

ILLINOIS TERRORISM TASK FORCE
Minutes of Chairs and Full Meetings
December 8, 2010
Attendees

Members

Chamness, Mike – **Illinois Terrorism Task Force Chair**

Beckwith, Mark/Page, Jim/Smith, Pete - **ILEAS**
Bergsten, Derek/Corl, Joe – **City of Rockford**
Berola, Tom – **IL Attorney General's Office**
Bondi, James – **IL Campus Law Enforcement Administrators**
Clague, David – **IL Sheriffs' Association**
Connelly, Mary/ Lee, Moses–**IL Medical Emergency Response Team**
Deppolder, Dwain – **City of Peoria**
Edmiston, Mark - **IL Department of Public Health**
Feher, Don – **Metro East**
Ferholz, Shannon – **Regional Superintendents of Schools**
Flaherty, Mark – **City of Aurora**
Formhals, Joe – **City of Joliet**
Fraase, Karen – **IL Department of Agriculture**
Fulscher, Dan - **IESMA**
Haley, Rob/Keen, Patrick, – **IL State Police**
Henning, Joe – **Adams/McDonough Counties**
Hillard, Mark – **IL Public Health Mutual Aid System**
Holomy, Joseph/Dato, David – **IL Fire Chiefs Association**
Hoots, Diane – **CMS**
Humer, Mick/Barnett, Doug – **Cities of Bloomington/Normal**
Isbell, Chris – **IL Public Works Mutual Aid Network**
Korty, Tom– **IL Department of Transportation**
Lauder, Roger – **IL Environmental Protection Agency**
Lewis, Ron – **Secretary of State Police**
Lunt, Roger - **IFSI**
Markovic, Robert - **City of Springfield**
Martens, Katherine – **IL College of Emergency Physicians**
Masters, Anne – **IL Municipal League**
Matkaitis, Larry/Watts, Jim – **Office of State Fire Marshal**
McClain, Kevin/Nichols, Susan - **ILETSB**
Milner, Lee/Petru, Nina – **IL Coalition of Community Blood Centers**
Nealy, LaForice – **American Red Cross**
Nichols, Mike/Nonn, Stephen – **IL Coroners Association**
Nightlinger, Brian/Neal, Joel – **Cities of Champaign-Urbana**
Noble, Jan – **IL Association of Chiefs of Police**
Pillard, Deon – **Will County OEMC**
Reardon, Jay - **MABAS**
Ricker, Jennifer – **IL Emergency Management Agency**
Roate, Tom – **Associated Firefighters of Illinois**
Ryan, Richard – **Archer-Daniels-Midland**
Santiago, Jose/O'Connell, Dan – **City of Chicago**
Sturm, Norman – **DuPage County OEM**
Tate-Nadeau, Alicia – **IL Department of Military Affairs**
Timmons, Jennifer - **Community College Board**
Tippy, Amy – **IL Association of Public Health Administrators**
Wenzel, Don – **American Public Works Association**

Federal Advisory Members

Bond, Bill - **USDHS**
Johnson, Kevin – **US Transportation Security Administration**
Kohley, Patrick – **US Postal Inspection**

Advisory Members

Buikema, Ed - **Argonne**
Drucker, Harvey - **Argonne**
Sullivan, Kevin – **MCHC**

Staff Members

Kauerauf, Don – **Illinois Terrorism Task Force Deputy Chair**

Aders, Daryl - **ISP**
Annelo, Phil - **IEMA**
Avart, Cyndi – **ITTF**
Baaske, Linda – **Will County OEMC**
Beamer-Pfeifer, Julie - **ITTF**
Carduff, Brad - **ISP**
Casella, Edie - **ITTF**
Clark, Deb – **ITTF**
Desai, Lisa – **IEMA**
Dwyer, Marty - **IEMA**
Evans, Bob – **ITTF**
Fairow, Jana - **IEMA**
Fritz, Jeff - **ILETSB**
Garcia, Roy - **ITTF**
Gauvin, Scott - **IEMA**
Gessner, Bob - **ICA**
Haas, Melissa - **ITTF**
Hanneken, Michelle - **ITTF**
Hawk, Curtis – **IESMA**
Jackson, Steve - **IEMA**
Jarrett, Gretchen – **ITTF**
Knuppel, Ashley - **ITTF**
Koehler, Geno – **IDOT**
Kustermann, Aaron - **ISP**
Lucas, Marcus - **ISP**
Moore, Kevin - **IEMA**
Moos, Mike - **OSFM**
Muller, Greg – **ISP**
Mygatt, Christopher - **IDMA**
Piccoli, Mark - **ISP**
Reimann, Dan – **IDMA**
Rominger, Jennifer - **ITTF**
Sackett, Sue - **ITTF**
Sanji, Roy - **ISP**
Savage, Gloria - **ITTF**
Schmidt, Karl – **IDPH**
Seif, Tom - **IEMA**
Sorrentino, Alan - **IESMA**
Taylor, Belinda - **ISP**
Thompson, Patti – **IEMA**
Thompson, Trent - **IEMA**
Wolf, Eric - **ISP**
Zimmerman, Tom – **ITTF**

Other Attendees

Bornemann, Eric - **USDHS**
Gibson, Ryan – **USDHS**
Gonyea, David - **USDHS**
Gruzalski, Phil - **USDA**
Harrell, William – **USDS**

Illinois Terrorism Task Force – Chair Meeting – December 8, 2010 – 10:00 a.m.

Acknowledgements

Chairman Chamness expressed his appreciation to the Committee Chairs for their leadership and commitment to homeland security in the State of Illinois.

Motions

- **Motion by the Law Enforcement Mutual Aid Committee (ILEAS) to change the purpose of \$115,915 allocated from 09 INTEL grant – public health intelligence analyst to a local law enforcement analyst.**

Motion to present to Full ITTF Membership: Diane Hoots
Seconded: Deputy Director Pat Keen
Motion Carried

- **Motion by the Law Enforcement Mutual Aid Committee (ILEAS) to increase overtime/backfill reimbursement rate from \$50 to \$58. (See attachment). This will be effective January 1, 2011, and will include all disciplines.**

Motion to present to Full ITTF Membership: Deputy Director Rob Haley
Seconded: Chief Dave Dato
Motion Carried

- **Motion by the Training Committee to increase the overtime/backfill volunteer stipend rate of \$19.85 to \$22.50 per hour effective January 1, 2011.**

Motion to present to Full ITTF Membership: Chief Jay Reardon
Seconded: Chief Dave Dato
Motion Carried

- **Motion to adopt changes to the ITTF Charter Section 4 – Membership and Section 5 – Governance.**

Motion to present to Full ITTF Membership: Chief Jan Noble
Seconded: Tom Korty
Motion Carried

- **Motion by the Crisis Response Committee to change of the purpose of \$105,000 allocated in FY 08 grant funds software line to salaries for two new STIC Analysts.**

Motion to present to Full ITTF Membership: Deputy Director Rob Haley
Seconded: Diane Hoots
Motion Carried

ITTF Issues

FFY 2011 Department of Homeland Security (DHS) State Program Budget

Chairman Chamness discussed the final tally of committee votes for the FFY 2011 DHS Continuation and New Projects (see attached).

Motion to adopt the budget as proposed: Chief Mark Beckwith
Seconded: Chief Dave Dato
Motion Carried to present to Full ITTF Membership

Deputy Chair Kauerauf provided an update on the Governors Homeland Security Advisors Council held in Atlanta, Georgia, December 5-7, 2010.

ITTF Annual Report – due December 31, 2010.

Illinois Terrorism Task Force (ITTF) Meeting – December 8, 2010 – 1:00 p.m.

Minutes

- **Approval to adopt the Minutes from the September 22, 2010, Chairs and Full Meetings.**

Motion to Adopt: Chief Mark Beckwith

Seconded: Mark Edmiston

Motion Carried

Introductions and Acknowledgements

Chairman Chamness introduced Madison County Corner Steve Nonn, representing the Illinois Coroners Association; Nina Petru representing the Illinois Coalition of Community Blood Centers, and Roy Garcia, who will be assisting the ITTF with the school safety program.

Chairman Chamness expressed his appreciation to the Committee Chairs for their leadership and commitment to homeland security and public safety in the State of Illinois.

Special Presentations

Deputy Chair Kauerauf provided an update on the Governors Homeland Security Advisors Council held in Atlanta, Georgia December 5-7, 2010.

Illinois Emergency Management Agency Chief of Operations, Trent Thompson, provided an update on New Madrid Earthquake Threat meeting held in Nashville, Tennessee.

Motions

- **ITTF Policy Statement 2010 (10) – Implementation of Association of Public Safety Communications Officials (APCO) Project 25 Standards.**

Motion to Adopt: Tom Korty

Seconded: Chief Jan Noble

Motion Carried.

- **Motion by the Law Enforcement Mutual Aid Committee (ILEAS) to change the purpose of \$115,915 allocated from 09 INTEL grant – public health intelligence analyst to a local law enforcement analyst.**

Motion to Adopt: Chief Jan Noble

Seconded: Dan Fulscher

Motion Carried

- **Motion by the Law Enforcement Mutual Aid Committee (ILEAS) to increase overtime/backfill reimbursement rate from \$50 to \$58. (See attachment). This will be effective January 1, 2011, and will include all disciplines.**

Motion to Adopt: Chief Joe Holomy

Seconded: Deputy Director Keen

Motion Carried

- **Motion by the Training Committee to increase the overtime/backfill volunteer stipend rate of \$19.85 to \$22.50 per hour effective January 1, 2011.**

Motion to Adopt: Chief Larry Matkaitis

Seconded: Chief Joe Holomy

Motion Carried

- **Motion to adopt changes to the ITTF Charter Section 4 – Membership and Section 5 – Governance.**

Motion to adopt: Chief Joe Holomy
Seconded: Lee Milner
Motion Carried

- **Motion by the Crisis Response Committee to change of the purpose of \$105,000 allocated in FY 08 grant funds software line to salaries for two new STIC Analysts.**

Motion to present to Full ITTF Membership: Chief Larry Matkaitis
Seconded: Chief Mark Beckwith
Motion Carried

ITTF Issues

FFY 2011 Department of Homeland Security (DHS) State Program Budget

Chairman Chamness discussed the 2011 Maintenance Costs and the final tally of committee votes for the FFY 2011 DHS Continuation and New Projects (see attached). This budget is based on the award amount that was received last year. If the award is less, the budget will be revised.

Motion to adopt: Mike Nichols
Seconded: Dan Fulscher
Motion Carried.

Committee Reports

Bioterrorism Committee

Mark Edmiston reported:

The Committee met on December 2, 2010.

- Food & Water Security – producing a training video for food and environmental health sampling. The taping of the video is completed, demonstrating sampling, shipping, chain of custody, etc. Anticipate production of the video by the end of the year. Three hours of continuing education is being offered through the Learning Management System for this training.
- Illinois Veterinary Emergency Response Team (IVERT) – provided half-day training to 120 veterinary medical students at the University of Illinois. The training is a facilitated NIMS compliant exercise. IVERT will continue to offer annual training at the Veterinary Conference.
- 2011 Illinois Public Health Emergency Preparedness Summit will be held June 14-16, 2011, at the Westin in Lombard, IL.

Communications Committee

Chief Dave Dato reported:

- The Committee conducted a teleconference meeting on November 16th, where they reviewed and ranked the 2011 ITTF Continuation and New Projects.
- Working with IPWMAN on their communication needs to secure communication equipment for their use.
- The Committee is discussing the procurement of satellite equipment and service for UCPs.

Crisis/Prevention Committee

No Report.

Elected Officials

Deputy Chair Kauerauf report for Anne Masters:

The Committee met on October 6, 2010. The following goals were discussed:

Elected officials education course:

- Viewed Attorney General's online FOIA test format – agreed that the format for elected officials' online course could be modeled similarly. Goal is to get Module 1 completed in time for post-Spring 2011 elections when there will be some newly elected officials who will need to know the information.
- Created a subcommittee to develop a draft of information/material to be covered in Module 1. After the meeting, send lots of documents/materials for the subcommittee to review.

Table Top Exercise:

- Discussed creating a DVD of an actual table top exercise involving a HazMat issue (e.g. railcar/tanker truck overturn) and/or a tornado.

Elected Officials tab on Ready Illinois website:

- A beta Elected Officials' tab on the Ready Illinois website was distributed to all committee members for review and comment.

Speaking opportunities:

- IML had 5 disaster/ITTF-related sessions at our annual conference in September. Handouts are available on the IML website. Discussed having a booth in the exhibit hall next year.
- Discussed having speakers from the committee, ILEAS, IPWMAN, MABAS, etc. speak at Council of Government (COG) meetings.
- Discussed presenting at the school board convention next year.

Other topics of discussion:

- Discussed having a "Train the Trainer" to take educational materials to elected officials and hold group sessions/multi-level staff included.
- Discussed using webinars/video conferencing to disseminate educational materials/topics to elected officials.

Emergency Management Committee

Dan Fulscher reported:

- The committee met via a phone conference as well as at the Logan County EOC to discuss and rank FFY 11 ITTF Continuation and New Projects.
- Plans to end the current EOC grants by the end of March. If needed, extensions will be given.
- Roll-out of the \$1m EOC grant application will be sent out in January. Caps of \$100,000 for counties and \$50,000 for municipalities. The committee and subcommittee will review the applications in March, and grant award letters will be sent out the end of March.
- Generators have been delivered to five of the six sites (54 of 60). Training will be completed by end of the month.
- Weather Radios from First Alert have been ordered. Anticipate distribution to emergency managers by spring.
- Logan County EMA / 911 held a subcommittee meeting with IESMA's EMAT committee in regards to the Logan dispatch becoming the Emergency Management State Call Center. (IESMA Executive Board approved MOU with Logan County 12-3-10.
- IESMA annual conference. April 2011 at the Embassy Suites in East Peoria. Registration to open early next year.

Fire Mutual Aid

Jay Reardon reported:

- MABAS Conference will be held in Peoria February 21-25, 2011. Focus of the conference will be on earthquakes.
- Area RAE Units (perimeter CBRNE detection devices) to all the hazmat teams by the end of 2011.
- Rapid Shelter Systems with trailers – 31 on order, 24 delivered in the process of packaging for deployment to division in January.
- Mobile Ventilation Units – bids were received, waiting for approval from UASI to purchase 3 to be assigned to Cook County.

- August Exercises – Statewide Rollout Plan has been finalized for CIMS-Web Registration on the MABAS website with three levels of access security, which will accompany the rollout of the Tier II “Dumb” Cards for the fire departments. Estimate 12,000 – 13,000 Tier II cards will be issued in 2011.
- MABAS hosted a TSA/DHS one-day workshop discussing railroads, rail yards and catastrophic release of products.
- Statewide CAD is being programmed following the August Exercise. Anticipate that it will be operational by the end of 2011 for all application in and out of state.

Information Technology Committee

Lieutenant Greg Muller reported:

I-Clear - Users

- 1,013 users are actively entering information into I-Case.
- I-Case has been deployed to all ISP Investigative Zone personnel and 18 patrol Districts.
- Deployment continues to 4 remaining ISP Districts through 2010.
- In 2010 (through November 30) – 11,700 + cases have been entered into I-Case, representing more than 22,000 reports.

Analytics

- Beginning December 2010, the newly developed Analytics system (Beta version) will be strategically rolled out to high-volume users (Commanders, Investigators, Officers, Analysts) in an effort to test analytical capabilities like arrest queries, mug shot thumbnails, mapping, etc.
- ILEAS Regional Planning Coordinators (RPCs) have been briefed on the I-CLEAR products and are actively communicating with local agencies and sheriffs as to how to participate. Since November 1, 2010, the Huntley Police Department, Morton Police Department, Des Plaines Police Department and the Champaign County State’s Attorney have completed the I-CLEAR Information Sharing Agreement.
- On November 17, 2010, an ITTF Information Technology Committee meeting was held at the Illinois State Police Central Headquarters. During this meeting, members were asked to prioritize the top 20 FFY11 ITTF project funding requests for 35 different initiatives submitted.

Credentialing

- Three of the four potential Project/Program Managerial candidates have been interviewed by a joint ILEAS/IEMA team, with the fourth candidate to be interviewed Friday December 10th. A hiring recommendation will be made to ILEAS with the intent of the new manager starting soon after the first of the year.

Learning Management System

- Total number of LMS users: 42,100 in more than 1,200 agencies
- The LMS offers online training in Hazmat Refresher, I-CLEAR Policy, Personal Radiation Detection, LEADS, and BAO with plans for development of new training regarding the ISP Critical Incident Management Plan (CIMP).

Hazmat Refresher Training Statistics

- From October 1, 2010, to present more than 1,174 students have completed the LMS online Hazmat Refresher Training.
- The total number of students completing the Hazmat Training since the LMS online rollout began is 4,958.

Personal Nuclear Radiation Detector (PRND) Training Statistics

- From October 2, 2010, to present more than 135 students have taken the LMS online PRND.
- The total number of students having taken the PRND training since the LMS rollout began is 1,285.
- Two new agencies went live with the training during the past quarter, Charleston Fire Department and North Riverside Fire Department, bringing the total Non-Law Enforcement/Non-Criminal Justice agencies using the LMS to 22 for PRND training.

LEADS Training

- The total number of students having taken LEADS Training since the LMS rollout began is more than 14,000.

Law Enforcement Mutual Aid

Chief Mark Beckwith reported:

- ILEAS Conference - The ILEAS Annual Conference will be held at the Crowne Plaza on March 6-8, 2011. The cost is \$175, which pays for rooms, meals and registration. In the first 30 hours after registration opened, 310 people had registered for the conference. Everyone from the ITTF is welcome and encouraged to attend.
- Training Center - In the last 18 months, there have been 590 events, trainings, and meetings at the ILEAS Training Center. Approximately 12,900 people have been in attendance. A schedule of pending events is available at the handout table.
- Radiation Detectors - The warranty work is completed on several thousand of the devices and should be done by the first of January. ILEAS and the IEMA Nuclear Safety staff have been ramping up the training and distribution of the radiation detectors. Approximately 10 hourly instructors have been trained, and the sessions at local agencies are being started. So far the distribution is as follows:

Chicago PD	600
Cook County agencies	600
Illinois State Police	1,000
Downstate	5,000

- Additionally, the beta test of the online virtual training for the detectors has been completed. All of the WMD Special Response Teams now have administrators, and several hundred devices will be distributed to them in the next month. The online virtual training went well. Some adjustments to the software need to be made, and another test will follow. ILEAS plans on making the virtual training system available to any agency with devices in the next 90 days.
- Mobile Field Forces - The Cook County Mobile Field Force has half of its officers trained. The Region 9-11 team is being equipped, and training is scheduled. When these two teams are stood up, there will be nine mobile field forces in Illinois.
- EOD Teams - ILEAS provided a WMD IED Electronics and a Robot Maintenance Course for the Bomb teams in the state. ILEAS also purchased and distributed bomb robot wireless remote controls and one new robot to Rockford PD.
- WMD SRT Teams - All the teams moved to the new FM53 masks, which are NIOSH CBRN approved masks. Until now the teams were using the FM12 masks from the original 2003 PPE purchase.
- Posters - ILEAS is now distributing ILEAS mutual aid procedures posters to 9-1-1 centers with law enforcement dispatch responsibilities. Several are available on the handout table.

Private Sector Committee

No report.

Public Information Committee

Mike Moos reported:

- The Public Information Committee held its quarterly meeting on November 22, 2010. The Committee reviewed the FFY2011 Proposed Maintenance Budget and submitted on time its top 20 selections. The next quarterly meeting of the Committee is scheduled for March 21, 2011.
- The Safe School and Campus Safety initiatives are going strong throughout the state. We will have a comprehensive review of these projects in the annual report.
- The ITTF has received attention through the national publication "Emergency Management". Their website featured information on "The Day the Earth Shook" video project.
- December's emergency preparedness theme highlights Preparedness for People with Functional Needs. This concludes this year's campaign, in which each month IEMA highlighted an emergency preparedness topic. These themes were run on Ready Illinois and IEMA's website, as well as their Facebook and Twitter.

Science and Technology Committee

Diane Hoots reported:

The next scheduled Committee meeting will be January 24 via a teleconference at 10:00 a.m.

Training Committee

Roger Lunt reported:

- The Training Committee met on November 30, 2010 and discussed the ILEAS, IPWMAN and IDPH new Training Initiatives.
- The ILEAS Training Initiative was approved; IPWMAN Training Initiative and the IDPH SIREN Training Initiative were not approved. The Committee agreed that the initiatives were not appropriate as ITTF Training Initiatives.
- FFY 2011 ITTF New Initiatives Prioritization was approved.
- ITTF Training Committee Annual Report and Course Spreadsheet – draft was provided to the Committee requesting feedback by December 3rd.
- Regional Training Center (RTC) MOU and Structural Analysis & Report Contract – subcommittee met to provide an update on the required structural analysis in order for the ITTF to complete individual grant agreements for \$37,500 (from FY 2009 grant funds) with each RTC.
- Training for First Responders in dealing with individuals with functional needs – per the request of the State Fire Marshal, work has begun with IFSI and the Fire Advisory Commission to develop a course for fire and emergency responders. The committee agreed that this should not be an ITTF issue and should remain with law enforcement and fire service.

Transportation Committee

Tom Korty reported:

- The Evacuation Implementation Sub-Committee is preparing the IDOT Traffic Management Plan for a roundtable exercise to be conducted in the fall of 2011. Coordination is ongoing to meld the City of Chicago, CTA, Metra, O'Hare International, ILEAS and the MABAS plans together.
- The Committee is coordinating with Region 1 ISP and ISP Chicago District on an Improvised Nuclear Device (IND) tabletop exercise for 2011.
- The Committee has coordinated with IEMA on a Draft Plan for IDOT response to an Improvised Nuclear Device detonation in a large municipality.
- The Committee is finalizing a draft MOU with OEMC and Cook County to connect camera systems together so that camera images may be shared amongst several agencies. A meeting will be conducted on December 14th to finalize the MOU for signatures by all parties.
- The bridge security program continues on Interstates I-39, I-74, I-64, I-70 and I-255. Cameras, fiber optics and lighting are being installed.
- Mobile VACIS Systems are continuing their task force assignments in the State of Illinois in conjunction with ISP.
- The Committee has coordinated with ISP, ING, CAP and IEMA on a priority flight mission plan and mapping for catastrophic response. The plan details the responsibilities of each organization and provides designated routes for inspections.

UASI Committee

Director Jose Santiago, City of Chicago reported:

1. NECP Goal 1:

- On 10/10/10 the Department of Homeland Security sent an evaluation team to Chicago to evaluate the Chicago Urban Area on its ability to meet Goal 1 of the National Emergency Communication Plan (NECP). NECP Goal 1 - is the ability to establish interoperable communications within one hour of an event onset. The final report has not yet been released, but the draft report shows Chicago getting a very favorable review.

Key Findings: This event highlighted several successes associated with response-level emergency communications in the Chicago UASI:

- A single Incident Action Plan (IAP) was developed prior to the event with input from all agencies, private and public, involved in the event. The Chicago OEMC provided an operational briefing to all command staff and the Chicago Mayor's Office the day before the event, ensuring that everyone knew the contents of the IAP.
- An ICS Form 205 was developed prior to the start of the event and included all mutual aid channels.
- The use of data sharing tools allowed for the quick dissemination of information. This approach significantly reduced the amount of radio traffic needed over the primary interagency talk paths.

The event also identified several opportunities for improving regional response-level emergency communications. Recommendations included:

- Review the Chicago Urban Area Tactical Interoperable Communications Plan (TICP) and update it to ensure that policies and procedures for deployable communications assets are consistent with the policies and procedures used in the region. (NOTE: This was completed December 2010)
- Exercise the TICP and make needed policy and procedure changes based on the after action report (AAR). (NOTE: The exercise was completed December 4, 2010).
- Provide training to additional staff on the functionality of the Mobile Communications Vehicles in the Chicago Urban Area.

Observation Report:

Observers agreed that the involved jurisdictions and agencies established effective interoperable communications within the confines of this event and demonstrated strong communications planning using established policies and procedures. In addition, communications systems were effectively utilized and back-up solutions were available if needed. Operational leadership was able to manage resources and make timely decisions without communications impediments.

Observers agreed that the involved jurisdictions provided and supported communications for the multi-agency operational leadership within the confines of this event. Therefore, the Office of Emergency Communications (OEC) determined that the Chicago Urban Area successfully demonstrated response-level emergency communications as outlined by NECP Goal 1 at an advanced level.

2. Tactical Interoperable communications Plan (TICP) Drill:

- The Chicago Urban Area received funds from IEMA through the FY2008 Interoperable Emergency Communications Grant Program (IECPG).
- Grant funds allowed the Chicago Urban Area to complete the TICP and also to validate the plan through a full-scale exercise.
- The Urban Area completed the TICP validation drill on December 4, 2010.
- The exercise was conducted in six different locations across the Urban Area: Cicero, Lemont, Olympia Fields, Norridge, Chicago, (I-55 and Cicero and Union Station)
- Drill participants included: Metra Police, Burlington Northern Police, Chicago Police, Cook County Sheriff's Department, Cicero Police, Stickney Police, Lemont Police and Fire, Olympia Fields Police, Tinley Park Police, South Holland Police and Western Springs Police.

3. Community Specific Integrated Emergency Management:

The City of Chicago was selected by FEMA for a Community-Specific Integrated Emergency Management Course (IEMC) in Emmitsburg, MD, taking place this week (12/6-12/9). OEMC sent 62 participants from various city departments, county, regional and state agencies to participate in this course.

Volunteers & Donations Committee

No report.

New Business

The next Chairs/Full meeting will be held Wednesday, January 26, 2011 at the Illinois Emergency Management Agency, Springfield, Illinois. The Chairs meeting will begin at 11:00 a.m., and the full meeting will begin at 1:00 p.m.

Motion to adjourn.

ILEAS Motion – Increase Overtime/Backfill Reimbursement Rate

ILEAS is proposing to increase the maximum overtime/backfill reimbursement rate from \$50 to \$58. See the chart below for the inflationary increase of the base rate of \$50/hour starting in 2004. The ITTF reimbursement rate has not increased in 6 years. Research shows that the inflation rate (based on the CPI and other data) has increased approximately 17.95% from January of 2004 thru September of 2010. Some agencies are starting to bump up against the \$50/hour rate as a BASE salary rate.

Advantage of the Change

The advantage of this change is a more equitable reimbursement rate for the locals that participate in special teams. Raising the rate will encourage them to stay with the teams in the face of diminishing budgets and staffing.

Disadvantage of the Change

The disadvantage is that the same amount of budget will pay for fewer overtime hours. As an example, a \$1,000,000 budget divided by \$50/hour will pay for 20,000 overtime hours if every hour is reimbursed by the maximum rate. A \$1,000,000 budget with a \$58 rate will provide for 17,241 hours at the maximum rate.

However, ILEAS' experience on a statewide scale is that the state average for local law enforcement is between \$35 and \$40 per hour. Statistically, by raising the maximum rate, the drop in the number of hours paid out will be minimal since the average itself will not increase that much. This change primarily affects agencies in one part of the state.

Year	Maximum Rate	% Increase**
2004	\$50.00	2.68%
2005	\$51.34	3.39%
2006	\$53.08	3.24%
2007	\$54.80	2.85%
2008	\$56.36	3.85%
2009	\$58.53	-.034%
2010	\$58.33	1.76%
2011	\$59.35	

** - source www.InflationData.com

Chairman Chamness requested that ILEAS, MABAS and the Training Committee determine what was spent the last full year on overtime/backfill. If we increase the rate, what is the anticipated cost, and what is the fiscal impact on homeland security funds?

Summary

- The effect on local law enforcement of raising the rate from \$50 to \$58 per hour (based on past performance) would be a **4.95% increase in costs**.
- The average pay of officers/deputies making over \$50/hr is \$60.07/hr. The \$58 proposal would still not cover the high end of rate.
- Over the last 4 months, that cost would have been \$38,008.
- On the law enforcement side, that is a very small cost to pay to prevent agencies from dropping off of team membership. ILEAS would gladly shift \$38,000 from equipment to overtime reimbursement to keep our member agencies happy and supportive. Given the current economic climate, they are all getting pressure to reduce their costs and we would hate to see them drop from regional teams in order to do that.

Section 4. Membership

4.2 Committees

Jointly, the committees, sub-committees, and working groups of the task force integrate subject matter experts to work toward cooperative preparedness, prevention, protection, response and recovery goals and objectives, standardization of equipment and response protocols, and sharing of finite resources in the attempt to build Illinois' capacity to protect the lives and property of its citizens. **Committees should adequately represent the subject matter experts and constituents within the state to address the committee's mission, and strive to achieve a balanced, multi-discipline membership and include jurisdictions that represent organizations that are geographically dispersed regionally and/or statewide as applicable.** Participation in committee, sub-committee and working groups is open to individuals representing member entities of the Illinois Terrorism Task Force or at the discretion of the committee chair(s) **for which they have subject matter expertise or programmatic interest. The ITTF Chair reserves the right to appoint individuals to serve in a voting capacity on the committee.**

The ITTF is made up of 15 committees: Bioterrorism, Communications, Crisis Response and Prevention, Elected Officials, Emergency Management, Fire Mutual Aid, Information Technology, Law Enforcement Mutual Aid, Private Sector, Public Information, Science and Technology, Training, Transportation, Urban Area, and Volunteers and Donations/Illinois Citizens Corps Committee. The Fire Service and Law Enforcement committees will utilize the respective MABAS and ILEAS executive board to fulfill each committee's membership requirements.

Committees are required to establish a committee membership in order to determine a quorum for voting purposes. The roster of committee membership must be submitted to the ITTF Chair.

Section 5. Governance

5.2 Committee Chairs (Co-Chairs)

Each of the 15 committees of the Illinois Terrorism Task Force has a committee chair or two co-chairs to oversee the committee. The committee chair(s) are responsible for coordinating meetings or conference calls for the committee. The committee chair(s) reports pertinent issues or proposals reviewed during the meetings, **motions of the committee, or budgetary proposals to the full task force, and provide to the ITTF Chair a written copy the report immediately following the ITTF meeting.** Minutes are kept for each committee meeting and provided to the Chair within 30 days after the completion of the meeting. **The committee chair shall submit by December 31 each year a report, based on the template provided by the ITTF that lists as a minimum, the committee's accomplishments for the calendar year Accomplishments and future goals for the upcoming year. This information will be included in the ITTF Annual Report submitted each year to the Governor.**

The committee chair must submit to the ITTF Chair a committee meeting schedule, including agenda for, and date and location of each meeting. The meeting schedule is due annually on January 31 for the upcoming year. Committee meetings are subject to the

requirements of the Illinois Open Meetings Act and should follow requirements of this act outlined in this document.

Based on homeland security goals and objectives, the Chair will establish or eliminate committees to the task force. The chair (and co-chair) of the committee is designated by the Chair of the task force.

5.3 Committees

The committees to the ITTF shall review the Illinois Homeland Security Strategy, and recommend changes to this strategy to the ITTF Chair as deemed programmatically necessary, establish short- and long-term priorities to support the implementation of the Illinois Homeland Security Strategy and mission of the committee, and conduct programmatic and budgetary oversight of the projects for which the committee is awarded federal preparedness funds through the ITTF. The committee also shall create and approve a proposed programmatic budget for final approval by the ITTF as a whole at the direction of the ITTF Chair for Illinois' annual application to FEMA for federal preparedness funds.

Committees must meet at a minimum on a quarterly basis, or more frequently at the direction of the ITTF Chair or Committee Chair. The meetings may be conducted via conference call if in-person meetings are not practicable, as long as the conditions of the Illinois Open Meetings Act regarding notice and quorum are met.

5.4 5.3 Members

Members of the Illinois Terrorism Task Force may attend meetings of any committee for which they have subject matter expertise or programmatic interest. All members of the task force are invited to attend the full membership meetings, and participate in the discussion and voting where applicable.

Pat Quinn, Governor
State of Illinois



Joseph Klingler
Homeland Security Advisor

Mike Chamness - Chair
Illinois Terrorism Task Force

2200 South Dirksen Parkway ~ Springfield, IL 62703-4528 ~ phone: (217) 558-1334 ~ fax: (217) 558-1335
www.ready.illinois.gov

ITTF POLICY STATEMENT 2010 (10)--DRAFT

TO: U.S. Department of Homeland Security, Federal Preparedness Fund
Sub-recipients

FROM: Mike Chamness, Chair
Illinois Terrorism Task Force

DATE: December 8, 2010

SUBJECT: Illinois Terrorism Task Force Policy Statement Regarding Implementation of Association of Public-Safety Communications Officials (APCO) Project 25 Standards

INTRODUCTION

Governor's Executive Order 2003 (17) created the statewide homeland security advisory committee, the Illinois Terrorism Task Force (ITTF). The ITTF is responsible for developing and helping to implement the state's homeland security strategy as an advisory body to the Governor and overseeing the management and administration of the Homeland Security Grant Program. The task force continues to build upon a strong foundation of established working partnerships among its more than 60 members, which represent all public safety agencies and associations and every community in Illinois.

BACKGROUND

Illinois' Statewide Interoperability Executive Committee (SIEC) supports standards-based criteria for digital radio operable and interoperable communications systems. Specifically, the SIEC supports a standard for all frequency bands that provides effective and reliable interagency and intra-agency radio communications consistent with the Department of Homeland Security's Office of Emergency Communications Interoperability Continuum. In 2009, the SIEC adopted a resolution to support the Association of Public-Safety Communications Officials (APCO) Project 25 standards on digital radio communications for public safety and other affiliated communications users.

Voting Members

Adams/McDonough Counties • American Public Works Assoc. • American Red Cross • Anchar - Daniels-Midland • Associated Fire Fighters of IL • Central Management Services • City of Aurora • Cities of Bloomington-Normal • Cities of Champaign-Urbana • City of Chicago • City of Joliet • City of Naperville • City of Peoria • City of Rockford • City of Springfield • Cook County DHS/EM • DuPage County DEM • Governor's Office • IL Assoc. of Chiefs of Police • IL Assoc. of Public Health Administrators • IL Assoc. of School Boards • IL Attorney General's Office • IL Board of Higher Education • IL Campus Law Enforcement Administrators • IL Coalition of Community Blood Centers • IL College of Emergency Physicians • IL Community College Board • IL Coronars Association • IL Department of Agriculture • IL Department of Corrections • IL Department of Human Services • IL Department of Military Affairs • IL Department of Natural Resources • IL Department of Public Health • IL Department of Transportation • IL Emergency Management Agency • IL Emergency Services Management Assoc. • IL Environmental Protection Agency • IL Firefighters Association • IL Fire Chiefs Association • IL Fire Services Association • IL Fire Service Institute • IL Health Care Association • IL Law Enforcement Alarm System • IL Law Enforcement Training & Standards Bd. • IL Municipal League • IL National Emergency Number Association • IL Office of the State Fire Marshal • IL Public Health Mutual Aid System • IL Public Works Mutual Aid Network • IL Sheriffs Association • IL State Police • IL States Attorneys Association • Lake County ESDA • Metro East (St. Clair-Madison) • Mutual Aid Box Alarm System • Quad Cities (Moline-E. Moline-Rock Island) • Regional Superintendents of Schools • Secretary of State Police • Will County EMA

Advisory Members

Argonne National Laboratory • Federal Bureau of Investigation • Dept. of Homeland Security/FEMA-Region V • IL Broadcasters Association • Metropolitan Chicago Healthcare Council • U.S. Army • U.S. Customs Office • U.S. Office of the Attorney General • U.S. Coast Guard • U.S. Dept. of Energy • U.S. Dept. of Justice • U.S. Marshals Service • U.S. Postal Inspection Service • U.S. Navy

GENERAL POLICY STATEMENT

It is the policy of the ITTF that all radio and infrastructure equipment purchased with federal preparedness funds through grant awards directly administered by the ITTF and where applicable to Land Mobile Radio Systems must be compliant with or upgradeable to the APCO Project 25 suite of standards.

EXCEPTION

All requests for exceptions to this policy will be submitted by the ITTF Communications Committee to the SIEC's Technical Interoperable Working Group for review and comment. The SIEC is recognized as the final authority in any variance from the APCO Project 25 suite of standards for communications equipment procured through federal preparedness grant funding received through the ITTF.

EFFECTIVE DATE OF POLICY

This policy is effective as of December 8, 2010.

Pat Quinn, Governor
State of Illinois



Joseph Klinger
Homeland Security Advisor

Mike Chamness - Chair
Illinois Terrorism Task Force

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TO: Illinois Terrorism Task Force Committee Chairs

FROM: Mike Chamness, Chair
Illinois Terrorism Task Force 

DATE: December 2, 2010

SUBJECT: 2011 Budget Proposal for Continuation or New Projects

The attachment titled "FFY 2011 ITTF Continuation and New Projects" includes the final tally of committee votes that were received by the ITTF. We received votes from 12 of the 15 committees, all except the Elected Officials, Private Sector and Crisis Response Committees. The scoring format was 20 points awarded to projects ranked No. 1 by a committee, 19 points for a second-place vote, 18 for a third and so forth through spot No. 20, which was worth one vote. Committees could not vote for their own projects.

The breakdown is in three categories: Local Share, State Share and Urban Area Retainage Share, which includes three projects that qualify to be funded from funds that are part of what the State Administrative Agency (SAA) is allowed to retain from UASI grants to spend for the direct benefit of the UASI region. The three projects include Highway Radiation Detection equipment to be used in Cook County, Urban Search and Rescue exercises for the team in Cook County and the equipment to connect cameras in Chicago with the State SEOC and the rest of the state.

The State Share listing includes the order in which those projects deemed to directly benefit state government agencies or entities ended up based on committee rankings. Column 2 indicates where the project ended up overall. Because of the federal rule that states a minimum of 80 percent of the overall grant must be passed on to local units of government and the fact that the maintenance budget for state agencies or entities ate up all of the 20 percent allowed to be used by the state, the state projects can only be funded if we receive more than the \$32 million we received last year or if some money set aside for maintenance on the state side becomes available. If that is the case, we would fund those projects according to this ranking.

Voting Members

Adams/McDonough Counties • American Public Works Assoc. • American Red Cross • Archer-Daniels-Midland • Associated Fire Fighters of IL • Central Management Services • City of Aurora • City of Bloomington-Normal • Cities of Champaign-Urbana • City of Chicago • City of Joliet • City of Naperville • City of Peoria • City of Rockford • City of Springfield • Cook County DHSEM • DuPage County OEM • Governor's Office • IL Assoc. of Chiefs of Police • IL Assoc. of Public Health Administrators • IL Assoc. of School Boards • IL Attorney General's Office • IL Board of Higher Education • IL Campus Law Enforcement Administrators • IL Coalition of Community Blood Centers • IL College of Emergency Physicians • IL Community College Board • IL Coroners Association • IL Department of Agriculture • IL Department of Corrections • IL Department of Human Services • IL Department of Military Affairs • IL Department of Natural Resources • IL Department of Public Health • IL Department of Transportation • IL Emergency Management Agency • IL Emergency Services Management Assoc. • IL Environmental Protection Agency • IL Firefighters Association • IL Fire Chiefs Association • IL Fire Services Association • IL Fire Service Institute • IL Health Care Association • IL Law Enforcement Alarm System • IL Law Enforcement Training & Standards Bd. • IL Municipal League • IL National Emergency Number Association • IL Office of the State Fire Marshal • IL Public Health Mutual Aid System • IL Public Works Mutual Aid Network • IL Sheriffs Association • IL State Police • IL States Attorneys Association • Lake County ESDA • Metro East (St. Clair-Madison) • Mutual Aid Box Alarm System • Quad Cities (Moline-E. Moline-Rock Island) • Regional Superintendents of Schools • Secretary of State Police • Will County EMA

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That brings us to the Local Share, where we are anticipating having about \$8.5 million to allocate to Continuation or New Projects of local government, again assuming we receive at least the \$32 million we received last year. We have no idea right now when we will learn our allocation as Congress is operating on a Continuing Resolution budget.

The Local Share projects are listed according to their rankings and, by our calculations, the \$8.5 million will fund all of the projects through No. 14 (Law Enforcement Priority No. 2, Equipment for Mobile Field Force Teams), with enough left over to fund more than half of No. 21 (Fire No. 2, Rapid Response System), thanks to the fact that ILEAS agreed to scale back its Mobile Data Computer Project by \$300,000.

If Local Share funding becomes available for any reason, we would propose simply going right down the list according to the rankings.

I want to extend my thanks to all of the Committee Chairs and Committees for the time and effort you put into prioritizing these projects. It was obvious to me that a lot of thought went into this process. I am sending this information out now so you can become familiar with it prior to our meeting at 10 a.m. next Wednesday (December 8) to finalize this budget.

Thanks again and I look forward to our meeting next week.

2011 HSGP Maintenance Costs

Committee	Project	State Share	Local Share
Bioterrorism	IMERT	\$ 150,000	
Communication	EMnet Licenses (\$140 K)		\$ 160,000
	ITECS/UCP Maintenance (\$20K)		
Crisis Response	STIC Personnel (\$1.9m)		
	SWMDT Equipment and Training (\$1.0m)	\$ 2,900,000	\$ 150,000
	Local PRN/RIID Training (\$150k)		
Emergency Management	Grants Management Personnel (\$200k)		
	EMA Conference/Training (\$100K)		\$ 400,000
	IMT/EMAT Planning and Travel (\$50K)		
	Generator Maintenance (\$50k)		
Fire Mutual Aid	Special Teams (\$1.85m)		
	IT (\$520K)		
	Facilities (\$1m)		
	Statewide Planning (\$980k)		\$ 6,178,000
	Staff Planning (\$1.478m)		
	Expendibles/Supplies (\$50K)		
Information Technology	Training/OT (\$300k)		
	LMS (\$161k)		
	ICLEAR (\$1m)	\$ 1,161,000	\$ 360,000
State Admin. Agency	Credentialing (\$360k)		
	Staff Planning (\$609K)		
	Management/Administration (\$400)	\$ 1,409,000	
Law Enforcement Mutual Aid	Strategic Planning Cell (\$400K)		
	Special Teams (\$2m)		
	Training (\$638k)		\$ 4,400,000
	LE Planning (\$1.67m)		
Private Sector	IT/Bandwidth (\$100k)		
	PSAP (200K)		\$ 200,000
Public Information	Safe Schools (\$200K)		\$ 200,000
Training	NIMS Training (\$800K)		
	Team Training (\$1.32m)		
	Local LE Planning (\$700K)		\$ 5,069,000
	CBRNE Training (\$224K)		
	Recovery (\$25K)		
	Fire Service OT/Backfill (\$2.0m)		
Transportation	VACIS (\$200K)		
	Bridge (\$500K)	\$ 780,000	
	Radio (\$80K)		
TOTAL		\$ 6,400,000	\$ 17,117,000
MINIMUM 80/20 SPLIT		\$ 6,400,000	\$ 25,600,000
BALANCE		\$ -	\$ 8,483,000

FFY 2011 ITTF Continuation and New Projects

LOCAL SHARE									
Rank by Share	Overall Rank	Projects	Description	Points	Scaleable	Amount	Local	State	Notes
1		ITTF 1	Local HSEEP Exercises	169	Y	\$200,000	\$200,000		
2		Emergency Management 1	EOC Grants	147	Y	\$750,000	\$750,000		
3		Communications 1	ISPERN Base Stations	121	N	\$800,000	\$800,000		
4		Elected Officials 1	Training for Elected Officials	119	Y	\$50,000	\$50,000		
5		Communications 3	PSAP Starcoms	116	Y	\$300,000	\$300,000		
6		Emergency Management 2	Mass Care Trailers	113	Y	\$160,000	\$160,000		
7		Training 1	Regional Training Centers sustain.	110	Y	\$250,000	\$250,000		
8		Law Enforcement 3	LE Training	96	Y	\$500,000	\$500,000		
9		ITTF 2	PRN Calibration	93	Y	\$175,000	\$175,000		\$175,000 removed due to existing funding
10		Communications 2	IFERN Base Station	77	N	\$600,000	\$600,000		
11		Law Enforcement 1	MDC Grants	75	Y	\$1,700,000	\$1,700,000		
12		Fire 3	CBRNE Detection Equipment	71	Y	\$600,000	\$600,000		
13		Law Enforcement 4	Regional Planning Workshops	68	Y	\$150,000	\$150,000		
14		Law Enforcement 2	Equipment for MFF teams	65	Y	\$1,500,000	\$1,500,000		
15		Fire 2	Rapid Response system earthquake	48	Y	\$800,000	\$800,000		\$460,000 will be funded if we get \$32 m
16		Law Enforcement 5	EOD vehicles	40	Y	\$750,000	\$750,000		
17		Communication 4	100 EmNet Stations/Fire Depts	38	Y	\$500,000	\$500,000		
19		Fire 4	CANS deployment	29	Y	\$500,000	\$500,000		
20		Communications 5	ICN fiber optics grants	23	Y	\$800,000	\$800,000		
21		Transportation 6	IPWMAN	15	Y	\$1,700,000	\$1,700,000		

STATE SHARE									
Rank by Share	Overall Rank	Projects	Description	Points	Scaleable	Amount	Local	State	Notes
1	9	Crisis Response 2	STIC Analysts	105	N	\$300,000		\$300,000	
2	12	Bioterrorism 2	Food/Water Safety	80	Y	\$75,000		\$75,000	
3-t	15-t	Crisis Response 1	SWMDT respirators	72	Y	\$1,200,000		\$1,200,000	
3-t	15-t	Information Technology 1	SIREN	72	Y	\$200,000		\$200,000	
5	21	Bioterrorism 1	Agroterrorism/IVERT workshops	55	Y	\$150,000		\$150,000	
6	22	Transportation 1	Hardening of 3 bridges	53	Y	\$1,200,000		\$1,200,000	
7	25	Transportation 3	Transportation training/exercises	39	Y	\$100,000		\$100,000	
8-t	28-t	Transportation 4	Infrastructure Security (waterways)	30	Y	\$100,000		\$100,000	
8-t	28-t	Crisis Response 3	Lease for Storage	30	N	\$80,000		\$80,000	
10	31	Crisis Response 4	Critical Infrastructure Teams	25	Y	\$75,000		\$75,000	
11	32	Crisis Response 5	IDNR surveillance equipment	23	Y	\$270,000		\$270,000	
12	33	Crisis Response 6	SOS Explosive equipment	20	N	\$250,000		\$250,000	

URBAN AREA RETAINAGE SHARE									
Rank by Share	Overall Rank	Projects	Description	Points	Scaleable	Amount	Local	State	Notes
N/A	8	Transportation 2	Radiation Detection-Highways	106	Y	100,000			UASI Retainage (\$100,000)
N/A	18	Fire 1	USAR Exercises	69	N	400,000			UASI Retainage (\$400,000)
N/A	27	Transportation 5	Camera connection w/ Chicago	32	N	100,000			UASI Retainage (\$100,000)