

ILLINOIS DEPARTMENT OF CENTRAL MANAGEMENT SERVICES  
CLASS SPECIFICATION

INHALATION THERAPY SUPERVISOR

POSITION CODE: 21260  
Effective: 5-1-75

DISTINGUISHING FEATURES OF WORK:

Under direction, plans, develops and directs all respiratory services and staff at a state facility in the performance of diagnostic and therapeutic inhalation therapy procedures; supervises several Inhalation Therapists in the care and maintenance of equipment, and the conduct of inhalation therapy procedures; assumes responsibility for compliance with national and local safety standards; maintains proper administrative records; provides for the training of subordinate Inhalation Therapists.

ILLUSTRATIVE EXAMPLES OF WORK:

1. Administers and supervises the administration of specialized inhalation therapeutic treatments as prescribed by attending medical staff; administers gas therapy, aerosol therapy and intermittent positive pressure breathing (IPPB) treatments.
2. Oversees the proper maintenance of all inhalation therapy equipment, including cleaning, sterilization and repair.
3. In conjunction with medical staff, drafts procedural statements regarding gas therapy, humidity and aerosol therapy, airway care, bronchial drainage and breathing control, ventilatory assistance and resuscitative therapy, special diagnostic and monitoring services in control of infection; develops written program policies for implementing the objectives of the respiratory care service program.
4. Supervises the training and counsels several subordinate Inhalation Therapists; communicates technical advise to the medical staff when called upon and instructs nursing personnel in proper inhalation therapy techniques.
5. Performs other duties as required or assigned which are reasonably within the scope of the duties enumerated above.

## INHALATION THERAPY SUPERVISOR (Continued)

### DESIRABLE REQUIREMENTS:

#### Education and Experience

Requires graduation from an approved school for inhalation therapy.  
Requires one year of experience as an Inhalation Therapist.

#### Knowledges, Skills and Abilities

Requires thorough knowledge of current principles, methods and techniques involved in the administration of medical gases and drugs to meet therapeutic needs as prescribed by physicians.

Requires extensive knowledge of proper patient reaction to the various administrations.

Requires thorough knowledge of organization, functions, policies, regulations and procedures of the hospital as they relate to nursing services and inhalation therapy.

Requires ability to maintain constant supervision over staff and patients under therapy, and to take immediate corrective steps in case of improper reactions.

Requires ability to deal tactfully with patients and gain their confidence.

Requires ability to maintain satisfactory working relationships with other employees.

Requires ability to maintain equipment and make minor repairs.