

Emergency Support Function 7 – Resource Support

Primary Agency	Illinois Emergency Management Agency (IEMA)
Support Agency	Illinois Department of Central Management Services (CMS) Illinois Department on Aging (IDoA) Illinois Department of Agriculture (IDA) Capital Development Board (CDB) Illinois Department of Corrections (IDOC) Illinois Environmental Protection Agency (IEPA) Illinois Department of Human Services (IDHS) Illinois Department of Military Affairs (IDMA) Illinois Department of Natural Resources (IDNR) Illinois Department of Public Health (IDPH) Illinois State Board of Education (ISBE) Illinois State Police (ISP) Office of the State Fire Marshal (OSFM) Illinois Department of Transportation - Division of Highways (IDOT-H) Illinois Department of Transportation - Division of Aeronautics (IDOT-A)

I. Introduction

A. Purpose

1. The purpose of this Annex is to provide State agencies with a means to obtain the necessary equipment, commodities, other property and special human resources needed to accomplish emergency functions following an earthquake, other natural disaster, accidental release of toxic materials, terrorism, etc.

B. Scope

1. The scope of Resource Management involves providing logistical and resource support during the response and recovery phase of a disaster. The term “resources” should be

understood to include emergency relief supplies, office/warehouse/staging space, equipment, supplies, contracting services, transportation services (in coordination with the Transportation Emergency Support Function) and personnel with special expertise, and/or information about those resources. It includes assistance with disposal of surplus property at the end of response and recovery efforts.

II. Assumptions

- A. Major disruption of surface transportation in and near the affected sites will create many problems in the delivery of supplies and services.
- B. A significant portion of logistical needs will be obtained by the responding State agencies from those agencies' existing sources (e.g., use of existing equipment, requisitioning from available stock, etc.).
- C. It is understood that response agencies will not be responsible for assuming the costs incurred for resource support obtained/provided by them for use by another agency. Items and services that are purchased or contracted for will be paid for by the requesting agency, or when approved, submitted for reimbursement from the Governor's Disaster Relief Fund.
- D. IEMA will provide to CMS listings of required specialized equipment, supplies and personnel for response agencies that could be utilized in a disaster. IEMA, with the assistance of CMS will also provide these agencies with information on how to obtain needed resources by purchase or contract.

III. Concept of Operations

- A. General
 - 1. IEMA will coordinate resource support for the State response which will require the cooperative effort of all State agencies since each is expected to be a primary source of equipment, materials, supplies, and personnel. Agencies other than those identified as response agencies may be asked to provide

facilities, equipment or personnel resources. Support that cannot be provided from State resources will be procured directly from vendors.

2. If the use of State owned/leased property is required, requests will be channeled to the CMS liaison at the SEOC. CMS will then coordinate with the owning agency for use of the property.
3. Durable goods that are not available except through purchase or contract will be channeled by IEMA to the CMS liaison at the SEOC. CMS will then procure and deliver the item(s) or will delegate the authority to do so to the appropriate State agency. CMS maintains a current list of possible vendors and contractors. If material or equipment is required, CMS will be responsible for contacting the vendor and contracting for the item(s). The appropriate State agency fund or IEMA will be responsible for paying for the item(s).
4. Specialized human resources that are not available except through contract or purchase of services will be done in accordance with the State Procurement Code and the State Personnel Code. A section of the Procurement Code does allow for emergency purchasing as needed.

B. Notification

1. IEMA will alert the CMS Liaison that the SEOC has been or may be activated and to ready him/her to perform his/her disaster functions on an as needed basis.
2. CMS will maintain an up-to-date telephone cascade for notification of the regional CMS employees and will immediately implement it as needed.

C. Operational Structure

1. IEMA will serve as the primary agency and will be the initial contact for State agency requests for assistance.
2. The Resource Management function will operate from the

SEOC or at other sites as may be designated by IEMA, following the initial notification. Staffing will be provided on a 24-hour basis if required.

3. Each support agency will assign at least one liaison to CMS at the SEOC. This does not require the liaison to be assigned exclusively to CMS. These individuals will remain assigned until released by CMS or replaced. It is understood that much of the support can and will be provided from the support agencies' normal operating facilities as well as the SEOC.

D. Federal Coordination

1. Under a Presidential Declaration of a major disaster or emergency, State agencies may coordinate with their Federal counterparts when Federal assets are required.

IV. Responsibilities

A. Primary Agency - Illinois Emergency Management Agency

1. provides, directs, and coordinates logistical/resource operations with the assistance of the designated support agencies,
2. provides specialized personnel, mobile facilities, communication equipment and radiological monitoring equipment and operators.

B. Support Agencies

1. Central Management Services

- a. coordinates the purchase of or contract for the following goods and services:
 - (1) commodities
 - (2) equipment
 - (3) office supplies

- (4) telecommunications equipment
 - (5) computers and software
 - (6) computer programmers
 - (7) vehicles
 - (8) vehicle repair vendors
- b. coordinates the use of real property under its ownership or lease agreement and the acquisition of additional leased property as necessary,
 - c. coordinates the use of excess State property and the donation of Federal surplus property and the disposal of State owned durable goods considered excess at the end of the disaster response and recovery efforts,
 - d. procures items not available through State sources from commercial vendors or suppliers,
 - e. provides motor equipment under the control of CMS and other State agencies and transportation services under contract in coordination with IDOT-H,
 - f. provides a Liaison to lead the support activities listed above for the duration of SEOC operations,
 - g. coordinates negotiations with lodging vendors to house deployed emergency response and recovery personnel,
 - h. provides additional telecommunications support to the SEOC as required through the Bureau of Communication and Computer Services.
2. Illinois Department on Aging
- a. provides personnel (i.e., Information & Assistance Specialists, nurses, social workers and attorneys, etc.)

and information on elderly populations in affected areas through the Illinois Aging Network,

- b. coordinates use of resources from local Area Agencies on Aging (shelter sites, food supplies, specialized transportation and other in-home community based services).
3. Illinois Department of Agriculture
 - a. provides State fairgrounds at Springfield and DuQuoin for staging areas, mobilization sites or other disaster related uses,
 - b. coordinates with local county fair officials on possible use of county fairgrounds facilities for staging areas, mobilization sites or other disaster related uses,
 - c. provides radios, trucks and vans,
 - d. coordinates with local land holders for the possible use of agricultural lands and properties.
 4. Capital Development Board
 - a. provides a list of professional engineers and contractors with excavating equipment which can be placed on contract by the State for emergency operations.
 5. Illinois Department of Corrections
 - a. provides inmate manpower for disaster relief activities and debris removal,
 - b. provides vehicles, telecommunications equipment, portable metal detectors and night vision equipment and operators.

6. Illinois Environmental Protection Agency
 - a. provides specialized personnel and laboratory facilities,
 - b. provides engineers and specialists from seven offices throughout the State and headquarters staff who are HAZWOPER trained (OSHA 29 CFR 1910.120) and may be mobilized as necessary,
 - c. maintains a compliance and enforcement capability that can assure appropriate cleanup and restoration of natural resources,
 - d. provides direct reading hazardous materials monitoring equipment and operators.

7. Illinois Department of Human Services
 - a. provides counselors through their grant agencies,
 - b. provides access to interpreters for the hearing impaired,
 - c. provides access to State owned patient care facilities for staging areas, mobilization and shelter sites, and patient care,
 - d. provides personnel with pharmaceutical training and specialized knowledge in pharmaceutical inventory management.

8. Illinois Department of Military Affairs
 - a. provides space, equipment, transportation and personnel as may be required for emergency operations.

9. Illinois Department of Natural Resources
 - a. provides supporting geographic information system capabilities and operators,

- b. provides boats, operators and all-terrain vehicles,
- c. provides snowmobiles, four wheel drive trucks and all-terrain vehicles,
- d. provides boats and operators, engineers, surveyors and technical staff, excavation equipment and trucks.

10. Illinois Department of Public Health

- a. provides personnel with specialized skills in structural and health assessment, medical and drug recommendations, health services and epidemiology, and management information systems,
- b. provides clinical and environmental laboratory capabilities,
- c. maintains listing of medical supply vendors, bottled water producers, grade A fluid products plants, and waste-management system suppliers,
- d. maintains listing of all facilities and organizations regulated by IDPH,
- e. provides vaccines required for each event,
- f. provides various types of environmental non-direct reading monitoring equipment and operators.

11. Illinois State Board of Education

- a. facilitates access to local school districts for utilization of their facilities and food stocks.

12. Illinois State Police

- a. provides sworn law enforcement personnel for control of incident scenes and site access,

- b. provides specially trained personnel for use in HAZMAT, WMD, hostage, search and rescue, investigation, and threat elimination,
- c. provides special PPE and weapons appropriate for handling a variety of situations,
- d. provides special teams including K9 and TRT,
- e. provides laboratories,
- f. provides automobiles and aircraft.

13. Office of the State Fire Marshal

- a. coordinates the use of local fire department personnel and equipment when requested,
- b. supports the Mutual Aid Box Alarm System (MABAS) for the purpose of providing mutual aid to greatly enhance fire fighting response capabilities,
- c. provides specialized personnel from the Divisions of Fire Prevention, Boiler and Pressure Vessel, Petroleum and Chemical Safety, Arson, Elevator Safety, Personnel Standards and Education, Technical Services, Homeland Security, and Management Service Divisions.

14. Illinois Department of Transportation - Division of Highways

- a. determines the carrier, priority, and scheduling of transportation required to move emergency personnel, supplies and equipment,
- b. provides equipment and operators for movement of supplies and equipment or personnel.

15. Illinois Department of Transportation - Division of Aeronautics
 - a. identifies aviation assets available, but not yet committed,
 - b. identifies all the aviation assets committed to the response,
 - c. identifies necessary staffing and activates selected components,
 - d. determines air carriers, priorities and scheduling of any air transportation required to move emergency personnel, supplies and equipment,
 - e. provides aviation equipment and operators for movement of supplies and equipment or personnel,
 - f. establishes restricted airspace management, as requested by the FAA,
 - g. identifies and establishes, as necessary, forward staging areas with associated logistical support necessary for field operations,
 - h. coordinates maintenance and logistical support for aircraft committed to the response,
 - i. coordinates with responding State agencies for any aviation support needs as provided for in Executive Order Number 8,
 - j. coordinates notification, deployment and arrival of the aviation assets,
 - k. coordinates with the other Midwestern states to determine the availability of additional or specialized aviation assets,

1. maintains lists of resources available through IDOT-A including:
 - (1) licensed pilots registered in Illinois,
 - (2) aircraft registered in Illinois,
 - (3) specialized aircraft and aircrew providers,
 - (4) consulting engineering firms with aviation specialties.
- m. coordinates resupply of aviation assets,
- n. maintains two aviation facilities, (West Chicago and Springfield).

16. Other Agencies

- a. In addition to the responsibilities identified above, there are a number of State agencies, State colleges and universities, and private voluntary organizations that can be expected to provide personnel and critical resources to support disaster operations. Responsibilities of many of these agencies are identified elsewhere in the IEOP.

V. Authorities

- A. Illinois Purchasing Act (30 ILCS 500/1-1 through 55-15. 1998.)
- B. Illinois Personnel Act (20 ILCS 415/1 et seq.)
- C. CMS Enabling Act (20 ILCS 405/35.2)

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