

Public Assistance

Primary Agency	Illinois Emergency Management Agency (IEMA)
Support Agencies	Capital Development Board (CDB) Illinois Department of Labor (IDOL) Illinois Department of Transportation-Highways (IDOT-H) Illinois Environmental Protection Agency (IEPA) Illinois Historic Preservation Agency (IHPA)

I. Introduction

A. Purpose

The purpose of this Annex is to describe the overall concept for managing and administering the Public Assistance Program in the state of Illinois.

This Annex will identify the primary and supporting state agencies and their responsibilities relating to the Public Assistance Program.

B. Scope

The provisions set forth in this Annex specify the means by which the Public Assistance Program is administered in Illinois. The appropriate authorities and references regarding the Public Assistance Program are listed in the IEMA Public Assistance Program Administrative Plan.

II. Assumptions

- A. There will be disasters or emergencies in Illinois that will surpass the capabilities and resources of state and local agencies to recover.
- B. Federal assistance will be needed to aid the state in recovery efforts following major disasters and emergencies.
- C. The Public Assistance Program will be needed following a major disaster or emergency to restore the affected local community's infrastructure.
- D. The Governor of Illinois will be responsible for requesting federal assistance.
- E. The Illinois Emergency Management Agency will be responsible for administering the Public Assistance Program in Illinois.
- F. A Preliminary Disaster Assessment (PDA) will be used to identify and determine the level of damage sustained by individuals, businesses, the public sector and the

community as a whole. The PDA is the basis for the justification of requesting federal assistance.

III. Concept of Operations

A. General

1. Upon a Presidential Declaration of a Major Disaster or Emergency, the Illinois Emergency Management Agency will serve as grantee for any funds provided under the Public Assistance Program.
2. The Public Assistance Program will be administered in accordance with the IEMA Public Assistance Program Administrative Plan.

B. Notifications

1. Upon the President's Declaration of a Major Disaster or Emergency, FEMA will notify the Governor and appropriate federal agencies.
2. The IEMA Director will ensure that the local officials in the affected areas are notified of the Presidential Declaration of a Major Disaster or Emergency.
3. The IEMA Public Information Team will be responsible for notifying the public of a declaration through the media. This notification will include Public Assistance Program information, when applicable.

C. Operational Structure

1. The state will designate staff to fulfill the responsibilities of key roles during recovery operations. These key roles and responsibilities, as they pertain to the Public Assistance Program, are listed and discussed in the IEMA Public Assistance Program Administrative Plan.
2. Local officials are responsible for identifying and working with affected local entities that would benefit from the Public Assistance Program.

D. Federal Coordination

1. FEMA will designate a Federal Coordinating Officer (FCO) to oversee federal assistance following a disaster declaration or snow emergency. The FCO will coordinate with the State Coordinating Officer (SCO) and the Governor's Authorized Representative (GAR) to effectively administer federal assistance programs.
2. FEMA will set up a Joint Field Office (JFO) within or near the affected

areas. The JFO will be used as the coordinating point for all levels of government during recovery efforts.

IV. Responsibilities

A. Primary Agency - Illinois Emergency Management Agency (IEMA)

1. IEMA will work with local officials to identify needs within the affected community.
2. IEMA will work with federal officials to effectively administer federal disaster assistance programs on behalf of the state.
3. IEMA will be grantee for all funds provided under the Public Assistance Program.

B. Support Agencies

1. Capital Development Board (CDB)

- a. CDB will oversee major repairs or replacement of state facilities following a disaster or emergency.
- b. CDB will oversee the removal of asbestos from state facilities and removal and replacement of leaking storage tanks on state property.

2. Illinois Department of Labor (IDOL)

IDOL will ensure emergency work is done in compliance with the Illinois Prevailing Wage Act (820 ILCS 130/1) in regard to labor rates and standards for contracts using Public Assistance Program funds.

3. Illinois Department of Transportation-Highway (IDOT-H)

IDOT-H will track labor and equipment costs relating to disaster recovery operations for their agency.

4. Illinois Environmental Protection Agency (IEPA)

IEPA will coordinate, integrate, and manage the overall state technical effort to detect, identify, contain, clean up, dispose of or minimize releases of oil or hazardous materials within the affected area.

5. Illinois Historic Preservation Agency (IHPA)
 - a. IHPA will provide staff to the Public Works Team at the State Incident Response Center (SIRC) to assist in identifying and recommending treatment of known and potential significant historical, architectural, engineering and archaeological properties within the disaster area.
 - b. IHPA will provide technical cultural resources, architectural, engineering and archaeological staff that possesses the capabilities to identify and evaluate damage and to recommend prudent preservation approaches for affected historic resources.
 - c. IHPA will provide legal clearance for emergency actions affecting historic resources.
 - d. IHPA maintains lists of architect/engineering firms and archaeological firms which could be contracted to perform damage assessment, design service or survey/excavation work on historic resources.

V. Authorities

- A. The Robert T. Stafford Relief and Emergency Assistance Act (P. L. 93-288, as amended)
- B. The Disaster Mitigation Act of 2000 (P. L. 106-390)
- C. Post Katrina Emergency Management Reform Act of 2006 (P.L. 109-295)
- D. The Single Audit Act of 1984 (P. L. 98-502, as amended)
- E. 44 CFR Part 13, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and local Governments
- F. 44 CFR Part 14, Administration of Grants: Audits of State and Local Governments
- G. 44 CFR 206, Federal Disaster Assistance for Disasters Declared on or after November 23, 1988
- H. The Illinois Emergency Management Agency Act (20 ILCS 3305/)
- I. The Disaster Relief Act (15 ILCS 30/1-3)

VI. References

- A. The Illinois Emergency Operations Plan (IEOP), as amended
- B. Office of Management and Budget (OMB) Circular A-87, Cost Principles for State, Local and Indian Tribal Governments
- C. Office of Management and Budget (OMB) Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations
- D. Public Assistance Policy Digest, FEMA 321, January 2008.
- E. Public Assistance Guide, FEMA 322, June 2007.
- F. Public Assistance Applicant Handbook, FEMA 323, March 2010.
- G. Public Assistance Debris Management Guide, FEMA 325, July 2007.
- H. IEMA Public Assistance Program Administrative Plan, October 2010.

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