

**Healthcare and Family Services**  
Inter-Office Memorandum

**TO:** New Employees

**RE:** State and University Employees Combined Appeal (SECA)

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House Bill 1437 was passed in the summer of 2003 which allows new employees to contribute to one or more of the SECA charities upon starting employment with the State of Illinois.

SECA (State and University Employees Combined Appeal) is a once-a-year cooperative “on the job” campaign that allows you to conveniently give to the charity of your choice. SECA combines the efforts of over 2000 charitable organizations. This combined effort saves time and money for your state government and the voluntary agencies.

Each year our contributions help hundreds of local, national and international health and human care services. SECA is one way in which state employees can enrich the delivery of community services and improve the quality of life for all recipients.

If you are interested in participating, the SECA booklet and Pledge Form are available on the SECA website at [www.secaillinois.org](http://www.secaillinois.org). The SECA booklet and Pledge Form will also be available on HFS' InfoNet Homepage during the SECA campaign each year.

Please send completed SECA Pledge forms to:

Susan Caimi  
Division of Personnel & Administrative Services  
2946 Old Rochester Road  
Springfield, IL 62703