

ILLINOIS DEPARTMENT OF CENTRAL MANAGEMENT SERVICES
CLASS SPECIFICATION

LICENSED PRACTICAL NURSE II

POSITION CODE: 23552
Effective: 07-01-2004

DISTINGUISHING FEATURES OF WORK:

Under general supervision, independently performs a variety of skilled practical nursing functions for physically and mentally ill or mentally handicapped patients in a state hospital, facility, ward, or clinic involving either minor supervisory, lead worker, or other than simple and routine practical nursing functions, regardless of work location, patient, type, etc.

ILLUSTRATIVE EXAMPLES OF WORK:

1. Serves as a responsible practical nurse in any area requiring other than simple nursing procedures; records the administration of medications and treatments; prepares patient nursing notes, reports, charts and records which are descriptive of the patient's condition.
2. Responsible for the operation, on one shift, of a controlled drug station serving multiple wards; may be responsible for the control of the central medical supply area; may serve in the capacity of a ward charge over several direct care staff on one shift of a patient care and treatment unit where the patients' needs do not require the constant attention of a professional registered nurse.
3. Prepares and applies special dressings and catheters, and prepares supplies, instruments and other items for sterilization; assists in preparing operating room for surgery; takes temperatures, pulses, respirations and blood pressures; may perform work requiring special nursing techniques in a small unit where all nursing care must be performed without subordinate help.
4. Obtains laboratory specimens; administers injections; assists in or provides special treatments and therapies for patients, and assists in setting up I.V.'s and transfusions.
5. May serves as a member of a nursing care and treatment team; may assist in orientation and in-service training of employees; may provide guidance and supervision to Licensed Practical Nurse I's, nursing assistants, and Mental Health Technicians.

LICENSED PRACTICAL NURSE II (Continued)

6. Performs other duties as required or assigned which are reasonably within the scope of the duties enumerated above.

DESIRABLE REQUIREMENTS:

Education and Experience

Requires Illinois license as a practical nurse.

Requires one year of practical nursing experience.

This class is included as an Upward Mobility Program credential title.

Knowledges, Skills and Abilities

Requires extensive knowledge of practical nursing theory and practice.

Requires ability to apply simple nursing techniques as delegated by physicians or professional nurses.

Requires ability to provide guidance and leadership to other nursing personnel, and promote effective patient interactions.

In addition to having a written and spoken knowledge of the English language, candidates may be required to speak and write a foreign language at a colloquial skill level in carrying out position duties in conjunction with non-English speaking individuals.