



**State and University Employees Combined Appeal (SECA)
Advisory Board Meeting Minutes from
October 2, 2012**

I. Call to Order—10:01 a.m. by Cindy Dixon, SECA Chair Designee

II. Attendees: Cindy Dixon, Dan Bergner, Susan Caimi, Rita Crim, Sally Petrone, Dawn Blakeman, Jaclyn O'Day, Lori House, Laura Whetstone, Melissa Fraase.

Via Teleconference Line: Gail Hankins, Aimee Pine, Lesa Myers, American Cancer Society, America's Charities, Community Health Charities, Community Shares of IL, EarthShare of IL, Global Impact, Independent Charities of America, Special Olympics, United Way of Central Illinois, United Way of Metropolitan Chicago.

III. Approval of Minutes

MOTION: Rita Crim made a motion to approve the minutes from the August 7, 2012 meeting and Jaclyn O'Day seconded it. All board members present voted in favor. Minutes from the August 7, 2012 Board Meeting were approved.

IV. SECA Chair Designee Report

- All committees should have their policies and procedures done by December 1.
- The next SECA Advisory Board meeting date for this year is:
 - December 4, 2012
 - This has been confirmed to take place in SERS Board Room from 10:00 a.m. thru 12:00 p.m.

V. Committee Reports:

- A. Finance –Jennifer Varner, Chair Members are: Rita Crim, Lesa Myers, John Kelker, United Way, Dave Selzer, Community Health Charities; Michelle Silver.
- In Jennifer's absence, Rita Crim gave the committees report.
 - Our audit packet was approved by Gobel & Associates. The total cost was \$350 for two years.
 - The ending balance is \$53,975.85.
- B. Accountability & Review – Laura Whetstone, Chair
Members are: Lori House, Michelle Silver, Melisa Fraase, Dawn Blakeman, Regina Hendrix, America's Charities; Alvin Starks, United Negro College Fund.
- We are 99% completed with the OMA certification. If you have not done your certification, please complete this as soon as possible.
 - Next meeting will be October 12 from 2-4 at DNR.

C. Planning and Development—Dan Bergner, Chair
Members are Laura Whetstone, Lori House, Tom DeCoursey, Global Impact; Corrine Zollars, Special Olympics; Emily Rabin, United Way.

- Dan will be retiring this year and Lori House will take over as Chair person for this committee.
- Susan asked for Lori to be the co-chair of the committee.

MOTION: Dan Bergner made a motion to combine the Planning and Development Committee with the Marketing Committee. Gail Hankins seconded the motion. All board members present voted in favor of combining the committees.

D. Marketing--Susan Caimi, Chair

Members are Jaclyn O'Day, Sally Petrone, Gail Hankins, Liz Kossik, Earth Share; Dave Selzer, Community Health Charities; Emily Rabin, United Way; Alvin Starks, United Negro College Fund; Corrine Zollars, Special Olympics.

- Laura has sent emails to locals 2600 and 997 for articles to be put in their local newsletter about the SECA campaign.
- Deciding what leadership gift we want to give this year.

E. Technology – Linda Moses, Chair Members are Laura Whetstone, Jaclyn O'Day, Cathy Miller, ICA; Rick Mesri, American Cancer Society; Tom DeCoursey, Global Impact.

- Linda Moses has resigned as the chair of this committee.
- Jaclyn O'Day will be the new chair of this committee.
- Board members were asked to take a look at the website that has been revised and if you have any suggestions let Jaclyn know.

G. Charities

- Dan Bergner is talking about retiring at the end of November. Since the next Board meeting is in December, John Kelker, United Way, thanked Dan for all the work he has done for the SECA Board. He will be missed.

VI. Old Business: none

VII. New Business: none

VIII. Next Meeting Date: December 4, 2012

IX. Adjourned at 11:10 a.m.