



**State and University Employees Combined Appeal (SECA)
Advisory Board Meeting Minutes from
August 7, 2012**

- I. Call to Order**—10:01 a.m. by Cindy Dixon, SECA Chair Designee
- II. Attendees:** Cindy Dixon, Susan Caimi, Rita Crim, Laura Whetstone, Lori House, Michelle Silver, Sally Petrone, Jaclyn O'Day, Melisa Fraase, Dawn Blakeman
Via Teleconference Line: Gail Hankins, Aimee Pine, Lesa Myers, Deborah Miller, American Cancer Society, America's Charities, Community Health Charities, Community Shares of IL, EarthShare of IL, Global Impact, United Negro College Fund, United Way of Central Illinois.
- III. Approval of Minutes**
Minutes from the June 5, 2012 Board Meeting were approved.
- IV. SECA Chair Designee Report**
- New JCAR rules states that all board members can serve two 3 year terms.
 - 85 people attended the Ambassador Training.
 - We would like to know what other states do for training.
 - The SECA Advisory Board meeting dates for this year are:
 - October 2, 2012
 - December 4, 2012
 - All have been confirmed to take place in SERS Board Room from 10:00 a.m. thru 12:00 p.m.
- V. Committee Reports:**
- A. Finance –Jennifer Varner, Chair Members are: Rita Crim, John Kelker, United Way, Dave Selzer, Community Health Charities; Michelle Silver.
- Laura gave our audit packet to Gobel & Associates for review. These are ready to be picked up and this will only cost us \$250 for two years.
 - The ending balance is \$73,993.68. This will go down as the bills are now coming in.
- B. Accountability & Review – Laura Whetstone, Chair
Members are: Lori House, Michelle Silver, Tim Blair, Regina Hendrix, America's Charities; Alvin Starks, United Negro College Fund.
- Laura went over the Open Meeting Act (OMA) guidelines that we have to follow. If you have any questions please let her know.
 - All board members have to be OMA certified. Laura would like this to be completed by August 17th.

- C. Planning and Development—Dan Bergner, Chair
Members are Laura Whetstone, Lori House, Alicia Akers, Tom DeCoursey, Global Impact; Corrine Zollars, Special Olympics; Emily Rabin, United Way.
- Made some corrections to the Planning and Development’s policies and procedures. These were approved.
- D. Marketing--Susan Caimi, Chair
Members are Jaclyn O’Day, Sally Petrone, Brigitte Smith, Alicia Akers, Gail Hankins, Liz Kossik, Earth Share; Dave Selzer, Community Health Charities; Emily Rabin, United Way; Jann Honore, United Negro College Fund; Corrine Zollars, Special Olympics.
- Dave Selzer would like to open up SECA to retirees
 - Looking at presents for the Ambassadors. Will be giving away 2 \$25 gift cards at the end of the year.
 - If you would like a video from a charity contact them. Videos are good to play during your kick-off.
- E. Technology – Linda Moses, Chair Members are Laura Whetstone, Jaclyn O’Day, Cathy Miller, ICA; Rick Mesi, American Cancer Society; Tom DeCoursey, Global Impact.
- Laura Whetstone has volunteered to join this committee
 - They are making all the changes to the website.
- F. Audit – Tim Blair, Chair No report.
- G. Charities
- Thanked everyone for all the hard work on the Ambassador Training.

VI. Old Business: none

VII. New Business: none

VIII. Next Meeting Date: **October 2, 2012**

IX. Adjourned at 11:05 a.m.