

**MINUTES OF THE OCTOBER 12, 2012, MEETING
OF THE GOVERNANCE & NOMINATING COMMITTEE
OF THE GOVERNING BOARD OF THE
ILLINOIS HEALTH INFORMATION EXCHANGE AUTHORITY**

The Governance and Nominating Committee (“Committee”) of the Board of Directors (the “Board”) of the Illinois Health Information Exchange Authority (“Authority”), pursuant to notice duly given, held a meeting at 12:30 p.m. on October 12, 2012, at the offices of the Office of Health Information Technology (“OHIT”), State of Illinois James R. Thompson Center, 100 W. Randolph, Room 2-201, 100 W. Randolph St., Chicago, IL 60601.

<u>Committee Members Present:</u> 1. Mr. David Holland (by telephone) 2. Dr. William Kobler (by telephone) 3. Dr. Nancy Newby (by telephone)	<u>OHIT Staff Present:</u> Laura Zaremba; Raul Recarey; Mark Chudzinski; Mary McGinnis; Sanjay Patel
<u>Committee Members Absent:</u> 1. Dr. Bechara Choucair 2. Dr. Nicholas Panomitros 3. Dr. Cheryl Whitaker 4. DPH – Mr. David Carvalho	

Call to Order and Roll Call

Mr. Chudzinski, Secretary of the Board, confirmed the presence of the Members of the Committee noted above. The ability of the Committee Members to clearly participate by telephone was confirmed, and no objection was expressed to their participation in this manner. In the absence of required quorum, the meeting proceeded on an informational basis, without a vote on any action items.

Ms. Zaremba presented for the Committee’s information the attendance record of the persons appointed to the ILHIE Authority Advisory Committee.

Mr. Patel presented for the Committee’s information a progress report on the preparation of an ILHIE Authority Employee Handbook, which will contain the policies that apply to the individuals who are hired as employees of the Authority.

Mr. Chudzinski provided an overview of the proposed inter-agency agreement (IGA) being proposed to the Authority Board for approval at its meeting on November 14, 2012, whereby the Authority would agree to provide assistance to the State of Illinois Office of Health Information Technology (“OHIT”) in return for certain payments to the Authority. OHIT has launched the ILHIE Direct Secure Messaging service (“ILHIE Direct”) to provide secure messaging connectivity for the exchange of health information. The Authority has engaged an Executive Director whose expertise and experience would be valuable to OHIT in the further development and implementation of ILHIE Direct and other services contemplated for delivery by the ILHIE. OHIT wishes to secure the assistance of the Authority in the development and implementation of ILHIE Direct and other services contemplated for delivery by the ILHIE, in satisfaction of the

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obligations of the State of Illinois under that certain federal grant program administered by the Federal HHS Office of National Coordinator for Health Information Technology to develop and implement a state-level health information exchange in Illinois, and the Authority is willing to provide such assistance. The IGA is the document through which the Authority and OHIT each desire to formalize their understanding of the relationship between the parties.

No objections were voiced by the Committee members present to the proposed IGA to be submitted to the Board for approval.

Public Comment

There were no comments offered from the general public.

Adjournment

The meeting was adjourned at 12:55 p.m.

Minutes submitted by:
Mark Chudzinski, Secretary