

ILLINOIS TERRORISM TASK FORCE
Minutes of Chairs Meeting
October 24, 2012
ATTENDEES

Committee Chairs

Kauerauf, Don – Illinois Terrorism Task Force- Chair

Communications Committee

Crisis Response/Prevention Committee

Cyber Security Committee

Diaz, Rafael - CMS

Elected Officials Committee

Emergency Management Committee

Christensen, Dave – IESMA

Fulscher, Dan – IESMA

Fire Mutual Aid Committee

Reardon, Jay - MABAS

Information Technology Committee

Keen, Pat – Illinois State Police

Cochran, Kim – Illinois State Police

Law Enforcement Mutual Aid Committee

Page, Jim - ILEAS

Smith, Pete - ILEAS

Private Sector Committee

Alexander, Sara – Chicago First

Public Health & Medical Services Committee

Edmiston, Mark – IL Department of Public Health

Rawls, Win – IL Department of Public Health

Public Information Committee

Clarke, Scott – American Red Cross

Science and Technology Committee

Hoots, Diane – CMS

Training Committee

Mortenson, Royal - IFSI

Nichols, Suzi - ILETSB

Transportation Committee

Korty, Tom - IDOT

Urban Area Committee

Schenkel, Gary – City of Chicago

Volunteers and Donations Committee

Hanneken, Michelle – ITTF

Staff/Members

Aders, Darrell - ISP

Avart, Cyndi - ITTF

Beamer-Pfeifer, Julie - ITTF

Butler, Boyd – ISP

Carnduff, Brad - ISP

Carnduff, Joan - ITTF

Choutka, Alan - ITTF

Clark, Deb – ITTF

Cochran, Kim - ISP

Combs, Sharon – ITTF

Cormier, Sean - ISP

Desai, Lisa – IEMA

Dwyer, Marty - IEMA

Evans, Bob - ITTF

Fritz, Jeff – ILETSB

Gentry-Wiseman, Michelle - ITTF

Johnson, Jenifer - IEMA

Knuppel, Ashley – ITTF

Lunt, Roger - IFSI

Martin, Erica – ITTF

Martin, Janie – IEMA

Moomey, Tammy - IDPH

Pate, Janet - IEMA

Ricker, Jennifer - IEMA

Rominger, Jennifer - ITTF

Savage, Gloria - ITTF

Soady, Bryan – ARC

Stewart, Jay - ISP

Thomas, Russ – IESMA

Tilton, Thomas – Cook County DHSEM

Turnbull, Susy – ARC

Walter, Kelly - ISP

Wolf, Eric - ISP

Zimmerman, Tom – ITTF

Advisory Members

Other Attendees

Illinois Terrorism Task Force (ITTF) Chairs Meeting – October 24, 2012 - 10:00 a.m.

Introductions

Master Sergeant Darrell Aders, Illinois State Police (ISP) introduced Lieutenant Sean Cormier as the new Commander for Special Operations Command.

State Updates

Director Jonathon Monken provided an overview on two catastrophic level exercises that will be conducted in 2014. An Improvised Nuclear Device (IND) Exercise will be held in the Chicago area in May 2014, and a Catastrophic Earthquake Exercise will be held June 16-20, 2014, in southern Illinois. The scenario for this exercise will be similar to the National Level Exercise that was held last year, with the incorporation of the private sector. Additional information and upcoming detailed training calendar will be forthcoming.

He also discussed two new Illinois Emergency Management Agency (IEMA) programs and initiatives. The Ready Campus Program will hold its first meeting today at IEMA, where stakeholders will discuss what steps can be taken to improve campus security statewide. The Statewide Volunteer and Donations Stakeholders meeting will be held on November 7, 2012, at 2:00 p.m. in Springfield. The purpose of this meeting is to discuss how to improve statewide management of volunteers.

Briefings

Jay Stewart, Terrorism Research Specialist, Statewide Terrorism and Intelligence Center (STIC), ISP, provided a briefing on Intelligence Trends.

Old Business

Michelle Hanneken, Homeland Security Program Manager, discussed the modifications/closeout process for the FFY 2010 Homeland Security Grant Program (HSGP) that is ending December 31, 2012. (Per FEMA, request for extensions will be denied.) To ensure all FFY 2010 HSGP funds are expended by the conclusion of the federal performance period (July 31, 2013), each sub-grantee must complete a Grant Extension and Reprogramming Request (for each grant agreement) per the following restrictions:

- Equipment Purchases: Equipment purchases will be considered only if documentation can be submitted with the extension request proving that substantial progress in the procurement process has been made to include a firm date for the obligation/commitment of funds.
- Personnel Expenses: Extensions for personnel expenses will be considered through March 30, 2013 only. A detailed budget projection on salaries must be provided.
- Fixed Maintenance/Licenses/Warranties: Extension for these purposes will be considered on a case-by-case basis with additional detail provided to the request.

Requests must be submitted to their grant manager by November 20, 2012. Any programming requests in excess of \$100,000 must be voted on by the respective sponsoring committee by November 20, 2012, to be submitted and then approved by the full ITTF membership at the December 5, 2012 meeting.

Bob Evans, ITTF, discussed the SFY 2013 Sub-Recipient Monitoring Plan. All grantees with over \$100,000 in expenditures in SFY 2012, will receive a sub-recipient grant monitoring/contact report from their program managers. All grantees with over \$3,000,000 in expenditures in SFY 2012, will receive an on-site financial and programmatic monitoring visit.

Chairman Kauerauf discussed the Open Meetings Act (OMA) Training that is required by all ITTF committee members per the Illinois Office of Attorney General Office. There will be an off-site training held on October 30, 2012 at IEMA Training Center in Springfield from 10:00 am to 4:00 pm. He encouraged all committee members to take advantage of this opportunity.

Chairman Kauerauf and Michelle Hanneken, ITTF, discussed Information Bulletin (IB) 388 – Grant Funded Typed Resource Report – Typing of Equipment. Beginning with 2011 funds and going forward, ITTF has to report equipment purchased and training conducted. The report is due every six months. As of this time, ITTF

staff has not received specific reporting guidelines from FEMA. ITTF staff developed a draft template to capture this information using the following instructions:

Report only on deployable assets in both equipment and training:

- Equipment that is fixed is not reportable
- Group equipment purchases on one form (where practical)
- Only training that meets the DHS definition of training is reportable for the deployable teams

ITTF staff discussed and demonstrated the form. In addition to the reporting requirements, staff will capture the capability, ability, and features/benefits of the equipment or training listed. ITTF Chairs/Members were asked to provide any comments to ITTF before the draft is finalized. The finalized form will be provided to sub-grantees for completion and must be submitted to their grant managers by December 14, 2012. ITTF staff will compile all completed forms from sub-grantees into one document for submission to FEMA.

Restructuring ITTF Committees – as discussed at the September 26, 2012, ITTF meeting, Chairman Kauerauf recognized that the ITTF committees played a valuable role in crafting the homeland security strategy that serves as a model nationally. The work of the committees was instrumental in the development and deployment of multiple statewide projects and implementation of several multi-discipline, multi-jurisdictional equipment procurements and training initiatives. Currently, the landscape nationally emphasizes capabilities such as whole community, regional effort, community resilience, and multi-discipline/multi-jurisdictional coordination. As federal funding continues to decrease, ITTF needs to examine their structure to ensure we are properly aligned to address these preparedness challenges and place us in the best position to thrive in the future. The goal is to examine the focus and structure of the existing ITTF committees to ensure they allow the State of Illinois to maximize efforts, minimize redundancy, and take advantage of all funding opportunities moving forward. Chairman Kauerauf provided the following list of future preparedness topics, encouraging the Chairs to provide input of additional topics:

- Community Resilience (Whole Community).
- Homeland Security Funding and Evaluation. (Are there any other programs out there in terms of funding that can help your committee?)
- Incident Management, Response and Recovery.
- Intelligence Gathering, Analysis and Distribution. (Look at projects that can be more of a multidiscipline.)
- Mutual Aid Systems.
- School Safety and Security.
- Training and Exercises.
- Urban Area Working Group.
- Volunteer/Donations

Chairman Kauerauf asked the Chairs to meet before the December ITTF meeting to evaluate the structure and focus of their committee and to assess the committee's strengths, weaknesses, and areas of improvement for discussion at the December meeting.

Next Chairs and Full Meeting

The next Chairs/Full meeting will be held Wednesday, December 5, 2012. The Chairs meeting will begin at 10:00 a.m. at the Illinois Emergency Management Agency, 2200 South Dirksen Parkway, Springfield. The full meeting will begin at 1:00 p.m. at IEMA and DuPage County OEMC via video conference. NOTE – The Chairs meeting will not be available by video conference.

Motion to Adjourn