

ILLINOIS DEPARTMENT OF CENTRAL MANAGEMENT SERVICES
CLASS SPECIFICATION

MENTAL HEALTH TECHNICIAN II

POSITION CODE: 27012

Effective: 5/1/10

DISTINGUISHING FEATURES OF WORK:

Under direct supervision, performs duties on a unit or other living area for the care, treatment or habilitation and development of individuals with mental illness or developmental disabilities; provides required personal care services and carries out procedures and techniques geared toward treatment, habilitation and rehabilitation; carries out a portion of activity therapy programs by supervising and participating with individuals in planned educational, vocational, recreational and social activities.

ILLUSTRATIVE EXAMPLES OF WORK:

1. Provides or monitors required personal care services for individuals such as bathing, toileting, feeding and dressing; teaches individuals how to care for themselves and assists in their development of daily living habits regarding cleanliness, personal hygiene, table manners, etc.
2. Talks with, motivates and encourages individuals in order to promote their habilitation and treatment; participates in the implementation of established treatment and habilitation programs; observes individuals and reports their behavior and reactions to professional staff members; documents care, treatment and progress in an individual's active treatment plan or other designated records; may participate as a member of a treatment team.
3. Assists professional therapists in carrying out a portion of activity therapy programs; supervises and participates in educational, vocational, recreational and social activities; informs supervisor and professional therapists of individuals' behavior and reactions to programs; provides guidance to less experienced Mental Health Technicians assigned to program; maintains equipment, supplies and facilities.
4. Escorts individuals to recreational activities and other areas of the facility.
5. Provides simple nursing care such as administering medications and routine treatment procedures as specified by a physician or registered nurse.

MENTAL HEALTH TECHNICIAN II (Continued)

6. Maintains assigned area in a safe, clean, and orderly condition; performs housekeeping functions and supervises individuals in general housekeeping activities; assists in maintaining clothing and unit supplies and equipment; prepares unit and individual records.
7. Participates in the on-the-job training of less experienced Mental Health Technicians.
8. Supervises a unit in the absence of the supervisor.
9. Receives for purposes of career growth and opportunity training in and carries out for a period not to exceed three months duties and responsibilities of an advanced class level within the Mental Health Generalist series.
10. Performs other duties as required or assigned which are reasonably within the scope of the duties enumerated above.

DESIRABLE REQUIREMENTS:

Education and Experience

Requires knowledge, skill and mental development equivalent to completion of high school.

Requires successful completion of an approved training program and six months experience in, or applicable to the care, treatment or habilitation of individuals with mental illness or developmental disabilities.

Knowledges, Skills and Abilities

Requires working knowledge of the causes, nature and treatment of mental illness or developmental disabilities and the proper methods and techniques employed in the personal and nursing care, development and habilitation of individuals with mental illness or developmental disabilities.

Requires working knowledge of Human Services rules and established individual care and treatment programs.

Requires skill and ability to provide required personal and nursing services and procedures and techniques geared toward treatment, development and habilitation.

In addition to having a written and spoken knowledge of the English language, candidates may be required to speak and write a foreign language at a colloquial skill level in carrying out position duties in conjunction with non-English speaking individuals.