
ITTF POLICY STATEMENT 2014 (7)

TO: U.S. Department of Homeland Security Federal Preparedness Fund Sub-recipients

FROM: Jonathon Monken, Director 
Illinois Emergency Management Agency

DATE: August 27, 2014

SUBJECT: Illinois Terrorism Task Force Policy Statement Regarding NIMS Compliance for
Federal Fiscal Years 2014 and 2015

INTRODUCTION

Governor's Executive Order 2003 (17) created the statewide homeland security advisory committee, the Illinois Terrorism Task Force (ITTF). The ITTF is a working partnership of more than 60 multi-discipline, multi-jurisdictional members, representing a broad spectrum of public safety agencies and associations and every community in Illinois. The ITTF is responsible for developing and helping to implement the state's homeland security strategy as an advisory body to the Governor and overseeing the management and administration of federal preparedness grants received by the state of Illinois.

GENERAL POLICY STATEMENT

The state of Illinois requires local jurisdictions to be in compliance with the National Incident Management System (NIMS) in order to become eligible to receive federal preparedness grant funds. Eligibility is attained through the completion of a self-certification process utilizing the NIMS Implementation Assessment form and the submission of a jurisdictional resolution adopting NIMS. The State Administrative Agency (SAA) for Illinois, the Illinois Emergency Management Agency, ensures that only those entities registered and in compliance with the NIMS guidelines outlined in this policy statement will receive federal preparedness funding administered by the SAA.

NIMS COMPLIANCE ACTIVITIES

In order to receive federal preparedness funding through the SAA, the authorized representative of the sub-recipient organization must certify that the organization has met the following two requirements prior to receipt of a grant reimbursement.

1. Sub-recipient must certify they have submitted to the Illinois Emergency Management Agency a copy of the jurisdiction's local legislation, executive order, resolution, or ordinance formally recognizing NIMS and adopting NIMS principles and policies.



2. To be eligible for FY2014 federal preparedness funds, jurisdictions must have completed and submitted the NIMS Implementation Assessment form by Dec. 31, 2013. To be eligible for FY2015 funding, jurisdictions must complete and submit the NIMS Implementation Assessment form by Dec. 31, 2014. The assessment form can be found on the state of Illinois' NIMS website: www.iema.illinois.gov/nims. (Note: The current assessment form will be accepted retroactively for jurisdictions seeking eligibility for FY2014 funding.)

The recipient organization will be required to maintain NIMS compliance throughout the performance period of the grant in order to receive funding. Failure to maintain NIMS compliance as outlined in this document within the performance period of the grant will result in termination of applicable grant agreement(s).

EFFECTIVE DATE OF THE POLICY

This policy is effective as of March 18, 2014.