

State of Illinois
Department of Central Management Services
Bureau of Personnel
Springfield, Illinois 62706

Supplementary Examination Announcement

CORRECTIONS FOOD SERVICE SUPERVISOR I – 09793

Monthly Salary Range: \$3994 - 5867

No Option – Regular Test
SS Option – Spanish Speaking

General duties: A Corrections Food Service Supervisor I is responsible for the preparation and serving of meals on an assigned shift in a State correctional institution; instructs and directs residents assigned to a general kitchen or specialized cook facility; assists in estimating needs of food products for menu preparation; enforces and maintains disciplinary, safety, sanitary, security, and custodial measures.

Minimum training and experience: Requires copy of current Public Health Food Service Sanitation Certificate, plus completion of four years of high school, plus two years of experience in food preparation in large scale food operation such as a school, hospital, or nursing home; or any equivalent combination of training and experience.

NOTE: A current Illinois Department of Public Health Food Service Sanitation Certificate must be presented with the application at time of testing in order to be administered this exam.

Knowledges tested: Cooking and food preparation; Sanitation and cold storage; Safety and security; Communications.

Tests and Weights: Automated multiple-choice test 100%.

****NOTE: PER THE PERSONNEL RULES AN APPLICANT SHALL NOT BE PERMITTED TO RETAKE A MULTIPLE-CHOICE AND/OR PERFORMANCE EXAMINATION UNTIL 30 DAYS HAS ELAPSED.**

Length of eligibility period: One year.

(Continued on reverse side)

EXAMINATION SCHEDULE (EXCEPT FOR STATE HOLIDAYS)

Examinations may be cancelled without further notice as needs are met.

FLEXIBLE SCHEDULE TESTING:

Monday, Tuesday, Wednesday and Thursday between the hours of 8:00 a.m. – 1:30 p.m.:

CHICAGO: James R. Thompson Center, 100 W. Randolph, Suite 3-300, Chicago, IL 60601

Monday, Tuesday, Wednesday and Thursday between the hours of 8:00 a.m. – 2:00 p.m.:

SPRINGFIELD: Capitol City Center, 130 W. Mason Street, Springfield, IL 62702

BY APPOINTMENT ONLY:

CHAMPAIGN: State Regional Office Bldg., 2125 South First St., Telephone 217/278-3435

MARION: State Regional Office Bldg., 2309 West Main Street, Suite 126, Telephone 618/993-7005

ROCKFORD: E.J. "Zeke" Giorgi Center, 200 South Wyman, Telephone 815/987-7004

ILLINOIS BELL RELAY FOR BOTH LOCATIONS: (voice user) 800/526-0857 (TTY user) 800/526-0844

AN EQUAL OPPORTUNITY EMPLOYER

2-8-94 New exam/Min. qual, 11/15/01 spec revision, Counties Updated 4-1-16,

(RC-006-11Q) Salary 4-1-16 Transferred to Group A Schedule 4-1-16; Counties Updated 1-27-2017

Option SS--Spanish Speaking: At the time of the job interview, the eligible will be required to exhibit the ability to understand and speak Spanish and English fluently. Failure to exhibit this ability will result in disqualification for this option.

Counties in which positions are established: Brown, Christian, Clinton, Cook, Crawford, DuPage, Fayette, Fulton, Henry, Jackson, Jefferson, Jersey, Johnson, Kane, Knox, LaSalle, Lawrence, Lee, Livingston, Logan, Macon, Montgomery, Morgan, Perry, Randolph, Rock Island, St. Clair, Saline, Vermilion, Will.

Counties listed include all counties in which positions have been established, and does not represent immediate openings. This listing is based on information currently available and is subject to change.

Information concerning how to qualify for a Food Service Sanitation Certificate may be obtained from one of the Public Health Regional offices listed below:

Champaign Region
2125 South First St.
Champaign, Illinois 61820
(217) 278-5900

Marion Region
2309 West Main
Marion, Illinois 62959
(618) 993-7010

Chicago Region
4212 West St. Charles Road
Bellwood, Illinois 60104
(708) 544-5300

Peoria Region
5415 North University
Peoria, Illinois 61614
(309) 693-5360

N. Chicago Region
245 West Roosevelt Road
Building 5
West Chicago, Illinois 60185
(630) 293-6800

Rockford Region
4302 North Main St.
Rockford, Illinois 61103
(815) 987-7511

Edwardsville Region
#22 Kettle River Drive
Glen Carbon, Illinois 62034
(618) 656-6680