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## **Attachment 3 Emergency Support Function Annexes**

### **I. Introduction**

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- A. Purpose
1. The Emergency Support Function (ESF) Annexes describe the operational policies and activities of state agencies during a response to a disaster.
- B. Scope
1. The IEOP is supported by an annex for each emergency support function and other hazard specific annexes. Any response activity not assigned to one of the primary or support agencies is, by default, addressed by the entire SIRC staff.
  2. The IEOP functions under the policy and direction of the National Incident Management System (NIMS) as required by Homeland Security Presidential Directive 5 (HSPD).

### **II. Assumptions**

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- A. Each identified primary and support agency is required to develop and maintain standard operating procedures and/or standard operating guidelines (SOPs/SOGs) to support the roles and responsibilities outlined in the IEOP.

### **III. Concept of Operations**

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- A. General
1. Each primary agency is responsible for coordinating with IEMA for the development or enhancement of its annex. This will be accomplished by meeting with partner state agencies, organizations, and staff from IEMA.
  2. The State Incident Response Center (SIRC) is organized by functional group rather than a classic ICS or ESF structure. This system would be used through at least an Activation Level 2 event. At Activation Level 1, a switch to the ESF system may occur if the response structure grew to a point that organizing by ESF is the optimal way to maintain operational efficiency.
- B. Initial Actions
1. IEMA will notify all primary state agencies of the existence or potential of a disaster. Depending on the severity and nature of the incident, IEMA will activate all or part of the Emergency Support Function (ESF) Annexes.
  2. IEMA will determine the feasibility of using pre-identified sites for state forward operations. Once this is confirmed, IEMA will communicate the

location to responding partner state agencies and organizations .

3. IEMA will coordinate mission assignments and tasks.

C. Continuing Actions

1. IEMA will activate the SIRC. Partner state agencies and organizations will send representatives to the SIRC as requested.
2. IEMA will coordinate ongoing missions and provide new mission assignments as appropriate.
3. Partner state agencies and organizations will execute mission assignments and provide technical assistance as required. Partner state agencies and organizations will provide personnel for SIRC, state forward operations, and other response and recovery duties when requested.

#### **IV. Coordinating Instructions**

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- A. Telephone notification rosters, mobile device and fax numbers for 24-hour use are maintained by IEMA. All changes for notification of primary agency contacts must be transmitted immediately to IEMA, Attention: Chief of Operations.
- B. Emergency Support Functions with primary and support agency designations are shown in Table 1, ESF State Agency Responsibilities.
- C. Each agency is responsible for insuring that appropriate successors are appointed in accordance with the Emergency Interim Executive Succession Act (5 ILCS 275).
- D. Each agency is responsible for insuring that adequate fiscal records and controls are maintained in accordance with state statute and agency specific guidance.

#### **V. Tables**

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Table 1 ESF State Agency Responsibilities

Table 1 – ESF State Agency Responsibilities

| ESF  | IEMA    | IDoA - Aging | IDA - Ag | DCEO | CDB | CMS | DCFS | IBHE | ICC | IDOC | IEPA | IDHS | IDMA/ING | IDNR | IDPH | IHPA | ISBE | ISP | IDOT-A | IDOT-H | IDOT-TS | IDVA | SOS | OSFM | ARC | ICCB | U of I |
|--|---------|--------------|----------|------|-----|-----|------|------|-----|------|------|------|----------|------|------|------|------|-----|--------|--------|---------|------|-----|------|-----|------|--------|
| ESF 1 - Transportation                                 | S/Coord |              |          |      |     | S   |      |      | S   | S    |      | S    | S        | S    |      |      |      | S   | S      | P      |         |      |     |      |     |      |        |
| ESF 1 – Transportation-Attachment 1– Disaster Aviation | S/Coord |              |          |      |     |     |      |      |     |      |      |      | S        |      |      |      |      | S   | P      |        |         |      |     |      |     |      |        |
| ESF 2 - Communications Annex                           | P/Coord |              |          |      |     | S   |      |      |     | S    | S    |      | S        | S    | S    |      |      | S   | S      | S      |         |      | S   | S    | S   |      |        |
| ESF 3 - Public Works & Engineering Annex               | S/Coord |              |          |      | S   | S   |      |      | S   | S    | S    |      | S        | S    | S    | S    |      |     | S      | P      |         |      | S   |      |     |      |        |
| ESF 4 - Firefighting Annex                             | Coord   |              |          |      |     |     |      |      |     |      |      |      |          |      |      |      |      |     |        |        |         |      |     |      |     |      |        |
| ESF 5 - Emergency Management Annex                     | P/Coord |              |          | S    | S   | S   |      |      | S   | S    | S    |      | S        | S    | S    |      | S    | S   | S      | S      |         |      | S   | S    |     |      |        |
| ESF 6 - Mass Care Annex                                | S/Coord | S            | S        | S    | S   | S   | S    | S    | S   | S    |      | S    | S        | S    | S    |      | S    |     | S      | S      |         | S    | S   |      | P   | S    |        |

P – Primary  
S – Support  
Coord - Coordination

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|--|---------|--------------|---------|------|-----|-----|------|------|-----|------|------|------|----------|------|------|------|------|-----|--------|--------|---------|------|-----|------|-----|------|--------|
| ESF 7 - Resource Support Annex                                   | P/Coord | S            | S       | S    | S   |     |      |      |     | S    | S    | S    | S        | S    | S    |      | S    | S   | S      | S      |         |      | S   |      |     |      |        |
| ESF 8 - Public Health & Medical Services Annex                   | S/Coord |              |         |      |     | S   |      |      |     | S    | S    | S    | S        | S    | P    |      |      | S   | S      | S      |         | S    |     |      | S   |      |        |
| ESF 9 - Search and Rescue Annex                                  | P/Coord |              |         |      |     | S   |      |      |     |      |      |      | S        | S    | S    |      |      | S   | S      | S      |         |      |     | S    |     |      |        |
| ESF 10 - Oil & Hazardous Materials Annex                         | S/Coord |              | S       |      |     |     |      |      | S   |      | P    |      | S        | S    | S    |      |      | S   | S      | S      | S       |      | S   | S    |     |      |        |
| ESF 11 - Agriculture & Natural Resources Provision of Food Annex | S/Coord |              | S       |      |     |     |      |      |     |      | S    | S    | S        |      | S    |      | P    |     |        | S      |         |      |     |      | S   |      |        |
| ESF 11 - Agriculture & Natural Resources Animal Welfare Annex    | S/Coord |              | P       |      |     | S   |      |      | S   | S    | S    | S    | S        | S    | S    |      |      | S   | S      | S      |         |      |     | S    | S   |      | S      |
| ESF 12 - Energy Annex  | S/Coord |              |         |      |     | S   |      |      | P   | S    |      |      |          |      |      |      |      |     |        | S      |         |      |     |      |     |      |        |

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|---|---------|--------------|---------|------|-----|-----|------|------|-----|------|------|------|----------|------|------|------|------|-----|--------|--------|---------|------|-----|------|-----|------|--------|
| ESF 13 - Public Safety & Security Evacuation Annex                            | S/Coord |              |         |      |     |     |      |      | S   | S    | S    |      | S        | S    |      |      |      | P   | S      | S      |         |      |     |      |     |      |        |
| ESF 13 - Public Safety & Security Law Enforcement Annex                       | S/Coord |              |         |      |     |     |      |      | S   |      |      |      | S        | S    |      |      |      | P   | S      | S      |         |      | S   |      |     |      |        |
| ESF 13 - Public Safety & Security Annex – Capitol Complex Security Appendix 1 | S/Coord |              |         |      |     |     |      |      |     |      |      |      |          |      |      |      |      | S   | S      |        |         |      | P   |      |     |      |        |
| ESF 14 - Long-Term Community Recovery Annex                                   | P/Coord |              |         |      |     |     |      |      |     |      |      |      |          |      |      |      |      |     |        |        |         |      |     |      |     |      |        |
| ESF 15 - Warning Annex  | P/Coord |              |         |      |     |     |      |      |     |      |      |      | S        | S    |      |      |      | S   |        |        |         |      |     |      |     |      |        |
| ESF 15 - External Affairs Annex   | P/Coord |              |         |      |     | S   |      |      |     |      |      |      | S        |      |      |      |      |     |        |        |         |      |     |      |     |      |        |
| P – Primary<br>S – Support<br>Coord - Coordination                            |         |              |         |      |     |     |      |      |     |      |      |      |          |      |      |      |      |     |        |        |         |      |     |      |     |      |        |

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