

**State of Illinois
Department of Central Management Services
Bureau of Personnel
Springfield, Illinois 62706**

Supplementary Examination Announcement

MAINTENANCE EQUIPMENT OPERATOR – 25020

Option MC - Manual Communication Skills

*Monthly Salary Range: \$4583 - \$6110

*The rate of pay will vary for certain specified agencies or in a specified area for an agency where negotiated rates have been established.

General duties: A Maintenance Equipment Operator performs a variety of semi-skilled manual tasks involving the operation of automotive and related maintenance equipment in connection with road maintenance or repair of grounds and buildings, repair and maintenance of building apparatuses, equipment and machinery and other work of a general maintenance character. Operates trucks, tractors, snowplows, mowing machines and other similar equipment. Receives assignments which are usually made in detail, often in the form of work orders; and may act as lead worker and supervise associate workers.

Desirable training and experience: Completion of high school and one year's experience in performing a variety of semi-skilled mechanical and manual task in the maintenance and operation of automotive or related maintenance equipment; or equivalent training and experience.

Minimum requirement at the time of the automated multiple-choice examination:

Driver's license requirement: Requires possession of a valid Commercial Driver's License (CDL) Class B (Some positions which operate combination vehicles may require a higher class license--e.g. (CDL) Class A).

Knowledges tested: Written instructions; Rules of the road; Defensive driving.

Tests and weights: Automated multiple-choice test 100%.

****NOTE: PER THE PERSONNEL RULES AN APPLICANT SHALL NOT BE PERMITTED TO RETAKE A MULTIPLE-CHOICE AND/OR PERFORMANCE EXAMINATION UNTIL 30 DAYS HAS ELAPSED.**

(Continued on reverse side)

EXAMINATION SCHEDULE (EXCEPT FOR STATE HOLIDAYS)

Examinations may be cancelled without further notice as needs are met.

FLEXIBLE SCHEDULE TESTING:

CHICAGO: James R. Thompson Center, 100 W. Randolph, Suite 3-300, Chicago, IL 60601:

Monday, Tuesday, Wednesday and Thursday between the hours of 8:00 a.m. – 1:30 p.m.

SPRINGFIELD: Capitol City Center, 130 W. Mason Street, Springfield, IL 62702:

Monday, Tuesday, Wednesday and Thursday between the hours of 8:00 a.m. – 2:00 p.m.

BY APPOINTMENT ONLY:

CHAMPAIGN: State Regional Office Bldg., 2125 South First St., Telephone 217/278-3435

MARION: State Regional Office Bldg., 2309 West Main Street, Suite 126, Telephone 618/993-7005

ROCKFORD: E.J. "Zeke" Giorgi Center, 200 South Wyman, Telephone 815/987-7004

ILLINOIS BELL RELAY: (voice user) 800/526-0857 (TTY user) 800/526-0844

AN EQUAL OPPORTUNITY EMPLOYER

(RC-020B & HR-001B Salary 4-1-16), Counties Updated 7-20-16, Removed SS Option 4-16-10,
Added MC Opt 1-10-14

Length of eligibility period: One year.

Option MC - Manual Communication Skills: At the time of the job interview, the eligible will be required to exhibit the ability to communicate effectively with the deaf by utilizing American Sign Language concepts and manual communication skills. Failure to exhibit these abilities will result in disqualification for this option.

Counties in which positions are established: Adams, Brown, Clinton, Cook, Crawford, Fayette, Fulton, Jackson, Kane, Kankakee, Knox, LaSalle, Lee, Livingston, Logan, Madison, Montgomery, Morgan(MC), Randolph, Rock Island, Sangamon, Union, Vermillion and Will.

(MC) Indicates Manual Communication Option is also established in that county.

Counties listed include all counties in which positions have been established, and does not represent immediate openings. This listing is based on information currently available and is subject to change.