

ILLINOIS DEPARTMENT OF CENTRAL MANAGEMENT SERVICES
CLASS SPECIFICATION

EQUINE INVESTIGATOR

POSITION CODE: 13840
Effective: 6-16-01

DISTINGUISHING FEATURES OF WORK:

Under general direction, travels throughout an assigned multi-county region to farms in order to examine and identify standardbred and thoroughbred horses and ensure proper registration with the Bureau of Horse Racing; verifies owners of thoroughbred and breeding mares and informs same of the rules and guidelines of the Horse Rating Act of 1975.

ILLUSTRATIVE EXAMPLES OF WORK:

1. Physically examines thoroughbred and standardbred foals for sex, color and distinguishing markings, such as cowlicks, scars, and tattoos, listing same as identification on the registration certificate.
2. Registers brood mares using mare status reports and makes sure the mare Jockey Club tattoo number matches the number placed on the mare's lip.
3. Inspects stallions for correct license through notations of color and markings, and checks standing stallions to establish farm locations on license.
4. Presides as steward at county fairs to ascertain the proper registration of race horses; ensures through fair officials that the track conditions are safe for horses, owners and spectators, and submits reports to racing board; approves Horse Racing Program funds which are issued for racing track improvements at fairs.
5. Attends sales and equine seminars to identify horses which are eligible for Illinois Racing Program (i.e., by being properly registered).
6. Acts as hearing officer in administrative hearings rendering final decisions in cases of rules and regulations, violations or disputes relating to Illinois Standardbred and Thoroughbred Breeding and Racing Program.

EQUINE INVESTIGATOR (Continued)

7. Renders decisions on proper and improper stallion, mare, or foal registration; may issue subpoenas and administer oaths.
8. Promotes public relations activities to gain support of the licensure programs and laws administered by the bureau.
9. Performs other duties as required or assigned which are reasonably within the scope of the duties enumerated above.

DESIRABLE REQUIREMENTS:

Education and Experience

Requires knowledge, skill and mental development equivalent to completion of four years of high school.

Requires three years experience working with horses within the horse racing and breeding industry.

Knowledges, Skills and Abilities

Requires working knowledge of rules and regulations relating to the Illinois Standardbred and Thoroughbred Horse Breeding and Racing Program, the Jockey Club Guide to Identification, and the Horse Racing Act of 1975.

Requires ability to identify a thoroughbred's identifiable characteristics through visual evaluation.

Requires the ability to work free of direct supervision and make individual decisions on the correct registration and licensing of horses.

Requires the ability to prepare written reports.

Requires ability to conduct hearings and prepare reports on findings.

Some positions in this class may require an appropriate valid driver's license and/or an ability to travel.