



**State and University Employees Combined Appeal (SECA)
Advisory Board Meeting Minutes from
June 5, 2012**

- I. Call to Order**—10:05 a.m. by Cindy Dixon, SECA Chair Designee
- II.** Dan Bergner, Susan Caimi, Rita Crim, Alicia Akers, Sally Petrone, Jaclyn O'Day, Lori House, Laura Whetstone, Michelle Silver, Jennifer Varner, Aimee Pine, Cindy Dixon.
American Cancer Society, America's Charities, Community Shares of IL, EarthShare IL, Global Impact, Special Olympics, United Negro College Fund, United Way of Central IL, United Way of Metropolitan Chicago
- III. Approval of Minutes**
Minutes from the April 3, 2012 Board Meeting were approved.
- IV. SECA Chair Designee Report**
- Ambassador Training will be held on August 2, 2012 at the Capital City Training Center.
 - Campaign will run from September 7 through November 2.
 - The SECA Advisory Board meeting dates for this year are:
 - August 7, 2012
 - October 2, 2012
 - December 4, 2012
 - All have been confirmed to take place in SERS Board Room from 10:00 a.m. thru 12:00 p.m.
- V. Committee Reports:**
- A. Finance –Jennifer Varner, Chair Members are: Rita Crim, John Kelker, United Way, Dave Selzer, Community Health Charities; Michelle Silver.
- We are trying to get a review of our records. The following eight businesses were contacted: R.W. Hickman PC, Estes, Bridgewater & Ogden, Gobel & Associates, Hurst, Wright and Hatel LLP, Phelman & Dold PC CPA, Sikich, Kerber, Eck & Braeckel, Troy Washko.
 - Gobel & Associates was the cheapest. Rita is going to clean-up the packet and give to Laura to give to Gobel & Associates for review.
 - Need to make correction to Account Balance Statement – Net amounts reimbursed due to State Board of Education errors in payroll (FY12) not CMS.
 - The following have obtained signature authority: Cindy Dixon, Susan Caimi, Jaclyn O'Day, Jennifer Varner, and Michelle Silver.

- B. Accountability & Review – Laura Whetstone, Chair
Members are: Lori House, Michelle Silver, Tim Blair, Regina Hendrix America’s Chairities, Alvin Starks United Negro College Fund.
- Would like to keep a tickler of Ethics.
- C. Planning and Development—Dan Bergner, Chair
Members are Laura Whetstone, Lori House, Alicia Akers, Tom DeCoursey, Global Impact; Corrine Zollars, Special Olympics; Emily Rabin, United Way.
- Working on a theme for the campaign.
- D. Marketing--Susan Caimi, Chair
Members are Jaclyn O’Day, Sally Petrone, Brigitte Smith, Alicia Akers, Gail Hankins, Liz Kossik, Earth Share; Dave Selzer, Community Health Charities; Emily Rabin, United Way; Jann Honore, United Negro College Fund; Corrine Zollars, Special Olympics.
- Awards ceremony was great. It was well accepted.
- E. Technology – Linda Moses, Chair Members are Jaclyn O’Day, Cathy Miller, ICA; Rick Mesi, American Cancer Society; Tom DeCoursey, Global Impact.
- Still in a holding pattern. Need more to join this group.
- F. Audit – Tim Blair, Chair
- G. Charities
- Linda Moses thanked Lee for all he has done.

VI. Old Business: none

VII. New Business: none

VIII. Next Meeting Date: August 7th, 2012

IX. Adjourned at 11:30 p.m.