

ILLINOIS TERRORISM TASK FORCE
Minutes of Chairs and Full Meetings
May 25, 2011
Attendees

Members

Kauerauf, Don – **Illinois Terrorism Task Force Acting Chair**

Beaty, Rick/Roberts, Sydney – **Secretary of State Police**
Bartlett, Michael – **IL Association of School Boards**
Beckwith, Mark/Page, Jim - **ILEAS**
Bondi, James – **IL Campus Law Enforcement Administrators**
Clague, David – **IL Sheriffs' Association**
Clarke, Scott – **American Red Cross**
Coniglio, Rose/Weber, Bert – **IL Department on Aging**
Connelly, Mary/ Lee, Moses–**IL Medical Emergency Response Team**
Crocetti, Mitch – **IL Fire Service Association**
Damron, Harold – **Will County EMA**
Deppolder, Dwain – **City of Peoria**
Devaney, Pat – **Associated Fire Fighters of Illinois**
Donnewald, Pam – **IL Municipal League**
Eiler, John – **IL Department of Corrections**
Fanning Paul – **IL Department of Military Affairs**
Feher, Don – **Metro East**
Formahls, Joe – **City of Joliet**
Genesio, Chuck/Christensen, Dave - **IESMA**
Gutierrez, Rafael/ Morelock, Joe – **IL Dept. of Natural Resources**
Henning, Joe – **Adams/McDonough Counties**
Holomy, Joseph – **IL Fire Chiefs Association**
Hoots, Diane/Diaz, Rafael – **CMS**
Humer, Mick – **Cities of Bloomington/Normal**
Isbell, Chris – **IL Public Works Mutual Aid Network**
Jahene, Dick/Lunt, Roger - **IFSI**
Keen, Patrick/Haley, Rob – **IL State Police**
Knuppel, Jack – **IL State's Attorneys Office**
Korty, Tom/Weatherholt, Aaron– **IL Department of Transportation**
Kunkle, James – **IL Department of Agriculture**
Lauder, Roger – **IEPA**
Mann, Mike – **IL Board of Higher Education**
Masters, Michael – **Cook County DHSEM**
Matkaitis, Larry/Watts, Jim – **Office of State Fire Marshal**
McKenzie, Kent – **Lake County ESDA**
McMaster, Terry – **Quad Cities**
Midiri, Mike/Markovic, Robert - **City of Springfield**
Milner, Lee – **IL Coalition of Community Blood Centers**
Nelson, Dan – **City of Naperville**
Nichols, Susie/Fritz, Jeff – **ILETSB**
Nightlinger, Brian/Neal, Joel – **Cities of Champaign-Urbana**
Noble, Jan – **IL Association of Chiefs of Police**
O'Connell, Kevin – **IL Attorney General's Office**
Rawls, Winfred/Fleeharty, Jack - **IL Department of Public Health**
Ricker, Jennifer – **IL Emergency Management Agency**
Santiago, Jose – **City of Chicago**
Stanko, John/Peters, Greg - **MABAS**
Sturm, Norman – **DuPage County OEM**
Tameling, Hero – **IL Department of Human Services**
Timmons, Jennifer – **IL Community College Board**
Tippey, Amy – **IL Assoc. of Public Health Administrators**

Federal Advisory Members

Bohm, Jason – **US Attorney's Office**
Federhofer, Matt – **FBI**
Johnson, Kevin – **US Transportation Security Administration**
Rushing, Randy – **US DHS**

Advisory Members

Kobzaruk, Donna – **JP Morgan Chase**
Lyle, Dennis – **IL Broadcasters Association**
Tishuk, Brian – **Chicago First**
Lindley, Roy – **Argonne**
O'Neill, Linnea – **Metropolitan Chicago Healthcare Council**

Staff Members

Aders, Daryl - **ISP**
Allen, David - **SOS**
Anello, Phil - **IEMA**
Baker, Carl - **ARC**
Bayless, Mark – **ISP**
Beam, Cora - **ILETSB**
Beamer-Pfeifer, Julie - **ITTF**
Butler, Boyd - **ISP**
Choutka, Alan - **ITTF**
Clark, Deb – **ITTF**
Clore, Harry – **IFSI**
Cochran, Kim - **ISP**
England, Jon – **IEMA**
Eshoo, Sherry – **Cook County DHSEM**
Evans, Bob – **ITTF**
Fairrow, Jana - **IEMA**
Hanneken, Michelle - **ITTF**
Jarrett, Gretchen – **ITTF**
Johnson, Bryan – **Cook County DHSEM**
Johnson, Jenifer – **IEMA**
Keller, John – **Cook County DHSEM**
Knuppel, Ashley - **ITTF**
Koehler, Geno – **IDOT**
Koerner, Scott - **ISP**
Martin, Erica - **ITTF**
Moos, Mike – **OSFM**
Mygatt, Christopher – **IDMA**
Nieman, Jason – **IML**
Piccoli, Mark - **ISP**
Reiman, Dan - **IDMA**
Rominger, Jennifer – **ITTF**
Sackett, Sue - **ITTF**
Smith, Pete – **ILEAS**
Sorrentino, Alana – **IESMA**
Wolf, Eric – **ISP**
Young, Jim – **IDHS**
Zimmerman, Tom – **ITTF**

Other Attendees

Kunard, Laura – **CPSJ**
Moy, Evan – **Lake County ESDA**
Tabaczynski, Ron - **BOMA**

Illinois Terrorism Task Force – Chair Meeting – May 25, 2011 – 11:00 a.m.

Introductions and Updates

Acting Chairman Kauerauf introduced Mike Masters, Director of Cook County Department of Homeland Security and Emergency Management (Cook County DHSEM), who will serve as the new UASI co-chair. Acting Chairman Kauerauf expressed his appreciation to Director Jose Santiago, City of Chicago Office of Emergency Management, for his support and work with the ITTF as he returns to Chicago Fire Department.

Acting Chairman Kauerauf acknowledged that Brian Tishuk, Chicago First, and Todd Wagner, Caterpillar, will no longer serve as co-chairs for the Private Sector Committee. Sara Alexander, Chicago First, and Don Knox, Caterpillar, will serve as co-chairs. Also, Crisis and Response Committee co-chair First Deputy Luis Tigera, Illinois State Police (ISP) has retired, and First Deputy Jack Garcia, ISP, will now serve as co-chair. A roster of all ITTF Committee Chairs names, mailing and e-mail address will be provided to ITTF Chairs and Members.

Acting Chairman Kauerauf also introduced Jenifer Johnson, IEMA's new Legal Counsel.

State Updates

Director Jonathon Monken provided state updates on the 2011 flood response. Requests for individual assistance for federal disaster declaration were submitted. Public Assistance requests will be submitted later this week. Director Monken expressed his appreciation to all that participated in the disaster response.

ITTF Issues

Illinois FFY 2011 Homeland Security Funding Update – Acting Chairman Kauerauf received the FY 2011 Homeland Security Grants Guidance and noted the 2011 homeland security funding was decreased by 38% (see attached Illinois FFY 2011 Homeland Security Allocation and 2011 HSGP Maintenance Costs). With the decrease in FY 11 homeland security funding and anticipated decrease in future homeland security funding, Acting Chairman Kauerauf discussed the need to look more conceptually, procedurally, and philosophically at where we, as a group, should focus regarding universal priorities, strategies and common goals for homeland security.

Illinois FFY 2012 Homeland Security Grant Funding – currently, the House appropriations subcommittee is recommending that \$1 billion dollars be allocated for ALL FY 2012 homeland security grant programs. This is being vehemently opposed by legislators, local law enforcement, fire service, etc.

Illinois Homeland Security Sustainment Strategy – Acting Chairman discussed the following recommendations/plans on how the ITTF should approach future funding issues:

1. Define the key elements (projects) of the Illinois Homeland Security Strategy.
2. Continue to prioritize the programs and services that support statewide preparedness, opposed to isolated and disparate initiatives.
3. Analyze additional funding alternatives and review unspent prior years' funding initiatives and reprioritize on maintenance and continuation as needed.
4. Develop a universally accepted definition of project maintenance.
5. Revise the Homeland Security Strategy so the document is utilized by all state and local public safety and non-governmental organizations and private sector in Illinois.
6. Establish seamless partnerships with all organizations in Illinois that received federal, state or local homeland security funding to achieve the goals and objectives of the Illinois Homeland Security Strategy.

Motion

- **Motion to accept the Illinois Program Sustainment Strategy to be used as an immediate plan of action to address program goals and recommendations for next federal fiscal year.**

Motion to present to Full ITTF Membership:

Dave Christensen

Seconded:

Chief Mark Beckwith

Motion Carried.

Open Meetings Act – ITTF Committee Roles and Responsibilities Structure Guidelines have been updated to include the procedures to which the ITTF Committees should adhere to be compliant with the Illinois Open Meetings Act. Jon England, IEMA Legal Counsel, was available to answer questions.

Briefings

Ashley Knuppel, ITTF, provided an update on the Narrowbanding Grant Program (see attachment). ITTF has \$2.5 million to replace currently in service non-narrowbanding capable base stations and repeaters. As of this date, 113 applications have been received, 86 have been approved and 32 grant agreements have been issued.

Director Jose Santiago, City of Chicago Office of Emergency Management and Communications, provided a briefing on 2011 UASI Investments and Projects.

Colonel Dick Jahene provided a historical view briefing of the Homeland Security Summit held in 2002. The Summit was the culmination of two sets of homeland security workshops held throughout Illinois after September 11, 2001. These workshops brought together a cross section of officials at all levels of government and from private sector. This process revealed that there are at least nine critical groups who must work together to create and implement effective homeland security policies and programs. The groups are: Elected and appointed government officials, fire service, law enforcement, public and private health, emergency management, public and private works, school officials and educators, private sector, non-government aid organizations. The goal of the summit was to bring together these critical groups to develop a statement of the “State of Homeland Security in Illinois” relative to key issues and make policy and program recommendations that can be taken at the local, regional, state and national levels to improve homeland security in Illinois. Their recommendations can be found on the attached Homeland Security Recommendations handout.

Illinois Terrorism Task Force (ITTF) Meeting – May 25, 2011 – 1:00 p.m.

Introductions and Acknowledgement

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Acting Chairman Kauerauf announced that the Illinois Department on Aging is a new member to the ITTF. Rose Conigilo and Bert Weber will be the agency representatives. Also, Lieutenant John Eiler, Department of Corrections, Chief Terry McMaster, Quad Cities, and Dan Nelson, City of Naperville, are new member appointees.

Minutes

- **Approval to adopt the Minutes from the March 23, 2011, and April 27, 2011, Chairs and Full Meetings.**

Motion to Adopt: Chief Joe Holomy
Seconded: Suzie Nichols
Motion Carried

ITTF Updates

Narrowbanding Grant Program – Acting Chairman Kauerauf provided an update on the Narrowbanding Grant Program (see attachment). ITTF has \$2.5 million to replace currently in service non-narrowbanding capable base stations and repeaters. As of this date, 113 applications have been received, 86 have been approved and 32 grant agreements have been issued. He urged members to reach out to their constituents, public safety agencies, etc. regarding this grant opportunity.

Illinois FFY 2011 Homeland Security Funding Update – Acting Chairman Kauerauf received the FY 2011 Homeland Security Grants Guidance and noted the 2011 homeland security funding was decreased by 38% (see attached Illinois FFY 2011 Homeland Security Allocation and 2011 HSGP Maintenance Costs). With the decrease in FY 11 homeland security funding and anticipated decrease in future homeland security funding, Acting Chairman Kauerauf discussed the

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FEMA Region 5 Audit – ITTF and IEMA was recently audited on how we administer homeland security funding. A good report was received, including two national Best Practices for how we manage homeland security funding.

National Terrorism Advisory System (NTAS) Alerts – Department of Homeland Security has established a new threat system. The new alerts are: Imminent Threat Alert – warns of a credible, specific and impending terrorist threat against the United States and Elevated Threat Alert – warns of a credible terrorist that against the United States. This information can be located on the Ready.illinois website.

Committee Reports

Bioterrorism Committee

Win Rawls reported:

Accomplishments since the last meeting:

- With assistance from IDPH, IMERT has started the process of pursuing DMAT (Disaster Medical Assistance Team) designation within Illinois. IMERT has met with representatives from both FEMA and the US Department of Health and Human Services. Both agencies strongly support the development of a federal medical response team from Illinois. We will keep ITTF informed as the designation process continues.

Critical Issues/hot items for ITTF membership:

- Grants to Northern Illinois Public Health Consortium (NIPHC) and Illinois Association of Public Health Administrators (IAPHA) for Personal Protective Equipment that end on December 31, 2011, and the possible redirection of the \$620,000. Will vote during the next committee meeting and bring the recommendation to the ITTF in July.
- Restructuring Committee – the last meeting was canceled due to the flood response in southern Illinois. The goal of the Restructuring Committee is to rename and realign the BT Committee with the 2006 Pandemic All-Hazards Preparedness Act (PAPHA), which is currently under revision. Two outstanding issues to be vetted at the next full BT Committee meeting are: (1) Standing Committees, and (2) voting rights.

Upcoming Events/Meeting/Activities:

- Conducted a Statewide Hospital Pediatric Preparedness Exercise, Saturday, May 21, 2011. Very successful; over 60 hospitals throughout the State and the City of Chicago participated.
- Public Health Emergency Preparedness Summit, June 14-16, 2011, Westin Yorktown Center, Lombard, Illinois.
- Strategic National Stockpile Technical Assessment Review, July 21, 2011, at DNR, Springfield Fairgrounds.
- Federal Technical Assistance Site Visits
- Assistant Secretary of Preparedness & Response, Hospital Preparedness Program site visit will take place during the month of July 2011. Details to follow.

- Public Health Emergency Preparedness Program site visit will take place during the month of September 2011. Details to follow.

Next Committee Meeting - July 22, 2011.

Communications Committee

Chief Jan Noble reported:

Accomplishments since the last meeting:

- ILEAS is preparing Purchase Orders for HF radios. The radios will be utilized in the UCPs.
- Coordinating with satellite vendor on the schedule for installation of the satellite systems on the UCPs.
- PO's have been issued for preparation work to allow for the same satellite systems on the Cook County UCPs.
- The IPWMAN use of STARCOM application has been submitted to the SC21 Oversight Committee. As soon as the approval is received from the committee, the radios will be programmed. There will be 3 caches of 18 radios each, North, Central and South, with six additional radios issued to the IPWMAN operations leadership. (see sample cache photo)

Critical Issues/hot items for ITTF membership:

- Spread the word to get in narrowbanding grant applications!!!
- In performing narrowbanding grant reviews it has become very obvious that many agencies do not have proper FCC authorizations not just for narrowbanding, but many other licensing aspects as well. The Committee may do some educational outreach in the future regarding this matter.

Upcoming Events/Meeting/Activities:

- The committee did not hold a May meeting. The Committee meets monthly on the third Tuesday from 10-noon.
- The committee and Law Enforcement (ILEAS) committees, along with others, plan to get together to develop a program that will look at defining and researching upcoming and currently changing trends in public safety voice and data communications: Broadband, LTE, Next gen 911, etc.

Next Committee Meeting - Tuesday June 21st at 10 am – noon via teleconference.

Crisis/Prevention Committee

Lieutenant Eric Wolf reported:

Accomplishments:

- ISP SWAT is hosting the 11th Annual International Breachers Symposium. It's a 3-day training conference where SWAT Operators and Bomb Technicians learn the latest techniques & developments in mechanical, covert and explosive breaching.
- STIC – JP Morgan & Chase hosted the Private Sector Partners meeting in Chicago on April 21 - Focus was on disaster intelligence and dissemination (re: Japan tsunami), handling of threats and inappropriate communications directed to dignitaries & executives.

Upcoming Events/Meeting/Activities:

- STIC/ISP are hosting a threat school in July to train personnel from ISP, Secretary of State Police, Illinois Supreme Court, Office of the Attorney General, US Marshal's Service, and US Secret Service on threat investigations and inappropriate communications.
- June 8, 2011 - ISP Special Operations Command is meeting with SWAT commanders from Chicago Police Department, FBI, Northern Illinois Alarm System (NIPAS), and South Suburban Emergency Response Team (SSERT) to discuss trends and response tactics for a multi-location attack (re: Mumbai)

Next Committee Meeting – Tuesday, June 14, 2011 @ 1:00 p.m.
 Illinois State Police Headquarters
 801 South 7th Street
 Springfield, Illinois 62794

Cyber Security Committee

Rafael Diaz reported:

The Cyber Security Committee continues to meet regularly.

Accomplishments since the last meeting:

- Reviewed and updated the survey
- Met with training committee to discuss training needs
- Reviewed and discussed ITTF strategy for Cyber Security objectives

Critical Issues/hot items for ITTF membership:

- Cyber Security Objectives for ITTF Strategy

Upcoming Events/Meeting/Activities

- Finalize survey

Next Committee Meeting - June 1, 2011 – 2:00 pm

The purpose of the committee is to ensure the ITTF develops a consistent and effective cyber security approach to include an incident management and emergency prevention, preparedness, response, recovery, and mitigation program. The committee has agreed to meet at least twice a month to ensure these goals are clearly defined and communicated to the ITTF. The immediate goals include:

- On-going Security Awareness
- Effective Security Policies and Procedures
- Comprehensive Training and Exercises
- Operational Information Gathering / Sharing
- Robust Incident Response Capability

A high level strategy was developed to guide the ITTF activities.

1. Improve situational awareness
2. Develop a state-wide cyber intelligence plan
3. Review and potentially redirect research and funding
4. Ensure resilient, penetration-resistant information systems
5. Expand cyber security awareness and education
6. Develop cyber security partnerships with private sector domains

In order to begin activities on the first strategic initiative, the committee agreed to create a survey of current situational awareness capabilities by ITTF members.

Elected Officials

The EOC held its first meeting of 2011 on April 14.

- Guest Speaker – Rafael Diaz, Department of Central Management Services Chief Information Security Officer and Chair of the ITTF Cyber Security Committee. Mr. Diaz discussed the threats of cyber terrorism and advised the Committee of the Cyber Security's Committee's activities, including a survey that would be sent to gauge preparedness for cyber security issues. The Committee suggested that Mr. Diaz could also write an article for publication in the IML Municipal Review magazine, which he completed for the June edition (copy attached).
- Don Kauerauf reported on, among other things, ITTF activities including importance of narrowbanding preparedness, and the Great U.S. Shakeout drill.
- Ashley Knuppel demonstrated the Local Officials section on the Ready.Illinois website. Recommended that a "Hot topics" section be added to highlight the most current information that's critical for elected officials to know. That has been done.
- The Committee reps from counties, townships and municipalities will all publish a link to the site in their publications or on their websites.

- IML will include this information in their Newly Elected Officials workshops in June, including the following documents: Disaster Declarations Process brochure, NIMS flyers and NIMS Compliance for Local Governments & Jurisdictions.
- Online training is the Committee's next goal, and this will be the topic for the next Committee meeting.
- Next meeting Friday, June 17 in Springfield at the IML Office.

Emergency Management Committee

Dave Christensen reported:

Accomplishments since the last meeting:

Emergency Management filled its first request to serve the local EMA / EMAT function in the SIRC during the flooding in Southern Illinois. The liaisons helped oversee deployments of roughly 40 EMAT / IL-IMT members, and generators for seven different sites across the southern reaches of the state for 15 days.

- Met with northwest conference of mayors
- Completed quotes and will begin the bid process for the ancillary generator equipment project
- Ordered 1,400 All Hazard Alert Radios to complete the project in a joint venture with ILEAS
- Entered the final stages of the \$3 Million FY2009 EOC technology grant
- Awardee budget submission and grant agreements for the \$1 million FY2010 EOC Technology grant commenced
- EM-COM was activated and used to deploy resources to Southern Illinois for the flood

Critical Issues/hot items for ITTF membership:

- The committee is beginning to address the functional needs mass care/evacuation efforts, and will concentrate on statewide solutions with regional and local application.
- Alternative funding
- Incident Management / Resource Tracking Software

Upcoming Events:

- Completion of the FY2009 EMAT Grant expenditures
- Further training of EMAT

Next Committee Meeting: June 21, 2011, at the SEOC

Fire Mutual Aid

John Stanko reported:

Many of the MABAS activities for the past month were in relation to the flood response in southern Illinois. MABAS deployed the following assets:

- (2) Tent City
- Housed 214 Illinois National Guard
- Housed 60 ILEAS Mobile Field Force Officers
- Housed approximately 12 MABAS response personnel
- (7) Decontamination Trucks
- Used for field showers for ING, ILEAS and MABAS personnel
- (17) Generator/Light Towers
- IMAT Trailer
- Used to support UAC operations
- Fuel Pup with Pull Truck
- Used for Pump Refueling Operations
- Provided manpower for SIRC and UAC
- MABAS has recently added an additional four (4) Operations Branch Chiefs. Three of the new Operations Branch Chiefs will be in northern Illinois, and the fourth will be in southwest central Illinois. A realignment of divisions is underway for all MABAS operations personnel. An additional internal logistics person has also been added.
- MABAS has set a priority to complete existing projects during the current year prior to embarking on new projects, if possible. We currently have a number of projects underway and are monitoring each project's progress.

- MABAS will be hosting Home Day on June 16th at the MABAS Readiness Center in Wheeling. In addition, MABAS will be hosting the ITTF meeting on July 27th at the MABAS Readiness Center.

Information Technology Committee

Lieutenant Marcus Lucas reported:

Accomplishments since the last ITTF meeting:

- Written notices were disseminated to all committee members requesting each group review their membership and confirm their point of contact.
- Committee members were asked to critically review all proposals and strategies for possible improvements

Critical Issues for ITTF membership:

- Illinois ITTF is targeted for a budget cut of 37% for FY11.

Upcoming Events/Meeting/Activities:

- The I-CLEAR team is scheduled to visit the South Roxana Police Department to present I-CLEAR in late May.

Next Committee Meeting - Tuesday, July 17, 2011.

Law Enforcement Mutual Aid

Chief Mark Beckwith reported:

Radiation Detectors:

- At the request of the Governor, ILEAS transferred 2,000 radiation detectors to Japan in April 2011. ILEAS still has 1,000 detectors.

Intermodal Grant:

- ILEAS has completed Phase One of the Intermodal Security Grant. This FY 09 grant totals \$930,000 and is directed towards communities with intermodal facilities in their jurisdictions. The Phase One online pre-qualification is complete with 21 agencies submitting proposals. ILEAS, in concert with intermodal experts and ITTF, has narrowed that field down to 15 agencies that qualify. These 15 agencies have recently submitted more detailed grant applications. A multi-disciplinary review committee consisting of representatives from law enforcement, fire, emergency management and the Illinois Commerce Commission are currently reviewing the applications. Awards will be made early in June.

Flood Fight 2011:

- ILEAS SEOC Liaisons and Regional Planning Coordinators responded to the Southern Illinois floods. ILEAS also sent a 60 officer Mobile Field Force for 3 days to provide relief to local agencies. Thanks to MABAS for the Tent City support. It should be noted that this was also the first Illinois Telecommunicators Emergency Response Team (IL-TERT) mutual aid activation. They sent staff to the Unified Area Command in Marion.

Foundation:

- The ILEAS Foundation donated three squad car video cameras – valued at \$5,600 apiece – to three local agencies. The Foundation purchased one camera with profits from ILEAS gear, and Panasonic and CDS Office Technology donated one camera each. The Foundation will also be selling two unused fully-furnished mobile homes to raise funds. They will be sold on EBay. Anyone interested in being notified when they go on sale should contact Jim Page.

Private Sector Committee

Donna Kobzaruk reported:

Accomplishments since the last meeting:

- Committee Chairs meet biweekly to discuss vision and initiatives of the Committee.
- Proposed action plan of activities (i.e. Short/long term) to be discussed at next committee meeting on June 1st

- Committee projects have been divided into three categories – outreach, marketing and website. Each co-chair is overseeing a category and will be contacting chair/members for their input.

Critical Issues/hot items for ITTF membership:

- Nothing at this time.

Next Committee Meeting:

- June 1, 2011 - 1:00 p.m. – 3:00 at the Caterpillar Research & Demonstration Center in Edwards, IL.

Public Information Committee

Mike Moos reported:

Accomplishments since the last meeting:

- Drafted guidance for local government implementation of Facebook Page.
- Reviewing use of social media following disaster including rumor control.
- Reviewing final script for the ASL messages as developed by the Deaf and Hard of Hearing Commission. This encompasses the message of Build a Kit, Have an Emergency Plan and Stay Informed (trained) as well as many other messages provided on Ready Illinois.

Next Committee Meeting - June 20, 2011 at 1 pm via conference call. OSFM offices for public participation.

Science and Technology Committee

No Report.

Training Committee

Director Richard Jahene reported:

Accomplishments since the last meeting - The Training Committee met on 17 May 11 accomplishing the following:

- Established Committee membership and quorum requirements based upon new FOIA meeting rules.(Attached)
- Reviewed and proposed updates for the State Homeland Security Strategy
- Discussed Cyber security training

Critical Issues/hot items for ITTF membership:

- FFY 11 budget issues to include:
 - Funding levels going forward
 - Number of core courses that can be offered
 - RTC facility maintenance program
 - Validation program to include 2011 Validation exercise and RRE's
 - Backfill/overtime and lodging reimbursement funding requirements

Upcoming Events/Meeting/Activities:

- Validation Exercise Committee to meet at 10 AM 1 June 11 at IFSI

Next Training Committee Meeting – 10 AM 30 June at IFSI

Transportation Committee

Tom Korty reported:

Accomplishments:

- Continuing implementation of the traffic management evacuation plan for the city of Chicago and the East St. Louis Metro area. Coordination of the Evacuation Plans with the RCPT, Wisconsin and Indiana.
- Continue to implement installation of the communications systems in the IDOT Command and Communications trailers in each district. The Districts have completed extensive work on the Mobile Emergency Operations Centers that were purchased with Homeland Security monies.

- Coordinated with mass transit agencies to implement security initiatives throughout Illinois.
- Coordinated with railroad representatives on disaster response planning for railways throughout Illinois.
- The Downstate Public Transportation Workgroup continues the implementation of the vulnerability assessment tools to be used in assisting downstate urban and rural systems in evaluating their safety and security procedures.
- Continuation of the public works mutual aid system. The Illinois Public Works Mutual Aid Network (IPWMAN) is a state wide network of public works agencies organized to respond in an emergency situation when a community's or region's resources have been exhausted.

Critical Issues/Hot Items:

- Radiation Detection Program - PROTECT-US was purchased by Bruker Detection Company and wants the focus on their other products for which there has been a spike in demand given the nuclear tragedy in Japan. The Transportation Committee is developing a letter to send to Mr. Dunn of Protect Us for discussion on retrieval of his personal equipment that was utilized in the Pilot Program. The Transportation Committee will research with other companies to see if the program is viable to continue.

Upcoming Events:

- Evacuation Implementation Meeting will be held in Chicago at the IDOT Emergency Traffic Patrol Headquarters on May 26, 2011.

Next Meeting Date - June 16, 2011, 10:00am at the State Emergency Operations Center in Springfield, IL

UASI Committee

Director Jose Santiago, City of Chicago, reported:

Accomplishments since Last Meeting:

Regional Catastrophic Preparedness Grant Program:

- On April 1, the Chicago Urban Area, in conjunction with the IL-IN-WI Combined Statistical Area (CSA) released a Grant Request for Proposals to partner with Institutions of Higher Learning on two RCPGP Projects – the Regional Hub Reception Center Planning Guide and the Private Sector Integration Plan.
- A total of 10 proposals were received – 5 for each project from Universities and Colleges in the Region and across the U.S.
- An Evaluation Panel has been created with members of the Regional Catastrophic Planning Team. The Evaluation Panel will be meeting on Wednesday, May 25 to select the final grantees for the two projects.
- It is anticipated that the grant will be awarded by the end of June.

Marine Safety Exercise:

- On May 24, 2011, the City of Chicago led a marine safety functional exercise with the Chicago Police Department, Chicago Fire Department, USCG, Navy Pier, MOPD, and Odyssey Entertainment cruises. This was a collaborative effort that demonstrated the growing public and private partnerships within the marine community. Specifically this exercise examined on-site incident management, communications and notification, explosive device response operations, citizen evacuation and responder safety and health.

Transitions:

- Michael Masters has been appointed as the new Director of the Cook County Department of Homeland Security and Emergency Management.
- Gary Schenke will also be appointed in June as the new Executive Director of the City of Chicago Office of Emergency Management and Communications

Critical Issues/Hot Items for ITTF membership:

UASI 2011

- Similar to last year, the Chicago Urban Area was allocated \$54,653,862 under the FY2011 Urban Areas Security Initiative (UASI) Grant Program.

- This year, the Urban Area's priorities will be to maintain existing capabilities funded through past UASI grants, to bridge capability gaps throughout the Urban Area and to also work jointly on several Urban Area wide initiatives.
- The Chicago Urban Area has developed 6 Investments for this year's submission. These were jointly developed between the City of Chicago and Cook County. The 6 Investments include:
 1. Interoperable Communications
 2. Major Incident Planning, Response and Recovery
 3. Critical Infrastructure Protection
 4. Public Awareness and Preparedness
 5. Intelligence and Information Sharing
 6. Enhancement of the Urban Area Fusion Center
- With the very short application timeframe, the Urban Area is currently working together to develop strong Investment Justifications for this year's UASI grant.

Other UAWG Business

- The Chicago Urban Area continues to work on the restructuring of the UAWG and updating the UAWG Charter.
- The Urban Area will also begin working on updating the Urban Area Strategy.

Upcoming Events/Meeting/Activities

- The next Regional Catastrophic Planning Team (RCPT) Meeting is scheduled for June 9th at 10am at Hoffman Estates.

Next Committee Meeting – June 8th at 10 a.m. at the Cook County Medical Examiner's Office.

Volunteers & Donations Committee

Michelle Hanneken reported:

Accomplishments since the last meeting:

- The subcommittee of the Committee on Volunteers and Donations/Illinois Citizen Corps Council has been meeting monthly to develop a statewide deployment plan for the Citizen Corps program. Groups have been working on potential missions for Citizen Corps volunteers as well as training and experience levels for those missions. The subcommittee will be meeting monthly to develop this plan for at least the next few months.

Next Committee Meeting:

- The subcommittee, as well as members of the whole committee, is invited to the next quarterly meeting at McLean County EMA at 8:30 am on Thursday, June 2.

New Business

The next Chairs-only meeting will be held Wednesday, June 22, 2011, at the Illinois Emergency Management Agency, Springfield, Illinois. The Chairs meeting will begin at 11:00 a.m.

The next Chairs/Full meeting will be held Wednesday, July 27, 2011, at the MABAS Readiness Center, Wheeling, IL. The Chairs meeting will begin at 11:00 a.m. and the full meeting will begin at 1:00 p.m.

Motion to adjourn.

Illinois' FFY 2011 Homeland Security Allocation

<i>Grant Program</i>	<i>FFY2011 Allocation</i>	<i>FFY2010 Allocation</i>	<i>% change</i>
SHSP (State Homeland Security Program)	\$20,212,506	\$32,556,036	<i>38% decrease</i>
UASI (Urban Area Security Initiative)	\$54,653,862	\$54,653,862	<i>no change</i>
MMRS (Metropolitan Medical Response System)	\$281,693	\$317,419	<i>11% decrease</i>
CCP (Citizen Corps Program)	\$322,293	\$406,833	<i>21% decrease</i>
RCPGP (Regional Catastrophic Preparedness Grant Program)	\$1,281,976	\$3,570,000	<i>64% decrease</i>
EMPG (Emergency Management Performance Grants)	\$10,625,099	\$10,746,888	<i>1% decrease</i>
IECGP (Interoperable Emergency Communications Grant Program)	\$0	\$1,864,500	<i>100% decrease</i>

2011 HSGP Maintenance Costs (05/23/11)

Committee	Required Maintenance	State Share Approved	State Share Revised	Local Share Approved	Local Share Revised
Bioterrorism	IMERT	\$ 150,000	\$ 94,746		
Communication	EMnet Licenses (\$140 K)			\$ 160,000	\$ 151,148
	ITECS/UCP Maintenance (\$20K)				
Crisis Response	STIC Personnel (\$1.9m)				
	SWMDDT Equipment and Training (\$1.0m) Local PRN/RIID Training (\$150k)	\$ 2,900,000	\$ 1,831,761	\$ 150,000	\$ 141,701
Emergency Management	Grants Management Personnel (\$200k)				
	EMA Conference/Training (\$100K) IMT/EMAT Planning and Travel (\$50K) Generator Maintenance (\$50k)			\$ 400,000	\$ 377,869
Fire Mutual Aid	Special Teams (\$1.85m)				
	IT (\$520K)				
	Facilities (\$1m)				
	Statewide Planning (\$980k)			\$ 6,178,000	\$ 5,836,208
	Staff Planning (\$1.478m)				
	Expendibles/Supplies (\$50K)				
	Training/OT (\$300k)				
	LMS (\$161k)				
	ICLEAR (\$1m)	\$ 1,161,000	\$ 733,334	\$ 360,000	\$ 340,082
	Credentialing (\$360k)				
State Admin. Agency	Staff Planning (\$609K)				
	Management/Administration (\$400) Strategic Planning Cell (\$400K)	\$ 1,409,000	\$ 889,981		
Law Enforcement Mutual Aid	Special Teams (\$2m)				
	Training (\$638k)				
	LE Planning (\$1.67m)			\$ 4,400,000	\$ 4,156,574
	IT/Bandwidth (\$100k)				
Private Sector	PSAP (200K)			\$ 200,000	\$ 188,935
Public Information	Safe Schools (\$200K)			\$ 200,000	\$ 188,935
	NIMS Training (\$800K)				
Training	Team Training (\$1.32m)				
	Local LE Planning (\$700K)				
	CBRNE Training (\$224K)				
	Recovery (\$25K)			\$ 5,069,000	\$ 4,788,553
	Fire Service OT/Backfill (\$2.0m)				
	VACIS (\$200K)				
Transportation	Bridge (\$500K)	\$ 780,000	\$ 492,679		
	Radio (\$80K)				
MAINTENANCE TOTAL		\$ 6,400,000	\$ 4,042,501	\$ 17,117,000	\$ 16,170,005
FFY2011 80/20 SPLIT		\$ 4,042,501	\$ 4,042,501	\$ 16,170,005	\$ 16,170,005
BALANCE		\$ (2,357,499)	\$ -	\$ (946,995)	\$ -

**Illinois Terrorism Task Force
Committee Roles, Responsibilities, and Structure
May 25, 2011**

Responsibilities of Committee Chair:

- Coordinate meetings for the committee in compliance with the Illinois Open Meetings Act.
- Report on pertinent (major) programmatic issues, motions of the committee, or budgetary proposals to the full task force at the monthly meetings. Provide to the ITTF Chair a written copy of the report immediately following the ITTF meeting.
- Ensuring minutes of key actions taken (including motions) of meetings are kept and provide these minutes to the ITTF Chair within 30 days after the completion of the meeting.
- Submit to the ITTF Chair by January 31st each year a committee meeting schedule, including agenda and the date, time, and location of each meeting. This information must be updated when there is a change.

Role and Responsibilities of the Committee:

- Review the Illinois Homeland Security Strategy and recommend changes to this strategy to the ITTF Chair as deemed programmatically necessary.
- Establish short- and long-term priorities to support the implementation of the Illinois Homeland Security Strategy and mission of the committee.
- Conduct programmatic and budgetary oversight of the projects for which the committee is awarded federal preparedness funds through the ITTF.
- Create and approve a programmatic budget at the direction of the ITTF Chair for Illinois' annual application to FEMA for federal preparedness funds.
- Approve reprogramming of existing funds based on revised programmatic priorities of the committee (NOTE: the full task force must approve any budgetary line-item change that exceeds 20 percent of their total grant or interagency agreement or \$100,000).

Committee Meetings Procedures:

- Committees must meet at a minimum on a quarterly basis, or more frequently at the direction of the ITTF Chair or Committee Chair
- All committee meetings must adhere to the Illinois Open Meetings Act.
- Notice of committee meetings and agenda must be posted at the public body's meeting site, or, if no office exists, at the building in which the meeting is to be held at least 48 hours in advance of the meeting. (NOTE: A public body can change the agenda less than 48 hours before the meeting, but the public body cannot take action or make any decision with regard to any changed items or topics not on the agenda of a regular meeting).
- Committee Meetings cannot be held unless a majority of a quorum of the established committee members is in attendance to take official action. (Example: ITTF currently has 62 members; a quorum would be 32 members and a majority of quorum would be 17 members).

- Committee meetings can be held by video conferencing with participants counting toward a quorum if the meetings are held simultaneously at the public body's meeting site and one or more public locations through video conferencing and public notice and public access are provided at all locations. Committee Chairs may allow members to attend via other electronic means, but those members can not count toward a quorum or vote.
- Committees should strive to achieve a balanced multi-discipline membership and include jurisdictions that represent organizations that are geographically dispersed regionally and/or statewide as applicable.
- Committee meetings are open to individuals representing member entities of the ITTF or, at the discretion of the committee chair(s), individuals who have subject matter expertise or programmatic interest.
- Membership should adequately represent the subject matter experts and constituents within the state to address the committee's mission.
- The Fire Service and Law Enforcement committees will utilize the respective MABAS and ILEAS executive boards to fulfill each committee's membership requirements. All other requirements for the committees will apply.
- The ITTF Chair reserves the right to appoint individuals to serve in a voting capacity on the committee.
- The ITTF Chair will assign to each committee one or more designee(s) that will support the committee with the implementation of required activities. The individual(s) will not have voting privileges.

ITTF Narrowbanding Assistance Grant Program

The Illinois Terrorism Task Force has identified approximately \$2 million dollars of unobligated funds from the Urban Area Security Initiative Grant Program, the Public Safety Interoperable Communications Grant Program, and the Emergency Management Performance Grant Program to be utilized to help local units of government meet the FCC's January 1, 2013 narrowbanding deadline. This grant will be available to local units of government in the coming weeks.

The ITTF has implemented an online survey to assess the needs of local units of government within the state. Upon completion of this survey, the jurisdiction will have access to an application requesting funds to replace non-narrowband compliant base station and repeater radios.

Jurisdictions within the Cook County UASI will be the only applicants eligible for UASI funds. The UASI grant program has no required match. These applicants are eligible for reimbursement up to \$12,000 for each radio.

Jurisdictions receiving funds from the EMPG and PSIC grant programs will be required to provide a non-federal 50% cash match. These applicants are eligible for reimbursement up to \$6,000 for each radio.

The applicant will be required to submit the following:

- Completed Application
- Copy of FCC Authorization(s)
- Copy of FCC Application(s), if required
- Photograph of Radio(s) to be Replaced
- Vendor Bid(s) or Quote(s)
- Completed Match Documentation Letter (non-UASI jurisdictions only)

All applications must be completed and returned to the SAA by June 1, 2011 for consideration.

Funds must be expended by June 30, 2011 to be eligible for reimbursement through this grant program.

Funds will be obligated on a first come, first served basis.

All applications will be reviewed by a sub-committee of the ITTF Communications Committee before being funded.

Homeland Security Recommendations

Overarching Recommendations.

Summit participants provided a substantial set of positive, action-oriented recommendations across the spectrum of issues discussed. They saw the desired outcomes for homeland security in Illinois as creating an integrated system to **prevent** and **respond** to HS events. This concept redefines the federal terms associated with Presidential Decision Directive 39 (PDD) of Crisis Response and Consequence Management. There was significant discussion and agreement that **prevention** and **response** are the appropriate terms and foci. All **nine critical groups** must be engaged to make homeland security work in Illinois (elected officials, fire, law enforcement, public/private health, emergency management, public/private works, educators, private sector, and non-government organizations). Key actions recommended to be taken to improve Illinois' homeland security posture include:

- Define roles and responsibilities of key decision makers and response organizations.
 - *Operational-Level.*
 - *Policy-Level.*
 - *Local/State vs. Federal.*
- Sustained Funding.
- Balance focus between Consequence Management and Prevention/ Preemption / Preemption Investment.
- Engage public and private policy makers in HS planning and response preparations.
- Integrate educators, private sector and non-government organizations.
- Establish a HS rewards and recognition system.
- Provide planning templates to local communities.
- Develop / Expand statewide mutual aid.
- Mandate HS training.
- Develop a statewide HS Information Clearinghouse.
- Establish a system of Common Incident Command (inter-disciplinary & inter-jurisdictional).
- Standardize training, equipment, terminology, response, and incident command.

Regional Response Criteria

A strong central theme was the development of a set of criteria for defining "what was a region" as a basis for developing Regional Response. The ITTF should initiate an assessment / planning effort to define current and desired capabilities in each region. Summit participants emphasized that "one-size does not fit all;" therefore, planning must accommodate local / regional differences. Summit participants defined six criteria for regional response:

- 1. Build on population centers.**
- 2. Build on existing state and regional response organizational divisions.**
- 3. Build on the existing technical and specialist local regional and state response teams.**
- 4. Define and protect critical infrastructure.**
- 5. Define and meet minimum response times.**
- 6. Define and provide in-depth, overlapping / secondary / tertiary regional and statewide coverage.**