

ILLINOIS TERRORISM TASK FORCE

Minutes of Chairs and Full Meetings

December 5, 2012

Attendees

Members

Adams/McDonough Counties – Joe Henning
AIR-ONE – Clark Pollard
Am. Public Works Association – VydasJuskelis, Doug House
American Red Cross – Scott Clarke
Archer Daniels Midland Co. – Rob Haley
Associated Fire Fighters of IL – Pat Devaney
CMS – Diane Hoots
CHUG –
City of Aurora – Mark Flaherty
Cities of Bloomington/Normal – Mick Humer, Doug Barnett
Cities of Champaign-Urbana – Brian Nightlinger, Joe Neal
City of Chicago – Gary Schenkel
City of Joliet – Joe Formhals
City of Naperville – Dan Nelson
City of Peoria –
City of Rockford – Joe Corl
City of Springfield - Mike Midiri
Cook County DHSEM – Ray Hamilton
DuPage County OEM –
IL Association of Chiefs of Police – Jan Noble
IL Association of Public Health Admin. –
IL Association of School Boards – Ben Schwarm
IL Attorney General's Office –
IL Board of Higher Education –
IL Campus Law Enforcement Admin. – James Bondi, Joe Drought
IL Coalition of Community Blood Centers –
IL College of Emergency Physicians – Katherine Martens
IL Community College Board – Jennifer Timmons
IL Council of Code Admin. – Tom Pahnke
IL Coroners Association –
IL Dept. of Agriculture – Jim Kunkle
IL Dept. of Corrections – John Eilers
IL Dept. of Human Services –
IL Dept. of Military Affairs – Richard Neely, Troy Scott, Jim Wall
IL Dept. of Natural Resources –
IL Dept. of Public Health – Win Rawls, Mark Edmiston
IL Dept. of Transportation – Tom Kory, Aaron Weatherholt
IL Dept. on Aging – Rose Coniglio
IL Emergency Management Agency – Joe Klinger
IESMA – Dan Fulscher, Russ Thomas
IEPA – Roger Lauder, Yeric Yarrington
IL Firefighters Association –
IL Fire Chiefs Association – Bryan Doyle
IL Fire Service Association – Steve Iovincli
IL Fire Service Institute – Royal Mortenson, Roger Lunt
IL Health Care Association – Chris Gergeni
ILEAS – Jim Page, Pete Smith, Larry Evans
ILETSB –
IMERT – Mary Connelly, Moses Lee
IL Natl. Emergency Number Association –
IL OSFM – Larry Matkaitis, Jim Watts
IL Public Health Mutual Aid System – Mark Hillard
IL Public Works Mutual Aid Network –
IL Sheriffs' Association – Robert Howlett
IL State Police – Pat Keen, Todd Kilby
IL State's Attorneys Association – Jack Knuppel
Lake County ESDA – John Lucas
Metro East –
MABAS – John Stanko
Quad Cities –
Reg. Superintendents of Schools – Shannon Fehrholz
Secretary of State Police – Sydney Roberts, Rick Beaty
Will County EMA – Harold Damron

Staff Members

Don Kauerauf, Chair, ITTF

Aders, Darryl - ISP
Avart, Cyndi - ITTF
Beagles, Mark – ISP
Beamer-Pfeifer, Julie - ITTF
Beard, Jacob – ING
Blakley, Jamie – ISP
Bricker, Cindi - ILETSB
Butler, Boyd - ISP
Carnduff, Brad – ISP
Carnduff, Joan - ITTF
Choutka, Alan - ITTF
Clark, Deb – ITTF
Clark, Gary – ISP
Clark, Ron – CPSJ
Combs, Sharon - ITTF
Cormier, Sean – ISP
Cushman, Clayton – ISP
Desai, Lisa - IEMA
Donaldson, Cristy - IEMA
Dragoo, Darryl – IEMA
Ellis, Ron - ITTF
Evans, Bob – ITTF
Galvin, Joe - ITTF
Gentry-Wiseman, Michelle – ITTF
Hanneken, Michelle - ITTF
Jarrett, Gretchen - CPSJ
Johnson, Jenifer - IEMA
Knuppel, Ashley - ITTF
Kusterman, Aaron – ISP
Martin, Erica - ITTF
McCastland, Mac – IFSI
Moomey, Tammy – IDPH
Reiman, Dan - ING
Savage, Gloria – ITTF
Seif, Tom – IEMA
Soady, Bryan - ARC
Stewart, Jay – ISP
Turnbull, Susy - ARC
Walter, Kelly - ISP
Washam, Bucky – IESMA
Wolf, Eric – ISP
Zimmerman, Tom – ITTF
Zuelke, Earl – IEMA

Federal Advisory Members

Bacon, Dan – US Attorney's Office
Buie, Emmerson – FBI
Cranford, Brent – US Marshals
Mosho, George – US DOE
Walsh, John - USDHS

Advisory Members

Alexander, Sara – Chicago First
Buikema, Ed - Argonne
Drucker, Harvey - Argonne
Lyle, Dennis - IBA

Illinois Terrorism Task Force – Chairs Meeting – December 5 , 2012 – 10:00 a.m. held at Illinois Emergency Management Agency (IEMA)

Introductions and Acknowledgements

Chairman Kauerauf welcomed everyone and expressed appreciation to the Committee Chairs for their leadership and commitment to homeland security and public safety for the State of Illinois this past year.

Homeland Security Briefings

Director Monken provided an update on State Homeland Security. He announced the FirstNet Board will hold its first Public Safety Broadband Network meeting on December 11, 2012, in Washington, D.C. As of this time, the state does not have a board established for Public Safety Broadband. The Director will be attending a CAPSTONE 14 planning meeting in Louisville, Kentucky, next week. CAPSTONE 14 - a regional catastrophic earthquake exercise will be held June 16-20, 2014. Several workshops and planning conferences will be held before this exercise. Information on these events will be forthcoming.

Jay Stewart, Terrorism Research Specialist Statewide Terrorism and Intelligence Center, Illinois State Police, provided a briefing on national intelligence trends.

Old Business

Chairman Kauerauf continued the discussion from the September 26, 2012, ITTF meeting concerning restructuring ITTF Committees to support the following:

- Parallel with FEMA Core Capabilities (Common, Prevention, Protection, Mitigation, and Response are some of the functions that support the Illinois emergency management programs)
- Vision 2020 Outcome – Homeland Security Strategy
- Enhance multi-jurisdictional/multi-discipline coordination and communication
- Improve cross-discipline preparedness
- Maximize funding and resources

Deputy Director Winfred Rawls, Illinois Department of Public Health (IDPH), and Chair of the former Bioterrorism Committee now the Public Health and Medical Services Committee, discussed the format and interdisciplinary approach the committee used to support the committee restructure.

Discussion/Concerns about Restructuring ITTF Committees

Some of the concerns that were discussed:

- More public awareness/community resilience – broader mission reflecting what we are doing and more we could do. To ensure the citizen is better prepared – less dependent on law enforcement, etc.
- Exercise program that supports the larger 2014 statewide exercise (regional and northern Illinois) to ensure the exercise is cost efficient and targets the right audience. A baseline plan is being developed to support the exercise concept. Better representation of co-chairs to represent law enforcement across the state. The committee needs to review the IEMA/ITTF Homeland Security Strategic Plan to be to go forward.
- After reviewing the ITTF core capabilities, the current structure of the Information Technology (IT) Committee does not support these. The recommendation of the committee is to be incorporated into another committee. Recommend a working group that covers the current IT committee functions – consistency of IT projects, ensure no duplication of efforts, etc.
- Caution that ITTF does not lose its purpose with the consolidation of the committees.
- Maintain the size of committees to adhere to the Open Meetings Act quorum restrictions.
- The Private Sector has a role in all of the committees. If it does not continue as a committee; the participants will still be available to assist other committees.

Chairman Kauerauf requested that all committees review the core capabilities, discuss if the mission of their committee supports the core capabilities, and provide a proposal at the January meeting.

Resource Typing Requirements (IB 388)

Michelle Hanneken, Grants Manager ITTF, provided an update on Resource Typing Requirements (IB 388) required by the FEMA Homeland Security Grant Program. All grantees should report on the following criteria:

- Applicable expenditures (deployable equipment and DHS approved training for deployable assets) associated with FFY 2011 and 2012 projects.
- Chose items fully invoiced and reimbursed by September 30, 2012.
- Deployable equipment assets only of any value with an Authorized Equipment List (AEL) Number. Group items together like shipping and accessories with equipment
- Trainings defined on Attachment A and institutionalized by FEMA for deployable assets. Multiple presentations of courses should be reported together to include the overtime and backfill associated with that course.
- Due by December 14, 2012.

New Business

ITTF Policy Statement 2012 (6) – Regarding Federal Reporting Requirements and Grant Closeout Procedures (to supersede ITTF Policy Statements 2009 (10) and 2010 (4)) – was discussed by Bob Evans, ITTF.

Motions

- **Motion by the Crisis Response and Prevention Committee:**

- **Decrease FFY 10 ISP SWMDT grant funds by \$144,000 and increase FFY 10 ISP STIC grant funds by \$144,000 for the salaries of the terrorism analysts in the Statewide Terrorism Intelligence Center (STIC).**

Motion to present to Full ITTF Membership: *Colonel Pat Keen*
Seconded: *Chief Jan Noble*
Motion Carried:

- **Motion by the Transportation Committee:**

- **To formally change the ITTF Charter, in which name appears “Illinois Terrorism Task Force Transportation Committee,” to the “Illinois Terrorism Task Force Transportation & Infrastructure Security Committee.” The new charter name will bring forth the overall accomplishments within transportation infrastructure in the State of Illinois and more recognition of our goals and initiatives.**

Motion to present to Full ITTF Membership: *Dan Fulscher*
Seconded: *Diane Hoots*
Discussion: *To add “Critical” Transportation & Infrastructure Security Committee*
Motion Carried:

- **Motion by Science and Technology Committee:**

- **To formally change the ITTF Charter, in which name appears “Illinois Terrorism Task Force Science and Technology Committee,” to the “Illinois Terrorism Task Force Funding Opportunities and Grants Coordinating Committee.” The mission of the committee is to identify statewide research and funding opportunities available through homeland security grants relevant to Illinois’ homeland security strategy.**

Motion to present to Full ITTF Membership: *Colonel Royal Mortenson*
Seconded: *Tom Korty*
Motion Carried:

- **Motion by the Volunteers and Donations and Public Information Committees:**

- **To formally change the ITTF Charter, in which the name appears “Illinois Terrorism Task Force Elected Officials Committee,” “Illinois Terrorism Task Force Public Information Committee,” and “Illinois Terrorism Task Force Volunteers and Donations/Illinois Citizen Corps Council,” to the “Illinois Terrorism Task Force Community Resilience Committee.” The mission of the committee is to integrate a broader perspective into activities necessary to ensure integrated efforts and building capacity within communities to become better prepared.**

Motion to present to Full ITTF Membership: Russ Thomas
Seconded: Colonel Pat Keen
Motion Carried:

Threat and Hazard Identification and Risk Assessment (THIRA) and FFY 2013 Illinois Homeland Security Strategy

Darryl Dragoo, IEMA Strategic Planning Cell, provided a briefing on the Threat and Hazard Identification and Risk Assessment (THIRA).

Chairman Kauerauf discussed the process of developing the Homeland Security Strategy with input from the Homeland Security Vision 2020 Summits that were held across the state this past year. This process will also include the following steps:

- **Assessment (Inputs)**
 - Conduct Threat and Hazard Identification and Risk Assessment (THIRA)
 - Conduct State Preparedness Report (SPR)
 - Evaluate lessons learned from exercises and real world events
 - Input from stakeholders through ITTF Committee meetings
- **ITTF Establish Strategic Priorities**
 - Revise Homeland Security Strategy (Desired Outcomes)
 - Establish project/initiatives (Capability Targets) in partnership with Urban Area
 - Communicate (outreach) revised strategy to stakeholders
- **Implementation of Priorities**
 - Propose Capability Targets to address Desired Outcomes
 - Allocate federal, state and local funding to address Illinois priorities
- **Evaluation and Reporting**
 - Solicit feedback/comments from stakeholders
 - Review After Action Report/Improvement Plans from exercises and actual events
 - Report on strategic priorities at monthly ITTF meeting
 - Issues an ITTF Annual Report

This will occur over the next few months.

Illinois Terrorism Task Force (ITTF) Meeting – December 5, 2012 – 1:00 p.m. held at the Illinois Emergency Management Agency (IEMA)

Introductions and Acknowledgements

Chairman Kauerauf welcomed everyone and expressed appreciation to the ITTF Membership for their leadership and commitment to homeland security and public safety for the State of Illinois this past year.

Chairman Kauerauf introduced new voting appointee, Colonel Richard Neely, Chief of the Joint Staff for the Illinois National Guard.

Minutes

- **Approval to adopt the Minutes from the September 26, 2012, Chairs and Full Meeting and the October 24, 2012, Chairs Meeting.**

Motion to Adopt: *Mike Midiri*
Seconded: *Chief Jan Noble*
Motion Carried

State Homeland Security Briefing

Assistant Director Joe Klinger, IEMA, acknowledged the commitment, partnerships, and accomplishments of ITTF membership this past year.

Old Business

Boyd Butler, I-CLEAR Section Manager, Illinois State Police, provided an update on the Illinois Citizens and Law Analysis Enforcement and Reporting (I-CLEAR) system.

Joe Galvin, Acting Statewide Interoperability Coordinator, Illinois Emergency Management Agency, provided an update on Statewide Broadband Plan.

New Business

Chairman Kauerauf discussed a new meeting format for the full ITTF Membership Meetings. He also discussed the 2013 ITTF Meeting Schedule.

John Walsh, Protective Security Advisor, U.S. Department of Homeland Security, provided a briefing on the Chicago Regional Resiliency Assessment Program (RRAP)

Michelle Hanneken, Grant Managers, ITTF, provided a briefing on the Volunteers and Donations Stakeholders Initiative.

Gretchen Jarrett, Homeland Security Planner, University of Illinois Center for Public Safety and Justice, provided a briefing on the Ready Campus Program.

Restructuring of ITTF Committees

Chairman Kauerauf discussed the need to restructure the ITTF Committees to support the following:

- Parallel with FEMA Core Capabilities (Common, Prevention, Protection, Mitigation, and Response are some of the functions that support the Illinois emergency management programs)
- Vision 2020 Outcome – Homeland Security Strategy
- Enhance multi-jurisdictional/multi-discipline coordination and communication
- Improve cross-discipline preparedness
- Maximize funding and resources

Motions

- **Motion by the Crisis Response and Prevention Committee:**
 - **Decrease FFY 10 ISP SWMDT grant funds by \$144,000 and increase FFY 10 ISP STIC grant funds by \$144,000 for the salaries of the terrorism analysts in the Statewide Terrorism Intelligence Center (STIC).**

Motion to Adopt: *Mike Midiri*
Seconded: *Tom Korty*
Motion Carried:

- **Motion by the Volunteers and Donations and Public Information Committees:**

- **To formally change the ITTF Charter, in which the name appears “Illinois Terrorism Task Force Elected Officials Committee,” “Illinois Terrorism Task Force Public Information Committee,” and “Illinois Terrorism Task Force Volunteers and Donations/Illinois Citizen Corps Council” to the “Illinois Terrorism Task Force Community Resilience Committee.” The mission of the committee is to integrate a broader perspective into activities necessary to ensure integrated efforts and building capacity within communities to become better prepared.**

Motion to Adopt: Dan Fulscher
Seconded: Colonel Pat Keen
Motion Carried:

- **Motion by Science and Technology Committee:**

- **To formally change the ITTF Charter, in which name appears “Illinois Terrorism Task Force Science and Technology Committee,” to the “Illinois Terrorism Task Force Funding Opportunities and Grants Coordinating Committee.” The mission of the committee is to identify statewide research and funding opportunities available through homeland security grants relevant to Illinois’ homeland security strategy.**

Motion to Adopt: Tom Korty
Seconded: Mike Midiri
Motion Carried:

- **Motion by the Transportation Committee:**

- **To formally change the ITTF Charter, in which name appears “Illinois Terrorism Task Force Transportation Committee,” to the “Illinois Terrorism Task Force Transportation & Infrastructure Security Committee.” The new charter name will bring forth the overall accomplishments within transportation infrastructure in the State of Illinois and more recognition of our goals and initiatives.**

Motion to Adopt: Dan Fulscher
Seconded: Colonel Pat Keen
Discussion: To add “Critical” to the Illinois Terrorism Task Force Transportation and Infrastructure Security Committee
Motion Carried:

Committee Reports

Law Enforcement Mutual Aid Committee:

- Jim Page, Executive Director of the Illinois Law Enforcement Alarm System (ILEAS), introduced Chief Larry Evans, the new President of ILEAS. Former President Chief Mark Beckwith, recently retired.
- Provided a briefing on the ILEAS and ISP Deployment due to an EMAC request from New Jersey to assist with Hurricane Sandy.

Emergency Management Committee:

- Dan Fulscher, Chair, announced that the Emergency Management Committee meetings will now be held on the day after the ITTF Meetings (Thursday).
- Provided a briefing on Emergency Management Assistance Team (EMAT) response to assist with hurricane Sandy.

Urban Area Security Initiative (UASI):

On Thursday, December 5, 2012, the Urban Area and ITTF are hosting a joint Environmental and Historic Preservation (EHP) presentation to outline guidelines and expectations for Urban Area project managers that complete these essential forms.

2013 Illinois Homeland Security Strategy – Role and Responsibilities of ITTF

Chairman Kauerauf discussed the vision for the ITTF strategic policy (missions and projects) decisions for 2013:

- Finalize a new statewide homeland security strategy to guide Illinois' preparedness through 2020.
- Eliminate preparedness "silos" and focus on multi-discipline, multi-jurisdictional coordination and communication.
- Improve vertical and horizontal communication with stakeholders on statewide initiatives.
- Integrate federal, state and local funding to address a singular statewide homeland strategy.
- The ITTF membership will adopt the statewide homeland security strategy at the May 22, 2013, ITTF meeting.

Upcoming ITTF Meetings

The next Chairs meeting will be held Wednesday, January 23, 2013, at the Illinois Emergency Management Agency beginning at 10:00 a.m.

The next Chairs/Full meeting will be held Wednesday, January 23, 2013. The Chairs meeting will begin at 10:00 a.m., at the Illinois Emergency Management Agency (IEMA), 2200 South Dirksen Parkway, Springfield, and the full meeting will begin at 1:00 p.m. at IEMA and DuPage County OEMC (video-conference). NOTE – the Chairs meeting will not be available by video conference.

Notice of Meeting Change

- The ITTF Chairs and Full Meetings will be held **March 20, 2013, at 10:00 a.m. and 1:00 p.m.**

Motion to adjourn.