

ILLINOIS DEPARTMENT OF LABOR
ILLINOIS OSHA

PUBLIC SAFETY INSPECTOR TRAINEE

DISTINGUISHING FEATURES OF WORK:

For a trainee period of 6 to 12 months receives training to performs safety inspections of state, county and municipal work places for compliance with state regulations and Occupational Safety and Health Act (OSHA) standards. Participates in training to eventually investigate incidents, accidents and fatalities in workplaces; interview employers and employees to gather relevant information; cite violations of health and safety laws and writes detailed inspection reports to document findings. Learns how to develop safety training material and present such material to a variety of interest groups.

ILLUSTRATIVE EXAMPLES OF WORK:

1. Receives on-the-job and formal orientation and training to acquaint the employee with the interpretation and application of the federal Occupational Safety and Health Act (OSHA), inspection procedures and regulatory enforcement obligations.
2. Travels to participate in investigations of safety incidents, accidents and fatalities in public work places as required under the Federal OSHA grant, including 11(c) whistleblower investigations. Completes assigned projects to build and refine knowledge utilized in providing OSHA inspection services.
3. Learns to conduct interviews of employers and employees to gather relevant information about the safety of the work location; learns to cite violation of health and safety laws and to write detailed, legally defensible inspection reports to document finding and support recommendations of violations of State and Federal standards
4. Accepts and completes assignments of increasing difficulty for the purpose of gaining experience and developing work skills; consults with experienced officer or supervisor on working problems.
5. Learns how develop safety training material and present such material to various interest groups.
6. Attends, participates in staff meetings, conferences, workshops, institutes and other activities that provide meaningful experiences.
7. Performs other duties as required or assigned which are reasonably within the scope of the duties enumerated above.

DESIRABLE REQUIREMENTS:

Education and Experience

Requires knowledge, skill and mental development equivalent to completion of two years of college with courses in engineering, biological sciences or physical sciences, or related fields; related work experience in work safety inspection and consultation may be substituted on a year-for-year basis.

Knowledge, Skills and Abilities

Requires aptitude to gain an elementary knowledge and understanding of the federal and state Occupational Safety and Health Act (OSHA) laws, standards and regulations. Requires elementary knowledge of effective methods of inspection and enforcement and the fundamental principals of sound safety practices and methods. Requires ability to learn to interpret the provisions of the state and federal occupational safety and health laws, effectively advise and assist public employers and labor concerning safety and health compliance to laws, to ascertain facts by observation and conference and to establish and maintain satisfactory working relationships with firm leaders and labor organizations. Requires the ability to prepare clear and concise reports of inspections. Requires valid Illinois driver's license and ability to travel.