

ILLINOIS DEPARTMENT OF AGRICULTURE  
 DUQUOIN STATE FAIRGROUNDS  
 NON-FAIR EVENTS USAGE RATES  
 (618)542-1515 FAX (618)542-1533

FACILITY	DAILY RATE	PROVISIONS INCLUDED IN RATE	ADDITIONAL EXPENSE
Exhibition Building May not include some Some set-up fees	\$1,125.00 Rent, Clean-up and Utilities	32,500 square feet 300 - Chairs 100 - 5 ft. Tables Restrooms	Rental of equipment
<u>Income Producing Events –Flat Fee plus %</u>			
Grandstand and Stage	\$2,000.00 Negotiated Clean-up charge	Stage & seating (holds 7,100) Capacity 17,000 with bleachers 300 – Chairs 100 – 6 ft. tables	
Grandstand and Track  ½ mile track - \$600.00	\$1,000.00 plus 10% for ticketed event		Track Maintainer & Clean up
Southern Illinois Center – Lobby & Arena \$3,500.00 + 10% of all gross ticket/ pit pass sales			Building of Track & any overtime rental of additional equipment
Southern Illinois Center Lobby - \$1,000.00 Seats 400		100 6 ft. Tables and 300 Chairs	rental of additional table/chairs equipment

Income Producing Events - % negotiated

First Heat Seats 200	\$300.00 per day Clean-up	30 - 6 ft. tables 200 folding chairs/seating capacity	Rental of additional equipment
Second Heat Seats 300	\$400.00 per day Clean-up Included	30 – 6 ft. tables 200 folding chairs	Rental of additional equipment
Fairgrounds	\$3,000.00+%10 of ticket sales on income producing events Use of grounds only, does not include buildings. Grounds can be sectioned into smaller quadrants.		Rental of additional equipment

Income Producing Events - % negotiated

Covered Barns	\$150.00/day		
Show Arena	\$500.00 per day-Final clean-up \$150.00 This includes (3 arena work-ups a day) between 8am-4pm		
Show Horse Barn	\$15.00 per day per stall (104 stalls) (Clean-up if necessary \$10.00 per stall)		
Race Horse Barns	\$50.00 per month \$15.00 per day	Lessee Cleans own stalls	

Pavilion Rentals\*\*\*

Bridge	\$40.00		
Ashgrove Pavilion	\$40.00	water and electric included	
SIU Dome	\$40.00	water and electric included	

Labor Pavilion	\$40.00	water and electric included
Corral Pavilion	\$40.00	no electric or water
Presidents Hill	\$40.00	no electric or water
North Campground Pavilion	\$40.00	water and electric included
South Campground Pavilion	\$40.00	water and electric included

\*\*\*Groups of 10 or more will be subject to a clean-up fee. Use of additional area or setup of attractions will be subject to an additional fee.

**CONCESSIONS**

Lessee of facilities other than the Grandstand desiring concession and exhibit space must provide the Non-Fair Events Office with names and addresses of such concessions and exhibits. Such concessions and exhibits shall contract directly with the Non-Fair Events Office. General liability is required of all such concessions/exhibits.

**ELECTRICAL HOOK UPS**

Hookup fee of \$30.00 per hookup plus usage fee of:  
 30 amps - \$10.00 per day  
 60 amps - \$15.00 per day  
 100 amps - \$25.00 per day

**CAMPING**

Campers **MUST** be parked in the campground located in the northwest corner of the fairgrounds. The fee is \$25.00 per night per unit. Du Quoin State Fairgrounds Campground personnel or Security will issue all campers permits. Campgrounds include: some electricity, water, restrooms with showers, and dump station. You must contact security for camping payment. **If fees are not collected, your unit may be towed at your expense.**

**SECURITY**

Lessee shall be responsible for all costs of additional Du Quoin State Fair Security deemed necessary by the Department. The Department reserves the right to determine the level of security staffing needed. Primary security is to be provided by Illinois State Police. It is the Lessee's responsibility to contact the appropriate police authority. State Police (618)542-2171.

**FAIRGROUND SECURITY**

You may reach the Du Quoin State Fairground Security by contacting (618)521-2935

**INSURANCE**

**\$1 MILLION DOLLAR POLICY IS REQUIRED**

- General Liability - \$250,000.00 PER PERSON; \$500,000.00 per occurrence and \$250,000.00 property damage. In addition, Lessee should have Worker's Compensation Insurance in the amount required by law.
- Dram Shop - \$100,000.00 PER PERSON, \$300,000.00 combined; \$100,000.00 PROPERTY DAMAGE AND \$100,000.00 LOSS OF SUPPORT.
- Host Liquor - \$100,000.00 PER PERSON, \$300,000.00 per occurrence, \$100,000.00 LOSS OF SUPPORT.

**DEPARTMENT OF AGRICULTURE MUST BE LISTED AS ADDITIONAL INSURED FOR GENERAL LIABILITY INSURANCE, DRAM SHOP OR HOST LIQUOR.**

**\*\*\*HORSE/CATTLE TRAILER PARKING\*\*\***

Horse/cattle trailer parking will be designated for individual horse shows at the time of contractual arrangements.

**HORSE TRAILERS WILL ONLY BE ALLOWED TO PARK IN DESIGNATED AREAS**

**BARN AREAS – THERE IS ABSOLUTELY NO CAR/PICKUP TRUCK/TRAILER/CAMPER PARKING ALLOWED NEAR BARNs. ALL FIRE LANES MUST BE LEFT OPEN. ANY VIOLATIONS ARE SUBJECT TO TOWING OFF GROUNDS AT OWNER'S EXPENSE. PLEASE NOTIFY ALL HORSE SHOW PARTICIPANTS.**

**SET-UP/CLEAN UP Lessee shall be responsible for all set-ups**

Lessee shall be allowed set-up or clean-up time for preparation of the event. If more than one day is requested for set-up or clean-up, the rate of one-half of the daily rate per day will be assessed. The additional length of time will be determined by the Bureau Chief of the Quoin State Fair. For set up you can have all day on Friday, Saturday and ½ of day on Sunday. **If fairgrounds equipment or personnel is required lessee will be charged the appropriate prevailing rate.**

**SOUND AND LIGHT EQUIPMENT**

The Horse Arena and the SIC Building are the only facilities with a permanent sound system. It is the responsibility of the Lessee to make all arrangements for rental of sound with a separate contractor and operation of any such equipment with Stage Hands Local 138 c/o Noel Dalbey, (217) 787-5440.

**TELEPHONE SERVICE**

Telephone service may be obtained through the Department of Agriculture system jointly with Ameritech. If telephone service is requested for any location within these facilities or elsewhere on the grounds, a **TELEPHONE SERVICE REQUEST FORM** MUST BE COMPLETED AND SUBMITTED WITH PAYMENT AT TIME OF REQUEST. Please contact the Non-Fair Events Office for further information at 618-542-1515.

**ALL RATES ARE SUBJECT TO CHANGE**