

**Pat Quinn
Governor**



**Andrew Velasquez III
Homeland Security Advisor**

**2200 South Dirksen Parkway ~ Springfield, IL 62703-4528 ~ phone: (217) 558-1334 ~ fax: (217) 558-1335
www.ready.illinois.gov**

**Mike Chamness – Chair
Illinois Terrorism Task Force**

Members

Adams/McDonough Counties
American Public Works Assoc.
American Red Cross
Archer -Daniels-Midland
Associated Fire Fighters of IL
Central Management Services
Cities of Bloomington-Normal
Cities of Champaign-Urbana
City of Aurora
City of Chicago
City of Joliet
City of Naperville
City of Peoria
City of Rockford
City of Springfield
Cook County ESDA
Dept. of Homeland Security/FEMA-Region V
Dosage County OEM
Federal Bureau of Investigation
Governor's Office
IL Assoc. of Chiefs of Police
IL Assoc. of Public Health Administrators
IL Assoc. of School Boards
IL Attorney General's Office
IL Board of Higher Education
IL Campus Law Enforcement Administrators
IL College of Emergency Physicians
Illinois Community College Board
IL Coroners Association
IL Department of Agriculture
IL Department of Corrections
IL Department of Human Services
IL Department of Military Affairs
IL Department of Natural Resources
IL Department of Public Health
IL Department of Transportation
IL Education Association
IL Emergency Management Agency
IL Emergency Services Management Assoc.
IL Environmental Protection Agency
IL Firefighters Association
IL Fire Chiefs Association
IL Fire Services Association
IL Fire Service Institute
IL Health Care Association
IL Law Enforcement Alarm System
IL Law Enforcement Training & Standards Bd.
IL Municipal League
IL National Emergency Number Association
IL Office of the State Fire Marshal
IL Public Health Mutual Aid System
IL Public Works Mutual Aid Network
IL Security Chiefs Association
IL Sheriffs Association
IL State Police
IL States Attorneys Association
Kane County ESDA
Lake County ESDA
Metro East (St. Clair-Madison)
Mutual Aid Box Alarm System
Quad Cities (Moline-E. Moline-Rock Island)
Regional Superintendents of Schools
School Crisis Assistance Team
Secretary of State Police
U.S. Attorney's Office
U.S. Postal Inspectors
Will County EMA

Committees

Bioterrorism
Chicago/Cook County UASI
Communications
Crisis Response & Prevention
Elected Officials
Emergency Management
Fire Mutual Aid
Information Technology
Law Enforcement Mutual Aid
Private Sector
Public Information
Science & Technology
Training
Transportation
Volunteers and Donations

ITTF POLICY STATEMENT 2009 (7)

TO: U.S. Department of Homeland Security, Federal Preparedness Fund Sub-recipients

FROM: Mike Chamness, Chair
Illinois Terrorism Task Force 

DATE: September 16, 2009

SUBJECT: Illinois Terrorism Task Force Policy Statement Regarding Leasing or Rental of Storage Space for Equipment Purchased with Federal Preparedness Funds

INTRODUCTION

Governor's Executive Order 2003 (17) created the statewide homeland security advisory committee, the Illinois Terrorism Task Force (ITTF). The ITTF is responsible for developing and helping to implement the state's homeland security strategy as an advisory body to the Governor and overseeing the management and administration of federal preparedness grants. The task force continues to build upon a strong foundation of established working partnerships among its over 60 members, which represent all public safety agencies and associations and every community in Illinois.

GENERAL POLICY STATEMENT

This statement sets forth the terms and conditions for the leasing or rental of storage space for equipment purchased with federal preparedness grant funds to ensure standardization and consistency. This policy is applicable for the leasing or rental of space for storage of allowable equipment purchased by the ITTF or state and local government agency with federal preparedness funding.

It is the policy of the ITTF that state and local agencies in possession of allowable equipment may use existing and future federal preparedness grant funds to cover only that portion of the leasing/rental period that occurs during the grant performance period. Other conditions and rules applicable to this policy are listed below.

- If equipment purchased with federal preparedness funds is stored in the same facility as equipment purchased with non-federal funds, a reasonable estimate of the percentage of the facility used to store federal equipment should be determined. Only that percentage portion of the facility lease or rental costs may be charged to the federal preparedness grant. Federal preparedness funds may only be used to cover that approximate portion of the lease or rental costs associated with the storage of federal equipment.
- Supplanting of previously planned or budgeted activities is strictly prohibited.
- State and local agencies must follow applicable state and local rules and regulations governing the establishment of contractual agreements.
- State and local government agencies are responsible for any lease or rental cost that is incurred outside of the grant performance period.
- State and local government agencies will ensure that appropriate security and fire suppression systems are in place to ensure proper storage and operational readiness of the equipment.
- Federal preparedness grant funds may not be used to pay for routine costs such as utilities, insurance, janitorial services, or upkeep of grounds.

EFFECTIVE DATE OF POLICY

This policy is effective as of September 16, 2009.