

ILLINOIS DEPARTMENT OF CENTRAL MANAGEMENT SERVICES  
CLASS SPECIFICATION

GAMING SPECIAL AGENT

POSITION CODE: 17192  
Effective: 04-01-10

DISTINGUISHING FEATURES OF WORK:

Under general supervision, independently conducts regulatory and criminal investigations for the Illinois Gaming Board. As a peace officer obtains facts and evidence through surveillance, interviews and analysis of evidence to determine extent and scope of violations; participates in conferences with Illinois Gaming Board licensees, their representatives, witnesses and others; serves as a team member in complex and sensitive investigations; participates in arrests; works closely with federal, state and local law enforcement agencies and other gaming jurisdictions; prepares detailed investigative reports; compiles evidence for court presentations or administrative hearings. Work may involve travel and performance of shift work, including weekends and holidays.

ILLUSTRATIVE EXAMPLES OF WORK:

1. As a peace officer, independently conducts regulatory and criminal investigations to identify violations of the Riverboat Gambling Act, Video Gaming Act and associates Rules to ensure the integrity of gaming. Performs criminal investigations of suspected, alleged or known cases of criminal acts in violation of the Illinois Compiled Statutes, Riverboat Gambling Act or Video Gaming Act.
2. Travels to and conducts surveillance of gaming patrons at riverboat or licensed gaming establishments to assure proper conduct of gaming activities, and to monitor gaming devices and table games in accordance with gaming laws and regulations; watches for skimming, illegal slot alteration, marked cards, loaded dice and other illegal acts. Prepares reports on such matters as cheating, criminal trespass, underage gaming, machine malfunctions, including payout discrepancies and violations of the Act, Rules or governing Regulations.
3. Obtains facts and evidence through surveillance, interviews, complainants, witnesses and other individuals believed to have pertinent information and analysis of evidence.
4. Participates in conferences with Illinois Gaming Board licensees, their representatives, business associates and others; establishes effective rapport with subjects who are uncooperative, evasive or hostile; detects or recognizes discrepancies in statements and relevancy of testimony.
5. Works closely with other law enforcement agencies in conducting joint investigations or in exchanging information on persons, associations, trusts or corporations associated with the gaming industry.
6. Prepares detailed reports of investigations with supportive documentation for background investigations, of financial summaries, criminal and alleged organized crime affiliations.
7. Assists in preparing cases for prosecution. Testifies as a witness in criminal, civil and administrative cases.

GAMING SPECIAL AGENT (Continued)

8. Attends and participates in law enforcement meetings and advanced training programs involving new or revised statutes, rules and regulations, agency policies and procedures, and investigative techniques needed to enhance investigative skills and knowledge; completes mandatory annual training and firearms qualifications.
9. Performs other duties as required or assigned which are reasonably within the scope of the duties enumerated above.

DESIRABLE REQUIREMENTS:

Education and Experience

Requires two years of college coursework in law enforcement, pre-law, accounting or business administration or related, plus three consecutive years of continuous, full-time service as a police officer with the same law enforcement agency; or, requires successful completion of the Gaming Special Agent Trainee program.

Requires successful completion of a firearms qualification course annually as a condition of employment.

Knowledges, Skills and Abilities

Requires possession of an appropriate valid driver's license.

Requires working knowledge of methods and techniques of criminal investigations.

Requires working knowledge of the Riverboat Gambling Act, Video Gaming Act, related Rules and pertinent criminal statutes.

Requires working knowledge of laws of arrest, search and seizure, service of legal process, rights of citizens, and court procedures and rules of evidence.

Requires working knowledge of accounting and/or auditing principles.

Requires ability to prepare properly documented investigative reports and findings.

Requires ability to establish effective working relationships.

Requires ability and willingness to travel and/or perform shift work, including weekends and holidays.

Requires proficiency in the use of firearms and the physical strength and agility to practice the art of self defense.

Requires a written and spoken knowledge of the English language.