

**IL HIE Advisory Committee
Technology & Interoperability Work Group
Notes
February 4, 2011**

Attendees:

Jim Anfield
Doreen Haaksma
Peter Ingram
John Lynch
Elizabeth McKnight
Bill Odman
Frank Waterstraat

Office of Health Information Technology (OHIT)

Patricia Cunningham
Mark Chudzinski
Joseph Duffy
Diego Estrella
Saroni Lasker
Mary McGinnis
David Fagus

Patricia Cunningham opened the meeting at 9:05 am, hosted by OHIT at the State of Illinois J.R. Thompson Center in Downtown Chicago and a telephone conference call-in number. It was noted that notice of the meeting and the agenda were posted on the OHIT website and at the Chicago meeting location no later than 48 hours prior to the meeting. Roll was taken, and the ability of those attending by telephone to hear and participate was confirmed.

The main purpose of this meeting was to provide content for the Direct Project RFP. Workgroup members were forwarded a draft of the RFP in advance of the meeting.

Direct Project Draft RFP Review

General Comments

Workgroup members requested that the areas of confidentiality and security be thoroughly addressed. **Patricia Cunningham** directed the members to pages 16-19 for verification of confidentiality and security criteria. **James Anfield** requested a review of the implementation timeline. **Diego Estrella** stated that the plan is to post the final RFP to the procurement website by February 11, 2011. Responses from vendors will be returned for first week of March; March – April is internal evaluation of RFP responses; award early April 2011.

Peter Ingram if the RFP addressed indemnifying the State for breaches. **Mark Chudzinski** provided information on the role of the State vs. the Authority (e.g. an individual can't sue the state), and that in the coming months, role definitions for the Authority, OHIT, and the ILHIE will be clarified.

The workgroup had a lengthy discussion concerning criteria for system availability and requested that OHIT review the criteria for four (4) seconds response time; process for communicating message failures; receipt confirmation, and establishing metrics to measure availability. **John Lynch** stated that OHIT should be cautious against putting limitations on the procurement because this will potentially allow the vendor to run-up the cost.

The workgroup had a discussion about establishing a number for concurrent users. Group consensus is that the RFP should provide a range (e.g. 100, 300, and 500) for the pilot and then determine a long term strategy because this is new technology and vendors have no historical data on usage.

Mandatory vs. Desirable Criteria

Patricia Cunningham gave background information on the RFP draft mandatory and desirable categories for criteria. **Diego Estrella** provided information on past procurement practices related to establishing mandatory and desirable criteria. The workgroup members held a lengthy discussion on HIPAA requirements and the necessity for these requirements to be mandatory. **Diego Estrella and Mark Chudzinski** discussed the need for allowing vendors to respond with 99.99% compliance as HIPAA regulations are evolving. **Peter Ingram** suggested that a cover letter be included with the RFP clarifying mandatory vs. desirable to address vendor misinterpretation and public perception of HIPAA criteria listed as desirable.

Scoring Matrix

Diego Estrella informed the group of the purpose of the matrix and that points must address desirable criteria, mandatory criteria, and pricing. The desirable criteria are more heavily weighted than the other areas. The workgroup agreed to review the desirable criteria and apply a score of 1(low) – 5(high) and submit their scoring to Pat by the end of the day. **Diego Estrella** also asked the workgroup to review the HISP and Provider Directory sections and forward additional comments.

Patricia Cunningham announced that she has resigned her position as CTO, effective February 15, 2011.

Meeting adjourned at 12:00 pm