

ILLINOIS DEPARTMENT OF CENTRAL MANAGEMENT SERVICES  
CLASS SPECIFICATION

DENTIST II

POSITION CODE: 11752  
Effective: 4-25-90

DISTINGUISHING FEATURES OF WORK:

Under administrative direction, plans, develops and coordinates a dental care and treatment program, including diagnostic, operative, prosthetic surgical and oral pathologic dentistry in a state facility; studies and improves standards of dental care by selection and supervision of dental treatment personnel and by planning and developing the state facility dental health and treatment program; performs dental services.

ILLUSTRATIVE EXAMPLES OF WORK:

1. Plans programs of dental care in each institution; directs adoption of new types of dental treatments; cleans and polishes teeth; inserts gold, silver, silicate, plastic and cement fillings; prepares crowns and inlays; fills root canals where necessary; repairs, adjusts or arranges for the necessary adjustment of fixed and removable bridges and full or partial dentures; treats pathological diseases of the mouth; extracts teeth as needed; supervises dental assistants (and other dentists) in the preparation and maintenance of appointment records, admissions, discharges, charting examinations, etc.; performs dental and routine oral surgical services as required including clinical and x-ray examinations.
2. Develops, reviews and interprets departmental rules, regulations and policies for the oral hygiene program.
3. Consults with superiors, and medical and nursing staff on problems relating to the dental program.
4. Consults with dentists and relatives of patients on proper dental care.
5. Approves and reviews requisitions for dental equipment, supplies and drugs.
6. Establishes a dental laboratory routine and service; trains personnel in institutional dental methods and procedures; cares for the more difficult cases which require more experience and/or skill i.e., surgical procedures involving impacted teeth, etc.

DENTIST II (Continued)

7. Plans a program and instructs on oral hygiene and methods of preventing the spread of oral diseases.
8. Performs other duties as required or assigned which are reasonably within the scope of the duties enumerated above.

DESIRABLE REQUIREMENTS:

Education and Experience

Requires graduation from an accredited college of dentistry.

Requires a valid license to practice dentistry and oral surgery in Illinois.

Requires two years experience in the practice of dentistry.

Knowledges, Skills and Abilities

Requires comprehensive knowledge of the principles and practices of preventive and corrective dentistry and oral surgery.

Requires ability to plan and direct execution of dental care programs in state facility.

Requires ability to establish and maintain satisfactory working relationships between dental personnel and institutional staffs and inmates or patients.

Requires ability to prepare operating reports.