power sanders, buffers, power washers, etc.

May require possession of an appropriate valid driver's license and/or the ability to travel.