

ILLINOIS DEPARTMENT OF CENTRAL MANAGEMENT SERVICES
CLASS SPECIFICATION

APPAREL/DRY GOODS SPECIALIST III

POSITION CODE: 01233
Effective: 2-1-76

DISTINGUISHING FEATURES OF WORK:

Under general direction, independently performs highly skilled duties in the measuring, fitting, altering, relining, repairing and making of uniforms and related items; performs responsible tasks in the preparation of specifications for new uniforms and in assuring quality of material, workmanship and style of garments received from manufactures; determines the serviceability to used and exchanged uniforms; may train and supervise lower level positions.

ILLUSTRATIVE EXAMPLES OF WORK:

1. Measure, fits, alters, relines and repairs shirts, slacks reefers, skirts, and other uniform parts issued to personnel; fits manufactured uniforms to personnel making alterations as required for proper fit.
2. Determines serviceability to used clothing items; remanufactures clothing and uniform items from parts of used items utilizing professional tailoring principles and techniques.
3. Designs new uniforms and uniform parts and tailors sample garments for inspection by departmental administrators; remakes garments incorporating changes or design configurations desired.
4. Provides professional advice and consultation to administrators and to the State Purchasing Agent relative to the preparation of specifications for and the purchase of new uniforms; recommends style, material and quality of workmanship to be incorporated in uniforms.
5. Confers with manufactures of uniforms providing consultation and clarification on proper material and quality of garments ordered; performs thorough examination to assure accordance with specifications upon receipt of sample items from successful bidders.

APPAREL/DRY GOODS SPECIALIST III (Continued)

6. Directs storekeeping staff in the proper storage and maintenance of a large and valuable quantity of uniforms and accessories.
7. May assist and advise other state agencies concerning the drafting of specifications for uniform orders and in the examination of clothing items to assure high quality and proper fit.
8. Performs other duties as required or assigned which are reasonably within the scope of the duties enumerated above.

DESIRABLE REQUIREMENTS:

Education and Experience

Requires three years journeyman experience in the tailoring trade.

OR

Requires six years of progressively responsible experience in apparel or dry goods patterning, sewing, altering or mending of fabrics.

Knowledges, Skills and Abilities

Requires the ability to read, write, add, subtract, multiply and divide.

Requires thorough knowledge of tailoring operations and procedures.

Requires extensive knowledge of the types and grades of textiles.

Requires extensive knowledge of fiber composition, wool grade quality, ounces per yard, thread count per inch, warp filling, breaking strength by grab method, double rum abrasion test, random tumbling and piling tests.

Requires ability and skill in the use and operation of the tools and equipment of the trade.

Requires ability to prepare requisitions and keep records.

Requires skill in tailoring techniques such as cutting and fitting wearing apparel.