

Sex Offender Management Board  
Minutes of the Meeting of November 15, 2012

The regular meeting of the Sex Offender Management Board was held at the Bloomington Police Department on November 15, 2012. Chairperson Alyssa Williams-Schafer called the meeting to order at 10:30 a.m.

Present at the meeting were Board Members Alyssa Williams-Schafer, Shawn Albert, Michael Bednarz, Amy Campanelli, Carol Corgan, Verlin Meinz, Annette Milleville, and Dick Winkler.

Board Members Simeon Kim and Abdi Tinwalla attended by phone.

All other Board Members were excused.

Non-members in attendance were Robin McGinnis (Illinois ATSA), Jessica O'Leary (Attorney General's Office), Harry Reed (State Police), Peggy Tuszynski (9<sup>th</sup> Circuit Court Services), and Dawn Welkie (Cook County State's Attorney's Office).

The minutes of the meeting of Sept. 27, 2012, were approved on motion made by Campanelli and seconded by Winkler.

Chairperson Williams-Schafer welcomed Shawn Albert of the Bloomington Police Department as the newest member of the Board.

Chairperson Williams-Schafer reported on the Board Training done with MTU at Heartland College in late October. She noted that over one hundred persons attended and that the training was well-received by attendees.

The Chairperson announced that she had attempted to be in touch with the Department of Financial and Professional Regulation. She expects to make contact with the Department soon and hopes for a smooth transition to the Department's work in certifying providers.

Chairperson Williams-Schafer also reported on the audit process. She discussed possible or probable unfavorable findings to be made, including the change in fiscal agents for the Board and the transition in the chairmanship of the Board. She also noted the problems with the duties of the Board, as noted in past audits.

The Chairperson indicated that, upon receiving the final audit report, she could distribute it to Board members before formulating a response.

As general matters for the future, she urged committees to be active and to document all work done. This is in response to audit criticism of some committees (e.g., Funding).

The Board recognized an obvious need to rewrite the Board's mission statement and goals to reflect the new training orientation of the Board. The Chairperson will consider revisions; Jessica O'Leary offered to help in this work.

The Board moved on to discuss the committee structure. On motion made by Albert and seconded by Bednarz, the Board resolved to form a Training and Education

Committee. Members Albert, Goytia, and Owens and (soon to be Member) McGinnis volunteered to serve on the committee. (The Chairperson solicited additional volunteers from the Board if Members are interested.) The new Committee noted that the Board is committed to putting on two trainings per year starting in July of 2013.

As to committees, the Chairperson noted the thought that the Quality Assurance Committee would ultimately disband. The remaining Committees (Standards and Guidelines, Funding, Appointments, and Legislative) would continue to function, she suggested.

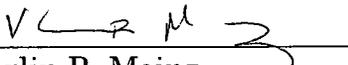
There were no formal Committee reports. The Legislative Committee, Campanelli noted, will meet by phone in advance of the next Board meeting and will discuss the by-laws. As to the Appointments Committee, it was noted that Robin McGinnis and Harry Reed would be reinstated to the Board as Members on January 1, 2013. There are remaining vacancies on the Board, according to the Chairperson and there will be a number of expiring terms in 2013.

The Board heard a number of informational items. A professor, Shelly Clevenger, is new to the faculty at ISU and is very interested in sex-offender work. Betsy Goulet, a long-time contributor to Board activities, is also at ISU. Robin McGinnis announced that the next international ATSA Conference would be held in Chicago in late October and early November of 2013. She hopes that Board members will be involved in this conference in some capacity. Conference volunteers are needed, and Board members could be helpful.

The Board discussed the next meeting date: by videoconference on January 17, 2013.

On motion made by Winkler and seconded by Bednarz, the Board adjourned.

Respectfully Submitted,

  
Verlin R. Mainz  
Board Member