

ILLINOIS DEPARTMENT OF CENTRAL MANAGEMENT SERVICES  
CLASS SPECIFICATION

LABORER

POSITION CODE: 23050  
Effective: 12-1-70

DISTINGUISHING FEATURES OF WORK:

Under immediate supervision, performs routine, unskilled manual labor involving responsibility only for performing work promptly and efficiently.

ILLUSTRATIVE EXAMPLES OF WORK:

1. Cuts grass, weeds and brush; cleans culverts, drains and ditches; loads and unloads trucks and cars; spreads and carries sand, gravel and asphalt; applies patches to concrete and asphalt road surfaces; pours dirt, sand, cement and water into mudjacks; fills, fires and operates asphalt heating kettles.
2. Directs traffic where road is under construction; washes, greases and assists in servicing equipment; cleans, repairs and erects signs, digs post holes; sets or pulls posts; repairs guard fences; trims, waters and fertilizes trees and shrubbery; chips, scales and cleans steel bridges.
3. Sweeps sidewalks; rakes lawns; hauls debris; shovels snow.
4. Unloads coal; distributes vegetables and other supplies.
5. May act as chairman, axeman, or rodman on survey parties and construction work.
6. Performs other duties as required or assigned which are reasonably within the scope of the duties enumerated above.

DESIRABLE REQUIREMENTS:

Education and Experience

Requires no formal education.

Requires no previous experience.

Knowledges, Skills and Abilities

Requires ability to perform heavy manual labor.

Requires ability to understand and carry out oral instructions.

Requires ability to perform work promptly and efficiently.