

ILLINOIS DEPARTMENT OF CENTRAL MANAGEMENT SERVICES
CLASS SPECIFICATION

BUILDING CONSTRUCTION INSPECTOR II

POSITION CODE: 05542

Effective: 1-1-02

DISTINGUISHING FEATURES OF WORK:

Under general supervision, executes difficult assignments in inspection of contractors engaged in construction and alteration activities; inspects the construction, alteration or repair work on new or existing buildings or improvement of grounds; trains lower level Building Construction Inspectors.

ILLUSTRATIVE EXAMPLES OF WORK:

1. Inspects manufactured housing units at point of manufacture at both in-state and out-of-state locations to determine compliance with applicable standards.
2. Conducts inspections of multi-purpose senior citizen centers to be funded or that have already been funded.
3. Performs on-site inspections to compare approved plans, specifications, materials and applications for all phases of construction with plant construction practices; checks blueprints to identify construction practices that could reflect non-compliance with code or acts; conducts cost study evaluation of projects.
4. Utilizes a check list to evaluate a site, i.e., parking, outside lights, sidewalks, ramps, gutters, roof exterior condition of siding, brick, block, windows, landscaping, furnaces and combustion air supply, air conditioning, electrical system, kitchens; conducts periodic on-site inspections during construction to determine proper completion of on-site requirements.
5. Assures compliance of the recipients or businesses as well as the contractor with the codes or acts; completes various inspection forms and written program reports; prepares recommendations to supervisor for corrective action of non-compliance items.
6. Interprets and explains applicable laws, rules, codes, acts and regulations to recipients, businesses, manufacturers, dealers, contractors, building officials, etc.
7. Investigates and prepares reports for complaints, alleged violations, illegal alterations or misuse of seals.

BUILDING CONSTRUCTION INSPECTOR II (Continued)

8. Refers plumbing inspections to an Illinois licensed plumbing inspector; may refer questionable or specialized areas of inspection to specialist inspectors; trains and provides assistance to lower level inspectors.
9. Prepares inspection reports and documentation of investigations; assists in instituting proceedings for public hearings for prosecution of violators; testifies at hearings and in court actions.
10. Provides interpretations of laws, codes, and policies for members of the public and other staff members both for training and regulatory purposes.
11. Performs other duties as required or assigned which are reasonably within the scope of the duties enumerated above.

DESIRABLE REQUIREMENTS:

Education and Experience

Requires knowledge, skill and mental development equivalent to completion of four years of college with courses in civil or general engineering.

Requires one year of professional building construction inspection experience.

Knowledges, Skills and Abilities

Requires working knowledge of modern building construction practices, craft practices and pertinent laws and local ordinances.

Requires working knowledge of the inspectional process of construction work starting, in progress and at various stages of completion.

Requires working knowledge of engineering plans, specifications, drawings, reports and recordkeeping.

Requires ability to train lower level Building Construction Inspectors.

Requires ability to interpret and explain applicable laws, rules, codes, acts and regulations.

Requires ability to prepare and maintain construction inspection records and reports.

Requires ability to adapt to and tolerate a variety of disagreeable working conditions.

Requires ability to communicate effectively both orally and in writing.

Requires ability to establish and maintain satisfactory working relationships with construction, tradesmen and other personnel.