

### Certificate of Sealing Eligibility Acknowledgement

Please include this form with your request:

- a. Petitioner has been convicted of a Class 3 or Class 4 Felony, as defined by 720 ILCS 5/2-7
- Yes                      No

If yes, then proceed to next question. If the answer is no, then you do not qualify for executive sealing. **You must apply for Executive Clemency.**

b. Five years have elapsed since the expiration of the sentence for the offense for which this Certificate is requested and no other arrests or detentions by a law enforcement officer for an alleged violation of law, other than a petty offense, traffic offense, conservation offense, or local ordinance offense has occurred.

Yes                      No

If you answered yes to this question, proceed to the next question. If you answered no to this question, you will need to either wait for the five years with no arrests/detention by law enforcement or seek relief through the Executive Clemency process.

c. If the petitioner has been convicted of a violation of the Cannabis Control Act, Illinois Controlled Substances Act, the Methamphetamine Control and Community Protection Act, the Methamphetamine Precursor Tracking Act, **the Petitioner will need to provide proof of successful completion of a drug abuse program.**

- d. Have you been convicted of any of the following crimes:

- A sex offense described in Article 111 or Section 12-13, 12-14, 12-14.1, 12-15, or 12-16 of the Criminal Code of 1961;
- Aggravated assault; aggravated battery; domestic battery; aggravated domestic battery; violation of an order of protection; an offense under the Criminal code of 1961 involving a firearm;
- Driving under the influence of alcohol, other drug or drugs, intoxicating compound or compounds or any combination thereof;
- Any crime defined as a crime of violence under Section 2 of the Crime Victims Compensation Act

If you answered yes to any of the above crimes; you **DO NOT** qualify for a Certificate of Eligibility for Sealing. You will have to seek relief through the Executive Clemency process. If you answered no to all of the above crimes, then proceed to the following question.

- e. If the Prisoner Review Board found it necessary to request petitioner to attend a public hearing, please mark which location would be the option:

Springfield

Chicago

Next Available Hearing date

Please initial the following two statements that you have read them and understand:

\_\_\_\_\_ The decision to issue or refrain from issuing a certificate of eligibility for sealing shall be at the Prisoner Review Board's sole discretion, and shall not give rise to any cause of action against either the Prisoner Review Board or its members.

\_\_\_\_\_ The Prisoner Review Board may only authorize the sealing of Class 3 and Class 4 felony convictions of the petitioner from one information or indictment . A petitioner may only receive one certificate of eligibility for sealing under this provision for life.

**Wherefore**, the Petitioner prays that the Board issues a Certificate of Eligibility for Sealing that recommends the court order the sealing of all official records of the arresting authority, the circuit clerk and Illinois State Police concerning the arrest and conviction for the Class 3 or Class 4 Felony that relief is being sought.

\_\_\_\_\_  
(Printed Name of Petitioner)

\_\_\_\_\_  
(Signature of Petitioner)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Printed name of Witness/Attorney)

\_\_\_\_\_  
(Signature of Witness/Attorney)

\_\_\_\_\_  
(Date)