

ILLINOIS DEPARTMENT OF CENTRAL MANAGEMENT SERVICES
CLASS SPECIFICATION

FLORIST II

Position Code: 15652
Effective: 9-16-70

DISTINGUISHING FEATURES OF WORK:

Under general direction, performs supervisory and consultative work in the operation of state-owned greenhouses; directs the program of greenhouse activity; supervises Florists I, other greenhouse workers and grounds foreman; may landscape and maintain large tracts of grass.

ILLUSTRATIVE EXAMPLES OF WORK:

1. Supervises employees, inmates or patients in care of institution grounds and in floricultural tasks in a greenhouse, such as seeding, budding, grafting, watering, dusting, spraying, weeding, arranging and otherwise tending flowers, plants, shrubs and trees.
2. Supervises tree nursery activities in conjunction with greenhouses and institution grounds.
3. Supervises landscaping and maintenance of institution grounds.
4. Supervises ice and snow removal.
5. Supervises grave digging and stone setting.
6. Lays out and maintains landscaping improvements.
7. Maintains records of employees' time.
8. Prepares requisitions for supplies.
9. Initiates and conducts training programs in floriculture for employees, inmates and patients.
10. Performs other duties as required or assigned which are reasonably within the scope of duties enumerated above.

FLORIST II (Continued)

DESIRABLE REQUIREMENTS:

Education and Experience

Requires no formal education.

Requires three years experience in greenhouse floriculture.

Knowledges, Skills and Abilities

Requires extensive knowledge of greenhouse management and sanitation.

Requires extensive knowledge of plant diseases and their treatment.

Requires working knowledge of floriculture and botany.

Requires working knowledge of insecticides, herbicides and fungicides.

Requires ability to maintain a greenhouse and to conduct a year round floricultural program.

Requires ability to direct the work of skilled and unskilled workers and to maintain satisfactory working relationships with subordinates and other employees.

Requires ability to conduct a year round landscaping and maintenance program for an institutions grounds.

Requires ability to maintain simple records.

Requires ability to conduct training programs in floriculture for employees, inmates or patients.

Requires ability to create floral arrangements.