

ILLINOIS DEPARTMENT OF CENTRAL MANAGEMENT SERVICES
CLASS SPECIFICATION

GRADUATE PHARMACIST

POSITION CODE: 17345

Effective: 7-1-14

DISTINGUISHING FEATURES OF WORK:

Under the direct supervision of a licensed Pharmacist, for a period not to exceed twelve months, performs supportive professional pharmacy duties in a state treatment facility; interprets prescriptions; compounds and dispenses pharmaceuticals and supplies; prepares records and reports; monitors drug storage and recipient medication profiles, advises other health professionals on the selection and possible effects of drugs; provides guidance and professional leadership to Pharmacist Technicians and other support staff in the performance of routine Pharmacist duties not precluded by licensure requirements.

ILLUSTRATIVE EXAMPLES OF WORK:

1. Under the direct supervision of a licensed Pharmacist, compounds and dispenses pharmaceuticals from unit doses or individual recipient prescriptions; interprets the Physician's medication orders; prepares admixtures of parenteral products as necessary, employing laminar flow hood; labels all drug containers with name, strength, expiration date and manufacturer's lot number; dispenses alcohol, narcotics, and other controlled substances in a proof-of-use system.
2. Monitors the drug regimen of individual recipients through the use of individual medication profiles; regularly inspects the adequacy of all medication storage areas throughout the facility; after consultation with a registered Pharmacist, advises nurses and support technicians on the dispensing and storage of medication supplies; advises Physicians and nurses in the selection and use of medication supplies and possible adverse effects.
3. Provides guidance to Pharmacist Technicians and other support staff in the performance of technical functions in the facility pharmacy; monitors the routine compounding of simple prescriptions, loading of unit dose cassettes, filling of recipient unit and medication station supply requisitions, preparation of stock control and inventory records, receiving reports, clerical stock keeping and housekeeping functions of lower level non-Pharmacist staff.
4. Assists in maintaining a current pharmacy library of professional journals, reference books and supply catalogs; studies Pharmacist journals in order to maintain currency with advances in the profession; serves as staff of the Unit Dose Center Manufacturing Quality Assurance Team congruent with the Good Manufacturing Practices Act.

GRADUATE PHARMACIST (Continued)

5. Participates in various facility committee and interdisciplinary group planning activities; offers advice and suggestions as a resource specialist; participates in drug research, drug utilization review, infection and communicable disease committee, safety committee, recipient care incident review, and other committee assignments.
6. Receives continuing training in the fundamentals, purposes, procedures and practices relating to the practice of clinical pharmacy and its interaction with other health care disciplines; participates with other care staff in the development of recipient treatment/habilitation plans.
7. Performs other duties as required or assigned which are reasonably within the scope of the duties enumerated above.

DESIRABLE REQUIREMENTS:

Education and Experience

Requires graduation from a first professional degree program in pharmacy at a college or university accredited by the Accreditation Council for Pharmacy Education (ACPE).

Requires eligibility for licensure as a registered pharmacist in the State of Illinois.

Knowledges, Skills and Abilities

Requires working knowledge of the principles and practices of professional pharmacy.

Requires working knowledge of pharmacology as relates to food to drug, drug to drug, drug to pre-existing medical abnormality.

Requires working knowledge of pharmacy practice standards as relates to the overall operation of an institutional pharmacy.

Requires working knowledge of clinical chemistry as it relates to therapeutic drug monitoring standards.

Requires ability to prepare pharmaceutical compounds and complex prescriptions.

Requires ability to establish and maintain effective working relationships with care personnel, employees, and recipients.

Requires ability to provide leadership and guidance, and monitor the activities of nonprofessional pharmacy personnel.

Requires ability to maintain accurate records and prepare reports of pharmaceuticals purchased, dispensed and stored.

Requires ability to provide expertise in the principles and practices of professional pharmacy to other care staff.