

January 2008

CMS Illinois Department of Central Management Services

## *Deferred Compensation Agency Liaison Bulletin*

Rod R. Blagojevich, Governor

Maureen O'Donnell, Acting Director

### **REMINDER: 2008 Maximum Deferral Amount**

The “regular” maximum deferral amount will remain a total of \$15,500. The age 50 catch-up maximum will remain a total of \$20,500. The three-year catch-up option which is a doubling of the regular maximum will remain a total of \$31,000.

### **2008 Payroll Schedules**

Our investment staff would greatly appreciate having a copy of your 2008 payroll schedule. You may fax them to Judy at 217-782-7640 if you haven't already done so. Thanks.

### **Adjusting A Participants Deferral Amount**

In an effort to save a deferral for someone, we have had liaisons adjust a deferral down because the participant's check was not large enough for the deferral to be taken. You should not adjust or change a participant's regular deferral dollar amount without contacting our office and discussing it with the appropriate staff members. Doing an administrative reduction in the case of keeping someone from “overdeferring” is an example of an acceptable reason to adjust a dollar amount. In other situations when an adjustment has been made and we were not notified, it ultimately required the liaison to do a payroll reversal for the paycheck with the incorrect deferral amount. It creates a lot of extra paperwork for both of us. A lump sum payout is another example of doing an acceptable administrative reduction that you should always first discuss with our staff. If you have specific questions regarding this procedure, please call Judy at 217-782-7006.

### **Deferred Compensation Information**

Fund information and performance is available at our website, [www.state.il.us/cms/employee/defcom](http://www.state.il.us/cms/employee/defcom). In addition, all updated forms and plan information are available from this site.