

## Constantino, Mike

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**From:** Pelletier, Michael  
**Sent:** Monday, November 05, 2012 9:56 AM  
**To:** Constantino, Mike  
**Subject:** RE: Singer 30 day report

how's this



HFSRB Singer 30  
day Notice v2....

Michael S. Pelletier  
Special Assistant to the Director  
847-894-9877  
847-4294918 fax  
[michael.pelletier@illinois.gov](mailto:michael.pelletier@illinois.gov)

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**From:** Constantino, Mike  
**Sent:** Thursday, November 01, 2012 2:38 PM  
**To:** Pelletier, Michael; Avery, Courtney  
**Subject:** RE: Singer 30 day report

Mike could you please take out the words notice of obligation and send it back to me. In a project with no cost the project is obligated at the time of permit issuance.

This is the information regarding the safety net services that is in the 20 ILCS 3960 "THE ACT". The Board considers Singer a specialized long term care facility and it has for years. It is categorized as such in our inventory. Since the ACT did not specifically identify state or county facilities as being subject to this safety net requirement, I did not require you to provide a safety net impact statement. I also did not believe that Singer was a community mental health center.

See section 5.4 of the Act. "For the purposes of this Section, "safety net services" are services provided by health care providers or organizations that deliver health care services to persons with barriers to mainstream health care due to lack of insurance, inability to pay, special needs, ethnic or cultural characteristics, or geographic isolation. Safety net service providers include, but are not limited to, hospitals and private practice physicians that provide charity care, school based health centers, migrant health clinics, rural health clinics, federally qualified health centers, community health centers, public health departments, and community mental health centers." << File: ActID=407&Chapte.pdf >>

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**From:** Pelletier, Michael  
**Sent:** Thursday, November 01, 2012 2:19 PM

**To:** Avery, Courtney; Constantino, Mike  
**Cc:** Connor, Rob; Knepler, Pat; Pelletier, Michael; Ferguson, Debra K.  
**Subject:** Singer 30 day report  
**Importance:** High

Please see the attached.  
Advise if further information is necessary.

<< File: HFSRB Singer 30 day Notice signed.pdf >>

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Pat Quinn, Governor

Illinois Department of Human Services

Michelle R.B. Saddler, Secretary

100 South Grand Avenue, East • Springfield, Illinois 62762  
401 South Clinton Street • Chicago, Illinois 60607

November 1, 2012

Courtney Avery  
Administrator  
Executive Secretary  
Health Facilities and Services Review Board  
525 West Jefferson Street  
Springfield, Illinois 62761

**Project:** #12-060, H. Douglas Singer Mental Health Center, Rockford - 30 day Notice

**Permit Holder:** Department of Human Service, DHS-Office of Mental Health

**Permit Amount:** No Cost

This document is submitted in compliance with the Health Facilities Planning Act (20 ILCS 3960) and those administrative rules promulgated to implement the Act, specifically 77 Illinois Administrative Code 1130.770. It serves as our 30 day Project Completion Notice.

On September 12, 2012 the Health Facilities and Services Review Board approved the application for permit for the above project.

The scope of the project is the discontinuation of the 76 bed facility for persons with mental illness known as the H. Douglas Singer Mental Health Center (Singer MHC) located at 4402 North Main Street, Rockford, Illinois 61103.

Please note the following:

- On September 27<sup>th</sup>, 28<sup>th</sup> and on October 1<sup>st</sup> various parties were notified as required by state law (20 ILCS 1705/8) of the closure of admissions on October 1<sup>st</sup>, and the realignment of the geographic area to relate to two other state operated facilities.
- The admissions were closed on 12:00 PM (noon) on October 1, 2012.
- The Northwest Crisis Care System (NCCS) was fully operational as of 12:00 PM (noon) on October 1, 2012.
- Patient census at Singer MHC was zero (0) as of 10:00 AM on Tuesday October 30, 2012.
- Staffing was terminated for all clinical care and routine operations as of November 1, 2012 7:00 AM.
- Minimal staff will remain to physically secure and close all buildings, move medical records as indicated in our application; close out business and inventory functions pursuant to DHS Administrative Directive, as noted in our application.
- As stated in our application, we expect the completion of our actions by February 2013 when we will, as per state requirement, surplus the land and buildings to the Illinois Central Management Services (CMS) for their control and actions.

The project has no cost and therefore requires no financial resources.

The project's cost, scope and number of beds to be discontinued are in accord with the Permit issued by the Health Facilities and Services Review Board for this project

Sincerely,

A handwritten signature in cursive script that reads "Michael S. Pelletier". The signature is written in black ink and is positioned above the printed name.

Michael S. Pelletier, M.A.  
Special Assistant to the Director, DMH