



**STATE OF ILLINOIS**

**DISASTER RECOVERY PLAN**

**JULY 2012**

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## **Forward**

The Illinois Disaster Recovery Plan was developed in cooperation with the Office of Governor, executive departments and agencies, the Illinois Terrorism Task Force and the American Red Cross. The Recovery Plan describes priorities, processes, programs and responsibilities related to recovery operations following a major disaster in Illinois.

The Recovery Plan facilitates the delivery of state assistance to support citizens and local governments and private industry as they deal with the recovery from a major disaster. It is designed to supplement and support local recovery efforts and it describes how state agencies coordinate and facilitate the delivery of federal disaster assistance programs.

The Illinois Disaster Recovery Plan will continue to be reviewed and enhanced. Comments and suggestions are welcome and should be forwarded to my attention at the address below.

Illinois Emergency Management Agency  
2200 Dirksen Parkway  
Springfield, Illinois 62703-4528

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**ILLINOIS DISASTER RECOVERY PLAN**

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**RECORD OF CHANGES**

When changes are made to this plan, the following procedures will be followed.

1. Changes will be completed by the Illinois Emergency Management Agency after a review has been completed with the appropriate primary and support agencies affected by the changes. Revised documents will be posted to the IEMA website.
2. An e-mail notice will be issued indicating a revised or new document has been posted to the IEMA website.
3. When a change is made, an entry will be made in the following log.

CHANGE NUMBER	DATE ENTERED	PAGES OR SECTIONS CHANGED	ENTERED BY
1	July 25, 2012	Table of Contents updated to reflect the addition of the Disaster Housing Annex; Section III, D. Authorities and References updated to include a reference to the National Disaster Recovery Framework; Table 1, Primary and Support Agencies for each Recovery Plan Annex updated to reflect Disaster Housing Annex primary and support agencies; Annex I, Disaster Housing, added to the Plan; Annex C, Individual Assistance, updated to reflect Disaster Housing functions; Annex B updated to remove the Appendices which contained templates for disaster letters; Acronyms updated.	DA&P/JSP

## **Disaster Recovery Plan**

### **I. Executive Summary**

The State of Illinois Disaster Recovery Plan was developed to guide the state's recovery operations following a major disaster. Short-term recovery activities outlined in the Recovery Plan are consistent and simultaneous with the response activities described in the Illinois Emergency Operations Plan. In the Recovery Plan, short-term and long-term priorities are established, processes are described and the methods to obtain resources are identified. Some recovery activities that are addressed in the short-term phase may continue on in the long-term phase, such as restoration of critical infrastructure and debris removal/management. Some activities are considered to be primarily long-term functions, such as repairing/replacing private property and providing human services such as crisis counseling and disaster unemployment assistance.

Many state agencies are involved in short-term and long-term restoration of the various segments of critical infrastructure. In accordance with the Illinois Emergency Operations Plan promulgated by the Governor, it is the responsibility of these state agencies to develop and maintain procedures to support their recovery operations. Each agency maintains its own internal control structure and organization during disaster recovery operations while functioning within the overall concept of operations described in the Recovery Plan.

Timeframes developed for the short-term and long-term recovery operations as outlined in the Plan are consistent with the Hazard Specific Performance Objectives/Timeframes for Response developed by the State of Illinois.

Hazard mitigation is considered a long-term recovery priority. Following a disaster during the long-term recovery process, there are many opportunities to implement hazard mitigation projects. In addition to the opportunity, funding is available and the affected community is interested in reducing the impact of future disasters. Potential mitigation opportunities are identified in the Technological and Human-Caused Hazards Mitigation Plan and the Federal Emergency Management Agency (FEMA) approved Natural Hazards Mitigation Plan. These opportunities include removing homes from areas that flood repeatedly, constructing safe rooms and encouraging wind resistant construction.

The Disaster Recovery Plan is exercised in accordance with Illinois' Comprehensive Exercise Program Policy. Evaluation of the Recovery Plan also occurs during and after actual recovery operations. Lessons learned during these exercises and actual recovery operations are used during the update of the Plan. In addition, the periodic updates of the Recovery Plan incorporate changes made necessary by new technology, new recovery operation methods and additional capabilities.

## II. Introduction

Local governments have the capability and responsibility to conduct and support recovery operations following a disaster or emergency. State assistance is available if the disaster or emergency exceeds the capabilities of the local government. Supplemental Federal assistance may be necessary.

This supplement to the Illinois Emergency Operations Plan (IEOP) outlines the responsibilities and actions of state agencies involved in short-term and long-term disaster recovery efforts when state assistance is requested.

The State of Illinois will provide recovery support and equipment for those local governments that have been overwhelmed by a disaster. The Illinois Emergency Management Agency (IEMA) will be the primary state coordinating agency for disaster recovery efforts within the State of Illinois. Recovery efforts will be coordinated with participating local, state, and federal agencies and private organizations. The governor will determine the level and duration of state recovery efforts.

### A. Purpose

1. The purpose of the Recovery Plan is to provide a conceptual overview of state recovery operations. This Plan will serve to identify the responsibilities and resources of each state agency participating in disaster recovery.
2. This Recovery Plan considers and identifies both short-term and long-term recovery tasks. State agency responsibilities relating to short-term recovery are also included in the Emergency Support Function (ESF) annexes of the IEOP, Concept of Operations. Long-term recovery operations are addressed within various state supplements referenced in this Recovery Plan.
3. This Recovery Plan incorporates applicable provisions of the National Response Framework (NRF) and is consistent with the National Incident Management System (NIMS).

### B. Scope

1. Disaster assistance programs made available after Gubernatorial Proclamations and Presidential Disaster Declarations are implemented in accordance with provisions of the Robert T. Stafford Disaster Relief Act and Emergency Assistance Act, P.L. 93-288 as amended, the Disaster Mitigation Act of 2000, the Post Katrina Emergency Management Reform Act of 2006, Federal Emergency Management Agency (FEMA) regulations, the National Response Framework, National Disaster Recovery Framework, and State Administrative Plans for the Individuals

and Households Program (IHP), the Small Business Administration (SBA) Disaster Loan Program, the Public Assistance Program, and the Hazard Mitigation Grant Program.

2. Long-term recovery is handled through state and federal agencies in accordance with their statutory authorities or through special task forces established by state and federal officials.
3. The State Recovery Manager, by direction of the IEMA Director, will coordinate recovery activities from such facilities as may be appropriate.
4. As a result of a Presidential Declaration of emergency or major disaster, a Joint Field Office (JFO) with supporting federal personnel will also be activated. The State Recovery Manager may co-locate at the JFO.

C. Participating Organizations

The listed state agencies are potential candidates for state recovery tasking. Recovery efforts are not necessarily limited to listed agencies. Any state agency may be tasked by the Governor to assist in recovery actions.

1. American Red Cross
2. Illinois Capital Development Board
3. Illinois Commerce Commission
4. Illinois Department of Agriculture
5. Illinois Department of Central Management Services
6. Illinois Department of Children & Family Services
7. Illinois Department of Commerce and Economic Opportunity
8. Illinois Department of Corrections
9. Illinois Department of Employment Security
10. Illinois Department of Human Rights
11. Illinois Department of Human Services
12. Illinois Department of Insurance
13. Illinois Department of Labor

14. Illinois Department of Military Affairs
15. Illinois Department of Natural Resources
16. Illinois Department of Public Health
17. Illinois Department of Transportation – Highways
18. Illinois Department on Aging
19. Illinois Emergency Management Agency
20. Illinois Environmental Protection Agency
21. Illinois Historic Preservation Agency
22. Illinois Housing Development Authority
23. Illinois State Police

D. Authorities and References

1. The Robert T. Stafford Disaster Relief and Emergency Assistance Act (P.L.93-288, as amended)
2. The Disaster Mitigation Act of 2000 (P.L. 106-390)
3. The Post Katrina Emergency Management Reform Act of 2006 (P.L.109-295)
4. National Response Framework, as amended
5. National Disaster Recovery Framework, as amended
6. The Single Audit Act of 1984 (P.L. 98-502, as amended)
7. 13 CFR Part 123, Small Business Administration Disaster Loan Program
8. 44 CFR Part 13, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments
9. 44 CFR Part 14, Administration of Grants: Audits of State and Local Governments
10. 44 CFR Part 206, Federal Disaster Assistance for Disasters Declared on or

after November 23, 1988

11. The Illinois Emergency Management Agency Act (20 ILCS 3305/)
12. The Disaster Relief Act (15 ILCS 30/1-3)
13. The Illinois Emergency Operations Plan (IEOP), as amended
14. Illinois Natural Hazard Mitigation Plan (INHMP), as amended
15. State of Illinois, Hazard Mitigation Grant Program Administrative Plan, as amended
16. State of Illinois, Public Assistance Program Administrative Plan, as amended

### **III. Assumptions**

- A. Large scale disasters will occur in Illinois.
- B. Local governments have the primary responsibility for disaster recovery operations.
- C. State assistance may be required to help disaster areas recover and return to normal operations.
- D. State agencies will participate in disaster recovery operations to the fullest extent possible.
- E. Federal assistance may be required to effectively respond to and recover from a disaster.
- F. The President of the United States may declare a major disaster or emergency and federal assistance may become available to supplement state and local operations.

### **IV. Concept of Operations**

The Disaster Relief Act (15 ILCS 30/) provides for funding to be appropriated to a State Disaster Relief Fund. The fund may be used for the payment of emergency employees; the Illinois National Guard when called to active duty; disaster-related expenses of state agencies; and the emergency purchase or renting of equipment and commodities. Funding shall not be provided to private persons sustaining property damages or personal injury as a result of the disaster.

State agencies may provide additional disaster assistance, including personnel, equipment and materials necessary to clean up and dispose of disaster-related debris. The responsibilities for individual agencies to provide short-term recovery assistance are included in the Illinois Emergency Operations Plan (IEOP).

Table 1 identifies primary and support agencies for each Recovery Plan Annex.

## **V. Attachments**

- A. Short-term Recovery Strategy
- B. Long-term Recovery Strategy

## **VI. Annexes**

- A. Damage Assessment
- B. Supplemental Federal Disaster Assistance
- C. Individual Assistance
- D. Public Assistance
- E. Mitigation Assistance
- F. Debris Removal
- G. Volunteer and Donations Management
- H. Critical Infrastructure Restoration
- I. Disaster Housing

**Table 1: Primary and Support Agencies for Each Recovery Plan Annex**

	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>	<b>G</b>	<b>H</b>	<b>I</b>
	Damage Assessment	Supplemental Fed. Disaster Assistance	Individual Assistance	Public Assistance	Mitigation Assistance	Debris Removal	Volunteers/ Donations	Critical Infrastructure Restoration	Disaster Housing
American Red Cross	S		S				S		
IL Capital Development. Board	S		S	S	S				S
IL Commerce Commission								P	
IL Department of Agriculture					S		S	P	
IL Department of Central Management Services							S		
IL Department of Children & Family Services									S
IL Department of Commerce & Economic Opportunity			S		S				
IL Department of Corrections						S	S		
IL Department of Employment Security			S						
IL Department of Human Rights									S
IL Department of Human Services	S		S				S		S
IL Department of Insurance			S						
IL Department of Labor				S		S			
IL Department of Military Affairs						S	S		
IL Department of Natural Resources					S	S		P	
IL Department of Public Health			S				S	P	S
IL Department of Transportation - Highways	S			S		S	S	P	
IL Department on Aging	S		S						S
IL Emergency Management Agency	P	P	P	P	P	P	P	S	P
IL Environmental Protection Agency	S			S	S	S		P	
IL Historic Preservation Agency			S	S	S				
IL Housing Development Authority			S						P
IL State Police							S		
Voluntary Organizations Active in Disaster							S		

**P = Primary**

**S = Support**