

January 29, 2008

Springfield, Illinois

REGULAR MEETING OF THE ILLINOIS DEAF AND HARD OF HEARING COMMISSION

The second meeting of the Interpreter Licensure Board was held on Tuesday, January 29, 2008, at the Illinois Deaf and Hard of Hearing Commission Office, 1630 S. Sixth Street, Springfield, Illinois.

I. Call to Order

Shelley Engstrom-Kestel, Vice Chair, called the meeting to order at 10:25 a.m.

Members Present:

Carole Clemons	Shelley Engstrom-Kestel	Janet Lambert
Becki Combs	Teri Hedding	
Dana Craig	Karen Janssen	

Members Absent:

Paul Menkis, Chair

Interpreters:

N/A

Public:

None

II. Approval of Minutes

Dana Craig moved to approve the January 10, 2008 minutes as drafted. Teri Hedding seconded. All in favor: Carole Clemons, Becki Combs, Dana Craig, Shelley Engstrom-Kestel, Teri Hedding, and Karen Janssen. Motion carried.

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III. Unfinished Business

Future meeting dates and times were discussed. All meetings are to begin at 9:00 a.m. with the exception of February 19, 2008. That meeting will begin at 10:00 a.m.

Website items discussed:

- March 27, 2008 is the correct meeting date, not February 27, 2008 and the website has been corrected.
- Becki Combs term is 2 years, not 4 years as shown on the website.
- Janet reminded everyone to submit bios to her by February 8, 2008 so they can be included on the website.
- The section on the home page of the IDHHC website that is currently labeled "Interpreter Act" will be replaced with "Licensure Board".

Shelley redirected the Board back to the Agenda.

IV. New Business

Teri Hedding moved to focus discussion on the qualifications criteria for receiving a license. Janet Lambert seconded.

Discussion: The Board debated if cost and license fees should be discussed prior to focusing on qualifications.

All In favor: Dana Craig, Carole Clemons, Teri Hedding. All opposed: Shelley Engstrom-Kestel, Becki Combs, Karen Janssen. Motion failed.

A. Review Research (state licensure spreadsheet)

Karen Janssen moved that the Board take a 5 to 10 minutes to look at the spreadsheet. Shelley Engstrom-Kestel seconded. Discussion: None. All in favor: Carole Clemons, Becki Combs, Dana Craig, Shelley Engstrom-Kestel, Teri Hedding, and Karen Janssen. All opposed: None. Motion carried.

Recess:

Meeting recessed at 11:00 a.m.

Meeting reconvened at 11:17 a.m.

The Board discussed expenses necessary to maintain the Interpreter Licensure staff and office. Expenses to be considered include: full time staff including salary, benefits and office expenses; Board expenses; training; website development; etc.

Janet suggested the Board look at the states that do have licensure and are similar in population to Illinois in order to extrapolate how many interpreters would eventually be licensed in the state of Illinois:

<u>State</u>	<u>Population</u>
Illinois	12,763,000
Pennsylvania	12,430,000
Ohio	11,464,000
Michigan	10,121,000
Florida	17,790,000

Board members also reviewed and discussed various fees that were found in the research.

Teri Hedding moved that the annual renewal of the license fee be on October 1st. Shelley Engstrom-Kestel seconded.

Discussion: Whether the period of license renewal should be a 1 year or 2 year. Janet clarified that it must be an annual renewal. Becki expressed a preference to have the license renewal be a different month.

All in favor (as amended): Carole Clemons, Dana Craig, Shelley Engstrom-Kestel, Teri Hedding, and Karen Janssen. All opposed: None. All abstained: Becki Combs. Motion carried.

Lunch recess: 12:05 p.m.

Meeting reconvened at 12:40 p.m.

The following motions resulted from a discussion by the Board regarding fees, fee increases, etc. Janet stated that once fees are established by JCARE they are near to impossible to change. In order to ensure increased revenue from fees, Board members asked if the application fee can be separated from the license fee, and if increased fees can be written into rules. Further investigation is needed.

Shelley Engstrom-Kestel moved that commission staff will provide the Board the results from their research on fees prior to the next meeting. Teri Hedding seconded. All in Favor: None. All Opposed: Becki Combs, Dana Craig, Shelley Engstrom-Kestel, Teri Hedding and Karen Janssen. Abstained: Carole Clemons. Motion failed.

Dana Craig moved to ask the Commission's legal counsel to provide recommendations on possible ways to build in a system to increase fees in the future. Janet Lambert seconded. All in Favor: Carole Clemons, Dana Craig, and Teri Hedding. All Opposed: Becki Combs. Abstained: Shelley Engstrom Kestel and Karen Janssen. Motion failed.

Teri Hedding moved that the Commission's legal counsel do research on possible application and license fees and make a recommendation to the Board prior to the next meeting. Shelley Engstrom-Kestel seconded. Discussion: None. All in favor (as amended): Becki Combs, Dana Craig, Shelley Engstrom-Kestel, Teri Hedding, and Karen Janssen. All opposed: None. All Abstained: Carole Clemons. Motion carried.

Teri Hedding moved that the Board members write their motions and have the Secretary type the motion to be viewed on the LCD. Dana Craig seconded. Discussion: None. All in favor: Carole Clemons, Becki Combs, Dana Craig, Shelley Engstrom-Kestel, Teri Hedding, and Karen Janssen. All opposed: None. Motion carried.

B. Review Statistical Data

Janet provided an overview of the statistical information compiled and distributed to the Board regarding certification and credential breakdowns of interpreters currently registered with the Commission.

Karen Janssen moved that a \$30.00 initial application fee be charged and due by December 1, 2008 for all interpreters applying to be licensed in the State of Illinois. The initial license fee is due on 2/1/09 in the amount of \$80.00 (for 8 months) and the annual fee be \$120.00 thereafter to begin on October 1, 2009. Shelley Engstrom-Kestel seconded. All in favor: Karen Janssen. All opposed: Carole Clemons, Becki Combs, Dana Craig, Shelley Engstrom-Kestel, and Teri Hedding. Motion failed.

The Board spent time reviewing and discussing various aspects of the Law for clarification. The following information was written on the white board as a basis for discussion:

GRANDFATHERED

Until 2011

POST-GRANDFATHERING

Post 2011

Provisional

Licensed

Provisional

Licensed

ISAS 1-2
On 1 or both

RID
NIC
NAD 3,4,5
ISAS 3+ on both

ISAS 3 on 1 or both

RID
NIC
NAD 3,4,5
ISAS 4+ on both

Other discussion items included reciprocity with other states, how Missouri certification fits in, etc. Board members discussed this chart at length.

Teri Hedding moved that the Board accept the categories stated above as a Provisional Licensure and Licensure pre and post 2011. Dana Craig seconded. All in favor: None. All opposed: Carole Clemons, Becki Combs, Dana Craig, Shelley Engstrom-Kestel, Teri Hedding, and Karen Janssen. Motion failed.

Shelley Engstrom-Kestel moved that under the Grandfather provision, Section 15, persons satisfying any of the following criteria will be considered for a Provisional license; the lowest ISAS Level prevails:

Provisional:

ISAS I 1 – 5 only

Or

ISAS T 1 – 5 only

Or

With both ISAS Transliterating and Interpreting levels, lowest level prevails

Example: T 4, I 2 = provisional license

I 3, T 1 = provisional license

Becki Combs seconded. All in favor: Becki Combs, Dana Craig, Shelley Engstrom-Kestel, Teri Hedding, and Karen Janssen. All opposed: Carole Clemons. Motion carried.

Shelley Engstrom-Kestel moved that under the Grandfather provision, Section 15, persons satisfying any of the following criteria will be considered for a License:

RID issued Certificates

NAD Certification (NAD 3, 4, 5)

Minimum of ISAS Level 3 and above in **both**
Transliterating and Interpreting

Karen Janssen seconded. All in favor: Becki Combs, Dana Craig, Shelley Engstrom-Kestel, Teri Hedding, and Karen Janssen. All opposed: Carole Clemons. Motion carried.

C. Privilege Amendment

To be discussed at the next meeting.

Business to be included on the next meeting agenda includes: Mentoring/Mentees, Provisional Students, CEU's, Privilege, Fees, Requirements for license for those not grandfathered and after 2011, skill level limitations, CDI, reciprocity with other states.

V. Adjournment

Teri Hedding moved to adjourn the meeting. Becki Combs seconded. All in favor: Carole Clemons, Becki Combs, Dana Craig, Shelley Engstrom-Kestel, Teri Hedding, and Karen Janssen. Motion carried. Meeting adjourned 4:58 p.m.

(Signature on file)

Paul Menkis, Chair

Date

(Signature on file)

Karen Janssen, Secretary

Date

APPROVED