

ILLINOIS DEPARTMENT OF CENTRAL MANAGEMENT SERVICES
CLASS SPECIFICATION

LABORER (MAINTENANCE)

POSITION CODE: 23080
Effective: 2-1-76

DISTINGUISHING FEATURES OF WORK:

Under immediate supervision, performs routine manual labor involving responsibility only for performing work promptly and efficiently; may occasionally operate power equipment.

ILLUSTRATIVE EXAMPLES OF WORK:

1. Cuts grass, weeds and brush; cleans culverts, drains and ditches; loads and unloads trucks and cars; spreads sand, gravel and asphalt; applies patches to concrete and asphalt road surfaces; pours dirt, sand, cement and water into mudjacks; fills, fires and operates asphalt kettles.
2. Washes, greases and assists in servicing equipment; cleans, repairs and erects signs; digs post holes, sets or pull posts and repairs guard fence; trims, waters and fertilizes trees and shrubbery; chips, scales and cleans steel bridges.
3. Sweeps sidewalks; rakes lawns; hauls debris; shovels snow; unloads coal; distributes commodities and other supplies.
4. Cuts and hauls firewood; paints and repairs picnic tables and other park equipment; inspects and cleans toilets; directs park traffic as required.
5. May drive truck and operate a power mower or other power equipment.
6. Performs other duties as required or assigned which are reasonably within the scope of the duties enumerated above.

DESIRABLE REQUIREMENTS:

Education and Experience

Requires knowledge, skill and mental development equivalent to completion of eight years elementary school.

Requires no experience.

Knowledge, Skills and Abilities

Requires ability to understand and carry out oral instructions.

Requires ability to perform manual labor.